

2019 PUBLIC SAFETY SALES TAX

BOARD OF COMMISSIONERS' ACTIONS

Date	Res. #	Title
January 29, 2019	2019-090	Transfer of Funds within Public Safety Tax, Department 136 (Office of Public Defense)
February 12, 2019	2019-142	Transfer of Funds within Public Safety Tax, Department 135 (Public Safety Administration)
February 26, 2019	2019-164	Transfer of Funds within Public Safety Tax, Department 136 (Office of Public Defense)
	2019-172	Transfer of Funds within Public Safety Tax, Department 112 (Therapeutic Courts)
	2019-173	Transfer of Funds within Public Safety Tax, Department 112 (Therapeutic Courts)
March 12, 2019	2019-211	Transfer of Funds within Public Safety Tax, Department 138 (Adult & Juvenile Drug Court)
March 19, 2019	2019-232	Transfer of Funds within Public Safety Tax, Department 115 (Non-Departmental)
	2019-233	Transfer of Funds within Public Safety Tax, Department 115 (Non-Departmental)
	2019-234	Transfer of Funds within Public Safety Tax, Department 117 (Prosecuting Attorney)
	2019-235	Transfer of Funds within Public Safety Tax, Department 121 (Sheriff Patrol) and Department 122 (Metro Drug Task Force)
	2019-236	Personal Services Agreement w/ CBVC (dba Columbia Basin Veterans Center) for Veterans Forum
March 26, 2019	2019-247	Amendment to Personal Services Agreement w/ Support, Advocacy, & Resource Center (SARC) for Engagement Specialist Position
April 3, 2019	Presentation	2017-2018 Public Safety Sales Tax Biennial Report
April 9, 2019	2019-281	Transfer of Funds within Public Safety Tax, Department 112 (Therapeutic Courts)
	2019-285	Amendment to Personal Services Agreement w/ CBVC (dba Columbia Basin Veterans Center) for Veterans Forum
April 16, 2019	2019-310	Transfer of Funds within Public Safety Tax, Department 171 (Juvenile Operations)

April 30, 2019	2019-334	Amended and Restated Personal Services Agreement w/ CBVC (dba Columbia Basin Veterans Center) for Veterans Forum
May 7, 2019	2019-347	Approving the Commissioners' Finance Team to Have Access to the Sales and Use Tax Reports as Approved in the "Agreement for State Administration of Sales and Use Tax Criminal Justice Tax Juvenile Detention Tax and Public Safety Tax" for the State of Washington on Department of Revenue, Resolution 2014-833
May 21, 2019	2019-390	Transfer of Funds within Public Safety Tax, Department 171 (Juvenile Operations)
	Presentation	First Quarter Public Safety Sales Tax Finance Presentation (January – April 2019)
June 11, 2019	2019-438	Amendment to Personal Services Agreement w/ Communities in Schools of Benton-Franklin for All In For Kids Program
August 6, 2019	2019-580	Transfer of Funds within Public Safety Tax, Department 138 (Adult Drug Court)
August 13, 2019	2019-596	Transfer of Funds within Public Safety Tax, Department 115 (Non-Departmental)
August 20, 2019	Presentation	Update on First Quarter Public Safety Sales Tax Finance Presentation (January – July 2019)
September 24, 2019	2019-701	Transfer of Funds within Public Safety Tax, Department 171 (Juvenile Operations)
December 17, 2019	2019-948	Transfer of Funds within Public Safety Tax, Department 122 (Metro Drug Task Force)
	2019-949	Amending Authorized Payment Amount for One Turnkey Simulcast Site on Red Mountain to be Obtained and Installed by Benton County Emergency Services

RESOLUTION 2019 090

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
FUND NUMBER 0148101, DEPARTMENT NUMBER 136

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this 29 day of Jan, 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor, File,

Prepared by: E Hsu

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM: Dept 136

TRANSFER TO: Dept 136


BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
515.919	4163	Superior Court Indigent Defense	\$5,800	515.911	9305	New Computer HW & SW	\$5,800
TOTAL			\$5,800	TOTAL			\$5,800

Explanation:


2019-2020 budget funding request for computer equipment for half time support staff position and Superior Court Staff Defender position.

Prepared by:

Date:

Approved  Denied

Date: 1-29-2019


Member


Member

RESOLUTION 2019 142

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 135.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this 12 day of Feb, 2019



Chairman of the Board



Member

JEROME DELVIN - ABSENT

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor, Personnel

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
557.200	1663	Communications Coordinator	\$59,367	557.200	1652	Communications Coordinator	\$59,367
TOTAL			\$59,367	TOTAL			\$59,367

Explanation:

To correct line item for Communications Coordinator position. When the position was originally funded in 2016, the last 4 digits of the Coordinator position line item should have been 1652 (Res 2016-310)

Prepared by:

Date:

Approved

Denied

Date: 2-12-2019



Chairman



Member

JEROME DELVIN - ABSENT

Member


RESOLUTION 2019 164

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE/PUBLIC SAFETY TAX FUND FUND NUMBER
0000101/0148101, DEPARTMENT NUMBER 136.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

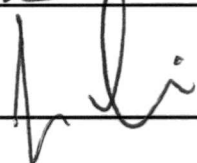
Dated this 26th day of February, 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: OPD

Dept Nbr: 136

Fund Name: Current Expense/Public Safety Tax Fund

Fund Nbr: 0000101/0148101

TRANSFER FROM:

TRANSFER TO:

FUND NBR	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	FUND NBR	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
0000101	515.910	1144	Office Manager - OPD	\$113,961	0000101	515.910	1144	OPD Legal Support Manager	\$113,961
0148101	515.910	1144	Office Manager - OPD	\$5,671	0148101	515.910	1144	OPD Legal Support Manager	\$5,671
TOTAL				\$119,632	TOTAL				\$119,632

Explanation:
 Title changed from Office Manager - OPD to OPD Legal Support Manager, established grade 12


Prepared by: L. Wingfield


Date: 15-Feb-2019

Approved Denied

Date: 2-26-19


 Chairman


 Member


 Member

RESOLUTION 2019 172

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

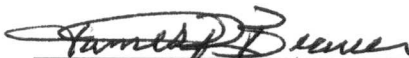
IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 112.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

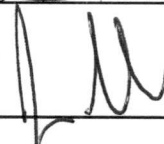
Dated this 26 day of Feb. 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor, Personnel

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
512.420	1311	Legal Process Assistant III/IV	\$44,215	512.420	1941	Legal Process Assistant III/IV	\$44,215
512.430	1311	Legal Process Assistant III/IV	\$44,215	512.430	1941	Legal Process Assistant III/IV	\$44,215
TOTAL			\$88,430	TOTAL			\$88,430

Explanation:

To correct line item for a Legal Process Assistant III/IV position. When the position was originally budgeted in the 2019-2020 budget process, a new line item number needed to be created.

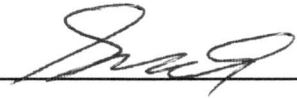
Prepared by:

Date:


Approved

Denied

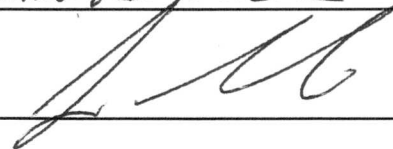
Date: 2-26-19



 Chairman



 Member



 Member


RESOLUTION 2019 173

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

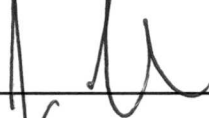
IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 112.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this 24 day of Feb, 2019


Chairman of the Board


Member


Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor, Personnel

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
512.420	1733	Administrative Assistant	\$55,477	512.420	1733	Therapeutic Courts Assistant Coordinator	\$55,477
512.430	1733	Administrative Assistant	\$55,477	512.430	1733	Therapeutic Courts Assistant Coordinator	\$55,477
TOTAL			\$110,954	TOTAL			\$110,954

Explanation:

To change position line item name to Therapeutic Courts Assistant Coordinator. Position remains a grade 12


Prepared by:

Date:


Approved

Denied

Date: 12-26-19



Chairman



Member



Member


RESOLUTION 2019 211

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE & PUBLIC SAFETY TAX FUND FUND NUMBER 0000101 &
0148101, DEPARTMENT NUMBER 138.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.


Dated this 12 day of March, 2019



Chairman of the Board




Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor, Personnel

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
0000101	Dept 138						
512.215	1542	Receptionist/Secretary	\$6,046	512.215	1542	Adult Drug Court Secretary	\$6,046
0148101	Dept 138						
512.213	1542	Receptionist/Secretary	\$54,807	512.213	1542	Adult Drug Court Secretary	\$54,807
TOTAL			\$60,853	TOTAL			\$60,853

Explanation:

To change position line item name to Adult Drug Court Secretary

Prepared by:

Date:


Approved

Denied

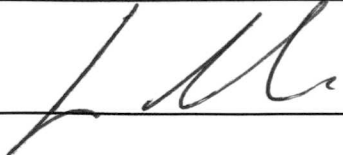
Date: 3-12-2019



 Chairman



 Member



 Member

RESOLUTION 2019 232

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 115.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this 19 day of March 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
518.303	4102	Contract Services	\$75,000	594.210	6401	Capital Outlay	\$70,000
				521.210	3501	Minor Equipment & Small Tools	\$5,000
TOTAL			\$75,000	TOTAL			\$75,000

Explanation:

To appropriate funding for the Bomb Squad equipment

Prepared by:

Date:


Approved


Denied

Date:

3/19/2019


_____ Chairman


_____ Member


_____ Member

RESOLUTION 2019 233

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:


IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 115.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

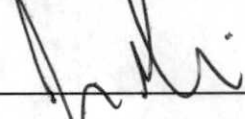
Dated this 19 day of March, 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
518.303	4102	Contract Services	\$347,332	515.300	3508	Computer Software	\$67,332
				515.300	4103	Professional Services	\$280,000
TOTAL			\$347,332	TOTAL			\$347,332

Explanation:

To appropriate funding for the Prosecuting Attorney Case Management Software EProsecutor. Res 2018-526


Prepared by:

Date:

Approved

Denied

Date: 3/19/2019



 Chairman



 Member

 Member

RESOLUTION 2019 234

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 117

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto; and

Dated this 19 day of March, 2019


Chairman of the Board


Member


Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by:
Ginny Baddley

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM: Dept 117

TRANSFER TO: Dept 117

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
515.300.	1333	Legal Secretary VII	\$4,000	515.300	1905	Temporary Help	\$4,000
TOTAL			\$4,000	TOTAL			\$4,000

Explanation:

Line item transfer is needed to replenish Temporary Help.


Prepared by:


Date:

Approved  Denied

Date: 3/19/2019

_____ Chairman

 _____ Member

 _____ Member

RESOLUTION 2019 235

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENTS 122 AND 121.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

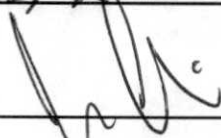
Dated this 19 day of March 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Auditor; Commissioners

COVERDELL

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: 122 Metro Drug Taskforce
121 Sheriff Patrol

Dept Nbr: 122 and 121

Fund Name: PUBLIC SAFETY SALES TAX

Fund Nbr: 0148101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
0148101.122				0148101.122			
521.210	5113	Bi Pin	5,941	521.210	4724	Bi Pin	5,941
521.210	5119	EDC-800 MHZ User Fees	4,247	521.210	4727	EDC-800 MHZ User Fees	4,247
521.210	5120	EDC/Dispatch	18,653	521.210	4728	EDC/Dispatch	18,653
521.210	5133	800 MHZ System Upgrade	1,896	521.210	4733	800 MHZ System Upgrade	1,896
521.210	5167	City of Kennewick	170,000	521.210	4738	City of Kennewick	170,000
0148101.121				0148101.121			
521.231	5113	Bi Pin	31,192	521.231	4724	Bi Pin	31,192
521.231	5119	EDC-800 MHZ User Fees	22,296	521.231	4727	EDC-800 MHZ User Fees	22,296
521.231	5120	EDC/Dispatch	97,927	521.231	4728	EDC/Dispatch	97,927
521.231	5133	800 MHZ System Upgrade	9,955	521.231	4733	800 MHZ System Upgrade	9,955
521.210	5113	Bi Pin	31,192	521.210	4724	Bi Pin	31,192
521.210	5119	EDC-800 MHZ User Fees	22,296	521.210	4727	EDC-800 MHZ User Fees	22,296
521.210	5120	EDC/Dispatch	97,927	521.210	4728	EDC/Dispatch	97,927
521.210	5133	800 MHZ System Upgrade	9,955	521.210	4733	800 MHZ System Upgrade	9,955
TOTAL			523,477	TOTAL			523,477

Explanation:

To change 2020 budgeted object numbers per revised SAO BARS elimination of Object code 50 Intergovernmental Services and Payments

*memorandum only requires no change in EDEN

Prepared by: A. Coverdell

Date: 08-Mar-2019

Approved

Denied

Date: 3/19/2019

Chairman

Member

Member

RESOLUTION 2019 236

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF SIGNING A PERSONAL SERVICES AGREEMENT BETWEEN BENTON COUNTY, WASHINGTON AND CBVC dba COLUMBIA BASIN VETERANS CENTER

WHEREAS, in August 2014, the voters of Benton County approved Proposition 14-5, a three-tenths of one percent (0.3%) sales and use tax pursuant to RCW 82.14.450 to fund criminal justice and public safety programs in Benton County; and

WHEREAS, funding decisions must fall within the parameters and guidance of the text of voter-approved Proposition 14-5 to “improve public safety and combat criminal gang activity and other crime by hiring additional police officers, corrections officers and prosecutors; continuing the Metro Drug Task Force; funding gang and crime prevention efforts; and funding court and clerk programs including a seventh Superior Court Judge; and drug and mental health courts”; and

WHEREAS, CBVC, dba Columbia Basin Veterans Center, proposed funding the Columbia Basin Veterans Forum which works in collaboration with the Veterans Court and provides a coordinated community response to veteran offenders through collaboration with the veterans’ service delivery system and the criminal justice system., in the total contract amount not to exceed \$99,498.00 for 2019-2020; and




WHEREAS, the Board of Benton County Commissioners believes that the Columbia Basin Veterans Forum will improve the quality of life for residents in Benton County by providing a means to successfully restore and reintegrate veterans into the community; **NOW, THEREFORE**

BE IT RESOLVED, the amount not to exceed \$99,498.00 for the 2019-2020 Columbia Basin Veterans Forum, has been approved by the Board of Benton County Commissioners and each monthly payment will be made payable to CBVC; and

BE IT FURTHER RESOLVED, this agreement will start immediately upon execution and expire December 31, 2020.

Dated this 19 day of March, 2019

Attest:.....
Clerk of the Board


Chairman of the Board

Chairman Pro-Tem

Member

Constituting the Board of County Commissioners of Benton County, Washington

**BENTON COUNTY
PERSONAL SERVICES CONTRACT
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and CBVC dba COLUMBIA BASIN VETERANS CENTER, with its principal offices at 1600 N 20th Ave, Suite A, Pasco, WA 99301, (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. CONTRACT DOCUMENTS

This Contract consists of the following documents:

- a. Terms and Conditions (this document);
- b. Exhibit A, Columbia Basin Veterans Forum Scope of Work & Deliverables; and
- c. Exhibit B, Columbia Basin Veterans Forum Budget.

2. DURATION OF CONTRACT

The term of this Contract shall begin immediately upon execution and shall expire on December 31, 2020. The CONTRACTOR shall complete all services by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

3. SERVICES PROVIDED

The CONTRACTOR shall perform the following services:

- a. A detailed description of the services to be performed by the CONTRACTOR for the Veterans Forum and Mentorship Program is set forth in Exhibit "A, Columbia Basin Veterans Forum Scope of Work & Deliverables", which is attached hereto and incorporated herein by reference. The Columbia Basin Veterans Forum's mission is to have a coordinated community response to veteran offenders through collaboration with the veterans' service delivery system and the criminal justice system. The program provides a means to successfully restore and reintegrate veterans by supplementing the traditional criminal justice system by using veteran mentors and veterans' services and benefits to address medical and

emotional needs, restore self-respect, and provide veterans with tools to lead a productive and law-abiding life.

- b. The CONTRACTOR agrees to provide its own labor and materials. Unless otherwise provided in this Contract, no material, labor, or facilities will be furnished by the COUNTY.
- c. The CONTRACTOR shall confer with the COUNTY as requested during the progress of the services performed. In addition, the CONTRACTOR shall prepare and present monthly status reports in the form of Exhibit "A, Columbia Basin Veterans Forum Scope of Work & Deliverables" demonstrating services completed to date.

4. CONTRACT REPRESENTATIVES

Each party to this Contract shall have a Contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

- a. For CONTRACTOR:

Joetta Rupert
PO BOX 2606 Pasco, WA 99302
Phone: (509) 545-6558
Email: joettar@columbiabasinvetcenter.org

- b. For COUNTY:

Shyanne Palmus
PO Box 190
Prosser, WA 99350
Phone : (509) 222-3760
Email: Shyanne.Palmus@co.benton.wa.us

5. COMPENSATION

For the services performed hereunder, the CONTRACTOR shall be paid as follows:

- a. A detailed description of the compensation to be paid by the COUNTY for the services set forth in Exhibit A is set forth in Exhibit "B, Columbia Basin Veterans Forum Budget", which is attached hereto and incorporated herein by reference. Accordingly, for the time period of contract execution through December 31, 2020, CONTRACTOR shall be compensated

based on the amount of expenses set forth in Exhibit B in an amount not to exceed ninety-nine thousand four hundred ninety-eight dollars and zero cents (\$99,498.00).

- b. No payment shall be made for any services performed by the CONTRACTOR, except for services identified and set forth in this Contract.
- c. The CONTRACTOR shall, in accordance with the amounts set forth in Exhibit B, submit invoices to the COUNTY not more than once per month during the progress of the services performed for payment of the services completed to date. The COUNTY shall pay the CONTRACTOR for services rendered in the month following the actual delivery of services and will remit payment within thirty (30) days from the date of receipt.
- d. The CONTRACTOR shall not be paid for services rendered under this Contract unless and until they have been performed to the satisfaction of the COUNTY.
- e. In the event the CONTRACTOR has failed to perform any substantial obligation to be performed by the CONTRACTOR under this Contract and such failure has not been cured within ten (10) days following notice from the COUNTY, the COUNTY may, in its sole discretion, upon written notice to the CONTRACTOR, withhold any and all monies due and payable to the CONTRACTOR, without penalty, until such failure to perform is cured or otherwise adjudicated. "Substantial" for the purposes of this Contract means faithfully fulfilling the terms of this Contract with variances only for technical or minor omissions or defects.
- f. Unless otherwise provided in this Contract or any exhibits or attachments hereto, the CONTRACTOR will not be paid for any billings or invoices presented for services rendered prior to the execution of this Contract or after its termination.

6. AMENDMENTS

No amendment or modification shall be made to this Contract, unless set forth in a written Contract Amendment signed by both parties. Services performed under a Contract Amendment shall not proceed until the Contract Amendment is duly executed by the COUNTY.

7. HOLD HARMLESS AND INDEMNIFICATION

- a. The CONTRACTOR shall hold harmless, indemnify and defend the

COUNTY, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, loss, expenses, damages, and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property or business, which are caused in whole or in part by any act or omission, negligent or otherwise, of CONTRACTOR or its subcontractors, which arise in connection with the services performed under this Contract, or are caused or occasioned in whole or in part by reason of the presence of the CONTRACTOR or its subcontractors or their property upon or in the proximity of the property of the County. PROVIDED, that the CONTRACTOR'S obligation hereunder shall not extend to injury, sickness, death or damage caused by or arising out of the sole negligence of the COUNTY, its officers, officials, employees or agents.

- b. In any and all claims against the COUNTY, its officers, officials, employees and agents by any employee of the CONTRACTOR, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR or subcontractor under Workers Compensation acts, disability benefit acts, or other employee benefit acts, it being clearly agreed and understood by the parties hereto that the CONTRACTOR expressly waives any immunity the CONTRACTOR might have had under such laws, including but not limited to Title 51 of the Revised Code of Washington. **By executing this Contract, the CONTRACTOR acknowledges that the foregoing waiver has been mutually negotiated by the parties and that the provisions of this Section shall be incorporated, as relevant, into any contract the CONTRACTOR makes with any subcontractor or agent performing services hereunder. CONTRACTOR'S obligations under this Section [7] shall survive termination and expiration of this Contract.**
- c. The CONTRACTOR'S obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the CONTRACTOR, the CONTRACTOR'S employees, agents or subcontractors.

8. **INSURANCE**

- a. **Workers Compensation:** CONTRACTOR shall comply with all State of Washington workers compensation statutes and regulations. Prior to the start of work under this Contract, workers compensation coverage shall be provided for all employees of CONTRACTOR and employees of any subcontractor or sub-subcontractor. Coverage shall include bodily injury (including death) by accident or disease, which arises out of or in connection with the performance of this Contract. CONTRACTOR shall submit a copy of its certificate of coverage from the Department of Labor and Industries prior to commencement of work. Except as prohibited by law, CONTRACTOR waives all rights of subrogation against the COUNTY for recovery of damages to the extent they are covered by workers compensation and employers liability.

If CONTRACTOR, subcontractor, or sub-subcontractor fails to comply with all State of Washington workers compensation statutes and regulations and COUNTY incurs fines or is required by law to provide benefits to or obtain coverage for such employees, CONTRACTOR shall indemnify the COUNTY. Indemnity shall include all fines, payment of benefits to CONTRACTOR or subcontractor employees, or their heirs or legal representatives, and the cost of effecting coverage on behalf of such employees. Any amount owed to COUNTY by CONTRACTOR pursuant to the indemnity agreement may be deducted from any payments owed by COUNTY to CONTRACTOR for performance of this Contract.

- b. **Commercial General Liability and Employers Liability Insurance:** Prior to the start of work under this Contract, CONTRACTOR shall maintain commercial general liability coverage (policy form CG0001 or equivalent) to protect the CONTRACTOR from claims for wrongful death, bodily injury, personal injury and property damage, which may arise from any actions or inactions under this Contract by CONTRACTOR or by anyone directly employed by or contracting with CONTRACTOR. The minimum commercial general liability insurance limits shall be as follows:

\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury and Advertising Injury
\$1,000,000 Each Occurrence

The commercial general liability policy will contain an

endorsement naming the COUNTY, its elected and appointed officials, employees and agents as an Additional Insured and an endorsement that specifically states that CONTRACTOR'S commercial general liability policy shall be primary, and not contributory, with any other insurance maintained by the COUNTY.

The CONTRACTOR will provide commercial general liability coverage that does not exclude any activity to be performed in fulfillment of this Contract and does not exclude liability pursuant to the indemnification requirement under Section [7]. CONTRACTOR'S commercial general liability policy shall provide cross liability coverage, indicating essentially that except with respect to the limits of insurance and any rights or duties specifically assigned in this coverage part to the first named insured, this insurance applies as if each named insured were the only named insured, and separately to each insured against whom claims are made or suit is brought.

CONTRACTOR shall also provide Stop Gap Employer's Liability Insurance coverage with minimum limits as follows:

\$1,000,000 Each Accident
\$1,000,000 Policy Limit for Disease
\$1,000,000 Each Employee for Disease

c. **Automobile Liability:** The CONTRACTOR shall maintain, during the life of this Contract, Automobile Liability Insurance (ISO Form Number CA0001 or equivalent) covering any auto (Symbol 1), or if the Contractor has no owned autos, hired (Symbol 8) and non-owned autos (Symbol 9), in the amount of not less than one million dollars (\$1,000,000) per accident for Bodily Injury and Property Damage to protect CONTRACTOR from claims which may arise from the performance of this Contract, whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR.

d. **Other Insurance Provisions:**

1. The CONTRACTOR'S liability insurance provisions shall be primary with respect to any insurance or self-insurance programs covering the COUNTY, its elected and appointed officers, officials, employees and agents. CONTRACTOR'S liability insurance policies must be endorsed to show this primary coverage. Any insurance, self-insured retention, deductible or risk retention maintained or participated in by the COUNTY shall be excess and not contributory to

CONTRACTOR'S insurance policies.

2. The CONTRACTOR'S liability insurance policies shall contain no special limitations on the scope of protection afforded to the COUNTY as an additional insured.
3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the COUNTY, its officers, officials, employees or agents.
4. The CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. The CONTRACTOR shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.
6. The insurance limits mandated for any insurance coverage required by this Contract are not intended to be an indication of exposure nor are they limitations on indemnification. **If the CONTRACTOR maintains higher limits than the minimums required in this contract, the COUNTY shall be entitled to coverage for the higher limits maintained by the CONTRACTOR.**
7. The CONTRACTOR shall maintain all required policies in force from the time services commence until services are completed. Certificates, policies, and endorsements expiring before completion of services shall be promptly replaced. All liability insurance required under this Contract, shall be written on an Occurrence Policy form.
8. CONTRACTOR hereby agrees to waive subrogation with respect to each insurance policy maintained under this Contract. When required by an insurer, or if a policy condition does not permit CONTRACTOR to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR agrees to notify the insurer and obtain such endorsement. This requirement shall not apply to any policy which includes a condition expressly prohibiting waiver of subrogation by the insured or which voids coverage should the CONTRACTOR enter into such a waiver of subrogation on a pre-loss basis.

9. Compensation and/or payments due to CONTRACTOR under this Agreement are expressly conditioned upon CONTRACTOR'S strict compliance with all insurance requirements. Payment to CONTRACTOR may be suspended in the event of non-compliance. Upon receipt of evidence of CONTRACTOR'S compliance, such payments not otherwise subject to withholding or set-off will be released to CONTRACTOR.

e. Verification of Coverage and Acceptability of Insurers:

All insurance required under this Contract shall be issued by companies authorized to do business under the laws of the State of Washington and have an A. M. Best's rating of at least A-VII or better in the most recently published edition of Best's Reports. Any exception to this requirement must be reviewed and approved in writing by the Benton County Risk Manager. If an insurer is not admitted to do business within Washington State, all insurance policies and procedures for issuing the insurance policy must comply with Chapter 48.15 RCW and 284-15 WAC.

1. All insurance to be maintained by the CONTRACTOR, other than Auto Liability and Workmen's Compensation, shall specifically include the COUNTY, its elected officials, employees and volunteers as an "Additional Insured" by way of endorsement and shall not be reduced or canceled without thirty (30) days written prior notice to the COUNTY. Any insurance or self-insurance maintained by the COUNTY, its elected and appointed officials, employees and agents shall be excess of the CONTRACTOR'S insurance and shall not contribute to it.
2. Certificates of Liability Insurance, with endorsements attached, are to be provided to the County's Contract Representative referenced in Section 4.
3. All written notices under this Section [8] and notice of cancellation or change of required insurance coverages shall be mailed to the COUNTY'S Contract Representative referenced in Section 4.
4. The CONTRACTOR or its broker shall provide a copy of any and all insurance policies specified in this Contract upon request of the Benton County Risk Manager at the following address: Benton County Risk Manager, 7122 W. Okanogan Place, Bldg. A, Kennewick, WA 99336.

9. TERMINATION

- a. The COUNTY may terminate this Contract in whole or in part whenever the COUNTY determines, in its sole discretion, that such termination is in the best interests of the COUNTY. The COUNTY may terminate this Contract upon giving ten (10) days written notice by certified mail to the CONTRACTOR. In that event, the COUNTY shall pay the CONTRACTOR for all cost incurred by the CONTRACTOR in performing the Contract up to the date of such notice. Payment shall be made in accordance with the Compensation Section of this Contract.
- b. In the event that funding for this project is withdrawn, reduced or limited in any way after the effective date of this Contract, the COUNTY may summarily terminate this Contract notwithstanding any other termination provision in this Contract. Termination under this paragraph shall be effective upon the date specified in the written notice of termination sent by COUNTY to the CONTRACTOR. After the effective date, no charges incurred under this Contract shall be allowed.
- c. If the CONTRACTOR breaches any of its obligations hereunder, and fails to cure the breach within ten (10) days of written notice to do so by the COUNTY, the COUNTY may immediately terminate this Contract by so notifying the CONTRACTOR, in which case the COUNTY shall pay the CONTRACTOR only for the costs of services accepted by the COUNTY, in accordance with the Compensation Section of this Contract.

10. ASSIGNMENT, DELEGATION AND SUBCONTRACTING

- a. The CONTRACTOR shall perform the terms of this Contract using only its bona fide employees or agents, and the obligations and duties of the CONTRACTOR under this Contract shall not be assigned, delegated, or subcontracted to any other person or firm without the prior express written consent of the COUNTY.
- b. The CONTRACTOR warrants that it has not paid nor has it agreed to pay any company, person, partnership, or firm, other than a bona fide employee working exclusively for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

11. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance, or waiver of any provision(s) of this Contract does not constitute a waiver of such provision(s) or future performance, or prejudice the right of the waiving party to enforce any of the provisions of this Contract at a later time. All waivers of any provision(s) of this Contract shall be in writing and in the absence of such, no action or inaction shall be construed to be such a waiver.

12. INDEPENDENT CONTRACTOR

- a. The CONTRACTOR'S services shall be furnished by the CONTRACTOR as an independent contractor and not as an agent, employee or servant of the COUNTY. The CONTRACTOR specifically has the right to direct and control CONTRACTOR'S own activities in providing the agreed services in accordance with the specifications set out in this Contract.
- b. The CONTRACTOR acknowledges that the entire compensation for this Contract is set forth in Section [5] of this Contract, and neither the CONTRACTOR nor its employees are entitled to any COUNTY benefits, including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, fringe benefits, or any other rights or privileges afforded to COUNTY employees.
- c. The CONTRACTOR shall have and maintain complete responsibility and control over all of its subcontractors, employees, agents, and representatives. No subcontractor, employee, agent, or representative of the CONTRACTOR shall be or deem to be or act or purport to act as an employee, agent, or representative of the COUNTY.
- d. CONTRACTOR shall pay for all taxes, fees, licenses, or payments required by federal, state or local law which are now or may be enacted during the term of this Contract.
- e. The CONTRACTOR agrees to immediately remove any of its employees or agents from their assignment to perform services under this Contract upon receipt of a written request to do so from the COUNTY'S contract representative or designee.

13. COMPLIANCE WITH LAWS

The CONTRACTOR shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract.

14. INSPECTION OF BOOKS AND RECORDS

The COUNTY may, at reasonable times, inspect the books and records of the CONTRACTOR relating to the performance of this Contract. The CONTRACTOR shall keep, and make available to the County upon request, all records relating to the performance of this Contract for six (6) years after Contract termination or expiration.

15. NONDISCRIMINATION

The CONTRACTOR, its assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of age, sex, marital status, sexual orientation, race, creed, religion, color, national origin, honorably discharged veteran or military status, disability, or any other protected status.

16. OWNERSHIP OF MATERIALS/WORKS PRODUCED

- a. All reports, drawings, plans, specifications, all forms of electronic media, and data and documents produced in the performance of the work under this Contract shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the COUNTY. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. The COUNTY agrees that if it uses any materials prepared by the CONTRACTOR for purposes other than those intended by this Contract, it does so at its sole risk and it agrees to hold the CONTRACTOR harmless there from to the extent such use is not agreed to in writing by the CONTRACTOR.
- b. An electronic copy of all word processing documents shall be submitted to the COUNTY upon request or at the end of the job using the word processing program and version specified by the COUNTY.

17. PATENT/COPYRIGHT INFRINGEMENT

The CONTRACTOR shall hold harmless, indemnify and defend the COUNTY, its officers, officials, employees and agents, from and against any claimed action, cause or demand brought against the COUNTY, where such action is based on the claim that information supplied by the CONTRACTOR or subcontractor infringes any patent or copyright. The CONTRACTOR shall be notified promptly in writing by the COUNTY of any notice of such claim.

18. DISPUTES

Disputes between the CONTRACTOR and the COUNTY, arising under and by virtue of this Contract, shall be brought to the attention of the COUNTY at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance and/or compensation due the CONTRACTOR shall be decided by the COUNTY'S Contract Representative or designee. All rulings, orders, instructions and decisions of the COUNTY'S Contract Representative shall be final and conclusive, subject to CONTRACTOR'S right to seek judicial relief.

19. CONFIDENTIALITY

The CONTRACTOR, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the COUNTY or acquired by the COUNTY in performance of this Contract, except upon the prior written consent of the COUNTY or an order entered by a court of competent jurisdiction. The CONTRACTOR shall promptly give the COUNTY written notice of any judicial proceeding seeking disclosure of such information.

20. CHOICE OF LAW, JURISDICTION AND VENUE

- a. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to its interpretation and performance.
- b. Any action at law, suit in equity, or judicial proceeding arising out of this Contract shall be instituted and maintained only in any of the courts of competent jurisdiction in Benton County, Washington.

21. SUCCESSORS AND ASSIGNS

The COUNTY, to the extent permitted by law, and the CONTRACTOR each bind themselves, their partners, successors, executors, administrators, and assigns to the other party to this Contract and to the partners, successors, administrators, and assigns of such other party in respect to all covenants to this Contract.

22. SEVERABILITY

- a. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall

not be affected, and the parties' rights and obligations shall be construed and enforced as if this Contract did not contain the particular provision held to be invalid.

- b. If it should appear that any provision of this Contract is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provision.

23. ENTIRE AGREEMENT

The parties agree that this Contract is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Contract are specifically excluded.

24. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in the Contract Representatives Section of this Contract. Notice may also be given by facsimile with the original to follow by regular mail. Notice shall be deemed to be given three days following the date of mailing or immediately, if personally served. For service by facsimile, service shall be effective at the beginning of the next working day.

25. SURVIVABILITY

All Contract terms, which by their context are clearly intended to survive the termination and/or expiration of this Contract, shall so survive. These terms include, but are not limited to, indemnification provisions (Sections [7] and [17]); inspection and keeping of records and books (Section [14]); litigation hold notice (Section [26]); Public Records Act (Section [27]) and confidentiality (Section [19]).

26. LITIGATION HOLD NOTICE

In the event the COUNTY learns of circumstances leading to an increased likelihood of litigation regarding any matter where the records kept by CONTRACTOR pursuant to Section [14] of this agreement may be of evidentiary value, the COUNTY may issue written notice to CONTRACTOR of such circumstances and direct the

CONTRACTOR to "hold" such records. In the event that CONTRACTOR receives such written notice, CONTRACTOR shall abide by all directions therein whether or not such written notice is received at a time when a Contract between CONTRACTOR and the COUNTY is in force. Such directions will include, but will not be limited to, instructions to suspend the six (6) year purge schedule as set out above in Section [14].

27. PUBLIC RECORDS ACT

CONTRACTOR hereby acknowledges that the COUNTY is a governmental entity and as such is subject to the requirements of the Public Records Act, RCW 42.56 *et seq.* Accordingly, CONTRACTOR understands that to the extent a proper request is made, the COUNTY may be required by virtue of that Act to disclose any records related to this Contract actually in its possession or in CONTRACTOR'S possession. This may include records that CONTRACTOR might regard as confidential or proprietary. To the extent that CONTRACTOR provides any records to the COUNTY that it regards as confidential or proprietary, it agrees to conspicuously mark the records as such. CONTRACTOR also hereby waives any and all claims or causes of action for any injury it may suffer by virtue of COUNTY'S release of records covered under the Public Records Act. COUNTY agrees to take all reasonable steps to notify CONTRACTOR in a timely fashion of any request made under the Public Records Act which will require disclosure of any records marked by CONTRACTOR as confidential or proprietary, so that CONTRACTOR may seek a judicial order of protection if necessary.

- This section intentionally left blank -

IN WITNESS WHEREOF, the parties have caused this Contract to be signed by their duly constituted legal representatives and is effective immediately upon execution.

Dated: 3/19/2019

Benton County Board of Commissioners

[Signature]
Chairman

[Signature]
Member

[Signature]
Member

Constituting the Board of County Commissioners of Benton County, Washington.

Attest: [Signature]
Clerk of the Board

Approved as to Form

[Signature]
Civil Deputy Prosecuting Attorney

Dated: 3/7/2019

CBVC dba Columbia Basin Veterans Center

[Signature]
Signature

Executive Director
Title:

Joetta Rupert
PRINTED NAME



Exhibit A: Columbia Basin Veterans Center Veterans Forum Scope of Work & Deliverables

TITLE OF PROGRAM

Columbia Basin Veterans Forum (CBVF)

MISSION

The mission of the Columbia Basin Veterans Forum or CBVF, is to have a coordinated community response to veteran offenders through collaboration with the veterans' service delivery system and the criminal justice system.

PURPOSE

The program provides a means to successfully restore and reintegrate veterans by supplementing the traditional criminal justice system by using veteran mentors and veterans' services and benefits to address medical and emotional needs, restore self-respect and provide them with tools to lead a productive and law-abiding life.

PROGRAM DESCRIPTION

The Veterans Forum is envisioned as a collaboration among the Benton County Justice System, Columbia Basin Veteran Center, the Department of Veteran Affairs, veterans service organizations and community treatment agencies to provide comprehensive treatment for military veterans charged with non-violent misdemeanor offences that are struggling with addiction or mental health concerns (such as PTSD, TBI and military sexual drama or MST) as a result of their military service. These veterans must also have been Honorably discharged or discharged "Generally" under honorable conditions. In addition to these entities, the Court also utilizes veteran mentors. Veteran mentors are veterans of the U.S. Armed Forces who volunteer their time to assist the Court, providing advice, personal experiences, recommendations and guidance to veterans. Many of our veteran mentors include but are not limited to those who have served in peacetime, Vietnam, Desert Storm/Shield, Operation Enduring Freedom and Operation Iraqi Freedom. The veteran defendant's full participation in the program is typically 12 to 24 months in duration.

The Benton County Criminal Justice System and the Judge is the driving force for the veteran offender's success by providing a means to divert eligible veterans a better option than standard treatment. The Forum is one half of the overall process of the Veteran Court success and from what we've witnessed in other jurisdictions, is the key ingredient to making Veteran Courts successful. The Forum coordinates with the Courts to provide the "outside the Court room" support. We expect CBVF to be a work in progress as we develop a more finely tuned program.

Consistent with the City of Spokane, Spokane County and other veterans court models, during the Forum monthly meetings, a trained volunteer mentor is matched with a defendant. All veterans and families in attendance share a meal together and attend educational or therapeutic programs. A celebration ceremony is also held to acknowledge graduates of the program. A vital component of early success is the incentive that for each Veterans Forum monthly meeting a veteran defendant attends during their probation, one month is credited towards reducing their probation time as well. Through successful participation in the CBVF program and their individual respective treatment services, veteran defendants will be better prepared to take their place as upstanding citizens in society and save the community the cost of incarcerations.

PROGRAM COMPONENTS

The .5 FTE ***Veteran Mentor Coordinator*** will recruit and screen volunteer veteran mentor candidates; Educate the public about the Veterans Court Mentor Forum and the role of volunteers; Assist in the retention of veteran mentors; organize and conduct trainings for veteran mentors; Provide logistic coordination for program presenters and meals and Plan and implement veteran mentee graduations and mentor recognition activities.

The .5 FTE ***DAV Service Officer*** will provide initial orientation for veterans immediately after a plea into the Veteran Court Mentor Forum. They will provide and assist veterans with completing initial service connected disability where one might exist, as well as completing current claims and/or appeals of denied claims.

The ***Supportive Service Agencies*** who will be attending monthly Forums and are not funded in the proposed budget, will provide veterans information and support with housing, veteran benefits, food, education opportunities, employment, health and mental health services and providers, drug treatment providers, both VA and private service providers and coordinate with Parole Officers.

The ***Executive Director*** will coordinate and oversee the Forum budget, finances, fundraising events, public record accountability and community services.

The ***Volunteer Veteran Mentor*** will meet once weekly with veteran participant, offer support and understanding regarding the difficulties the veteran is facing, assist the veteran in resolving resource needs, and maintain a supportive and helpful attitude toward other veteran mentors. In addition, the Volunteer Veteran Mentor will attend one monthly mentor training and a separate monthly mentor/mentee meeting. The Veteran Mentor will attend court to support their mentee as needed.

Statistics have shown that veterans respond more favorably to other veterans who have served in the military and share similar experiences. The veterans appear to be more comfortable when talking with a fellow veteran who is familiar with how the process will proceed. The veteran

mentor converses and interacts with the veteran participant as a peer rather than an authority figure.

GOALS & EXPECTATIONS

- The program will provide ongoing education of veterans on federal and/or state benefits for veterans and dependents, including but not limited to health, education and disability compensation, benefits and pension.
- The monthly average of veteran inmates in Benton County jail range from 35-40%. Approximately 40% of those veterans are VA eligible. With a general cost of incarceration of up to \$19,000 annually versus the cost of approximately \$5,000 for a veteran to go through the program and receive the wraparound services that will be provided each veteran defendant, we expect the County to see a significant cost savings.
- CBVF expects Benton County to see a significant reduced recidivism rate of veteran offenders within one year of successful completion of the Veterans Mentor Forum.
- We expect the change in demeanor of each veteran participant will become an opportunity to make a profound impact on the veterans who enter the Court. We anticipate these active and supportive relationships maintained throughout their treatment would increase the likelihood that a veteran would remain in treatment and improve his or her chances of maintaining sobriety and law-abiding behavior. This Veterans Forum experience will have a strong, immediate and lasting effect for each veteran participant as well as civilian participants.
- We expect to add a volunteer component to the Veterans Forum which would enable veteran mentees an opportunity to perform community service work, once the program is up and fully operational and suitable service work is identified by the Board of Directors.
- The initial training for all volunteers will be 2-4 hours. Then they'll attend a monthly 1 to 1½ hour training along with the 2-hour monthly Forum and training. In addition, they will be required to meet for 1 hour each week with the veteran mentee as well as attending court dates as needed. We expect each mentor to provide at least 7-10 hours of volunteer service each month.
- In addition, each support service agency will be sending volunteers to the monthly Forums at least two hours per month.
- We expect six service agencies to attend the first Forum and will add at least one additional service agency to each subsequent Forum.
- We will have a graduation ceremony for each veteran mentee upon completion of the program. In addition, a challenge coin will be presented to the graduate in front of his family and peers in recognition of his commitment to the program.

DELIVERABLES

CBVF will provide mentors for the Benton County Veterans Court. CBVF will provide a monthly forum as required by the Court. CBVF will also provide community service and volunteer opportunities for participants in the Veterans Court.

CBVF will submit a monthly report to Benton County Prosecuting Attorney's Office and District Court to include:

- Estimated number of Forum attendance.
- Forum presentation topics.
- Upcoming Forum event calendar and itinerary.
- Estimated Volunteer hours provided.

Exhibit B: COLUMBIA BASIN VETERANS FORUM BUDGET

COLUMBIA BASIN VETERANS CENTER
PUBLIC SAFETY SALES TAX 2019-2020 REQUEST BUDGET

DESCRIPTION	TOTAL BUDGET	2019-2020 PSST FUNDING REQUEST
.5 FTE Mentor Coordinator	\$ 30,000.00	\$ 30,000.00
.5 FTE DAV Service Officer	\$ 36,000.00	\$ 36,000.00
Mentor Training/Train the Trainer	\$ 2,000.00	\$ 2,000.00
Mentor Recruitment	\$ 1,000.00	\$ 1,000.00
Forum Site Rental	\$ 3,600.00	\$ 3,600.00
Office Supplies, Electronics & Equipment	\$ 7,800.00	\$ 7,800.00
Printed Materials for Forum Outreach & Recruitment	\$ 1,160.00	\$ 1,160.00
Annual First Forum Kick Off Cost	\$ 600.00	\$ 600.00
Monthly Mentor Trainings & Forum Sessions (2x12=24x2=48)	\$ 7,200.00	\$ 7,200.00
Paper Products and Utensils for Monthly Meals	\$ 400.00	\$ 400.00
Travel	\$ 5,000.00	\$ 5,000.00
SUBTOTAL	\$ 94,760.00	\$ 94,760.00
5% ADMINISTRATION	\$ 4,738.00	\$ 4,738.00
TOTAL PROGRAM EXPENSES	\$ 99,498.00	\$ 99,498.00

RESOLUTION 2019 247

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF THE FIRST PERSONAL SERVICES AGREEMENT AMENDMENT BETWEEN BENTON COUNTY, WASHINGTON AND SUPPORT, ADVOCACY, AND RESOURCE CENTER FOR ENGAGEMENT SPECIALIST POSITION

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2018-1028 dated December 18, 2018 (the "CONTRACT") whereby the CONTRACTOR has agreed to perform crime prevention services as set forth in the Contract, with a contract amount not to exceed two hundred forty-seven thousand, one hundred twenty dollars and zero cents (\$247,120.00) for the time period of January 1, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the Contract is necessary to amend the previously approved budget to correct Contractor's clerical error that resulted in a significant excess of funds being allocated; and

WHEREAS, both parties have agreed to amend the Contract by revising the budget to reflect accurate needs, in the amount not to exceed one hundred twenty-three thousand, five hundred sixty dollars and zero cents (\$123,560.00); **NOW THEREFORE,**

BE IT RESOLVED, by the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the first amendment revising the budget to reflect accurate needs, in the amount not to exceed one hundred twenty-three thousand, five hundred sixty dollars and zero cents (\$123,560.00);

BE IT FURTHER RESOLVED the Board authorizes the Chairman of the Board to sign the first contract amendment attached hereto.

Dated this 26 day of March, 2019



Chairman of the Board

JAMES BEAVER-ABSENT

Chairman Pro-Tem



Member

Constituting the Board of County
Commissioners of Benton County,
Washington

Attest:


.....
Clerk of the Board

**FIRST AMENDMENT TO PERSONAL SERVICES CONTRACT BETWEEN
BENTON COUNTY AND SUPPORT, ADVOCACY, AND RESOURCE CENTER**

This Contract Amendment, made and entered into this 26 day of March, 2019 by and between **BENTON COUNTY**, a political subdivision of the State of Washington, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and **SUPPORT, ADVOCACY, AND RESOURCE CENTER**, a Washington public benefit corporation with its principal offices at 1458 Fowler Street, Richland, WA 99352-4717 (hereinafter "CONTRACTOR").

Recitals

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2018-1028 dated December 18, 2018 (the "CONTRACT") whereby the CONTRACTOR agreed to perform crime prevention services as set forth in the Contract, with a contract amount not to exceed two hundred forty-seven thousand, one hundred twenty dollars and zero cents (\$247,120.00) for the time period of January 1, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the Contract is necessary to amend the previously approved budget to correct Contractor's clerical error that resulted in a significant excess of funds being allocated; and

WHEREAS, both parties have agreed to amend the Contract by revising the budget to reflect accurate needs, in the amount not to exceed one hundred twenty-three thousand, five hundred sixty dollars and zero cents (\$123,560.00); and

NOW, THEREFORE, in consideration of the provisions and agreements set forth herein, the parties agree that all provisions of their original Contract shall remain in effect except the below section 5a. and Exhibit B which are amended as follows:

- a) Section 5a. **COMPENSATION** - is hereby deleted and replaced in its entirety with the following:

For the services performed hereunder, the CONTRACT shall be paid as follows:

- a. A detailed description of compensation to be paid by the COUNTY for the services set forth in Exhibit A is set forth in Exhibit B, "Advocacy for Survivors of Sex

Trafficking Budget", which is attached hereto and incorporated herein by reference. Accordingly, for the time period of January 1, 2019, through December 31, 2020, CONTRACTOR shall be compensated by COUNTY in an amount not to exceed one hundred twenty-three thousand, five hundred sixty dollars and zero cents (\$123,560.00).

- b) **Exhibit B** "Advocacy for Survivors of Sex Trafficking Budget" shall be deleted and replaced with the attached Exhibit B.

[This section intentionally left blank]

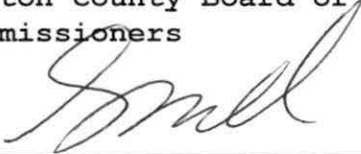
IN WITNESS WHEREOF, the Parties to this Contract Amendment have executed this Amendment to take effect upon the signature of both parties.

Dated: 3/26/2019

Dated: 3/18/19

Benton County Board of Commissioners

Support, Advocacy, and Resource Center



Chairman

Signature

Executive Director

Title

JoDee Garretson

Printed Name

Constituting the Board of County Commissioners of Benton County, Washington.

Attest:



Clerk of the Board

Approved as to Form



Civil Deputy Prosecuting Attorney

Exhibit B: Advocacy for Survivors of Sex Trafficking Budget

SUPPORT, ADVOCACY, AND RESOURCE CENTER (SARC)
PUBLIC SAFETY SALES TAX 2019-2020 REQUEST BUDGET

DESCRIPTION	TOTAL BUDGET	2019-2020 PSST FUNDING REQUEST
Engagement Specialist - Salary & Benefits	\$ 127,720.00	\$ 127,720.00
On-Going Training	\$ 5,000.00	\$ 5,000.00
Mileage	\$ 2,000.00	\$ 2,000.00
Printing	\$ 600.00	\$ 600.00
Supervision	\$ 8,240.00	\$ 8,240.00
Supplies	\$ 2,000.00	\$ 2,000.00
	\$ 145,560.00	\$ 145,560.00
Minus Funds through Juvenile Justice Center		\$ 22,000.00
	TOTAL PROGRAM EXPENSES	\$ 123,560.00



BENTON COUNTY COURT HOUSE



2017 - 2018

PUBLIC SAFETY SALES TAX

BIENNIAL REPORT

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BENTON COUNTY PUBLIC SAFETY SALES TAX

2017-2018 BIENNIAL REPORT

At the request of the Benton County Law and Justice Council, on March 25, 2014, the Benton County Board of County Commissioners signed a resolution placing a public safety sales tax on the ballot in August 2014 for voter approval.

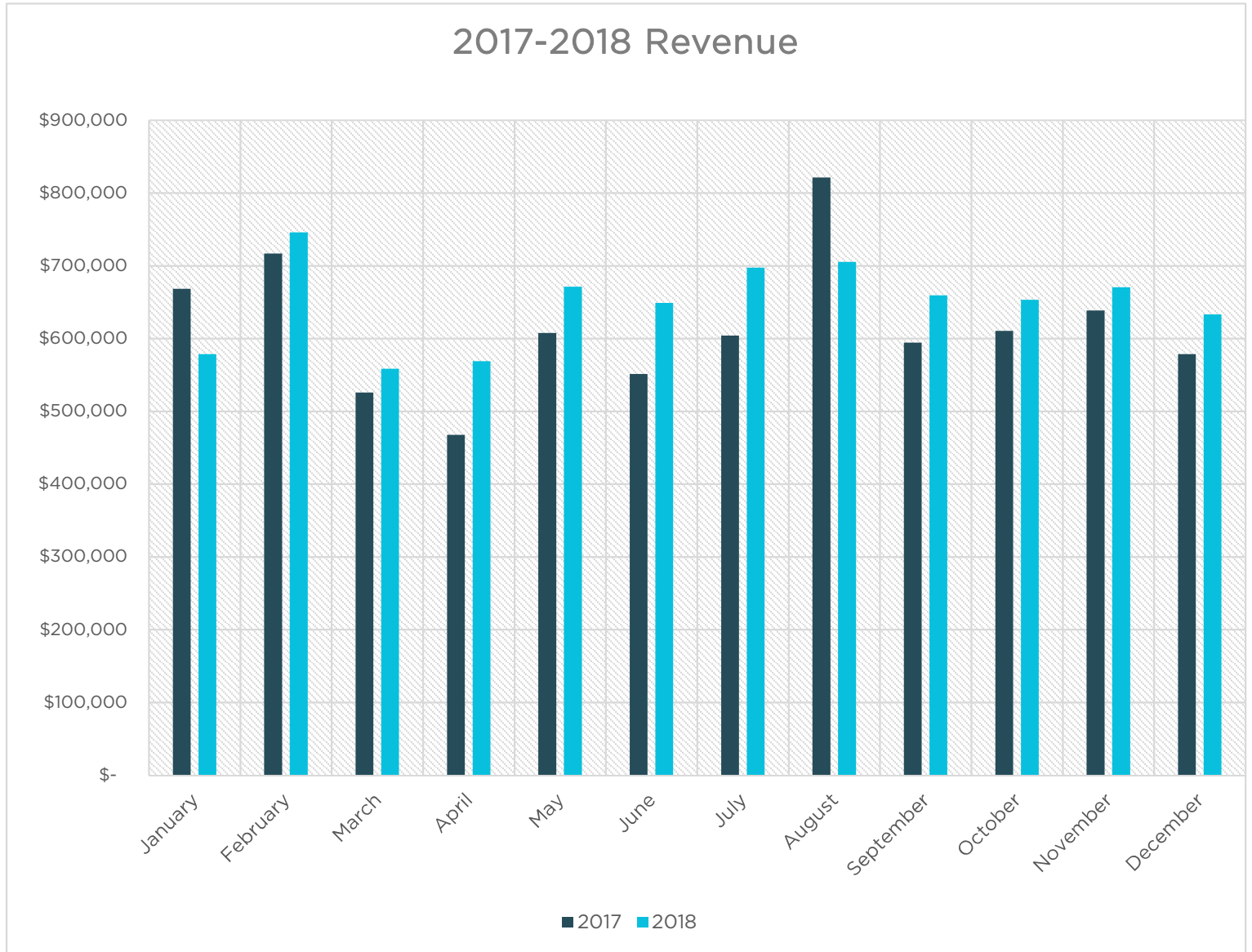
In August 2014, the voters of Benton County approved Proposition 14-5, a 0.3% sales and use tax pursuant to RCW 82.14.450 to fund criminal justice and public safety programs in Benton County. This Public Safety Sales Tax requires at least one-third of all revenues from the tax to be used for specific criminal justice purposes, with the County retaining sixty percent (60%) of revenues and the remaining forty percent (40%) of revenues being distributed to the cities based on relative population.

The purpose and goal of the Public Safety Sales Tax is to improve public safety, including combating criminal gangs. The tax funds the hiring of additional police officers, corrections officers, prosecutors, the Metro Drug Task Force, gang and crime prevention efforts, and court and clerk programs including drug and mental health courts. The tax is scheduled to expire December 31, 2024.

Details about the Public Safety Sales Tax can be found on the Benton County website at www.co.benton.wa.us.

MONTHLY REVENUE

2017-2018 PUBLIC SAFETY SALES TAX

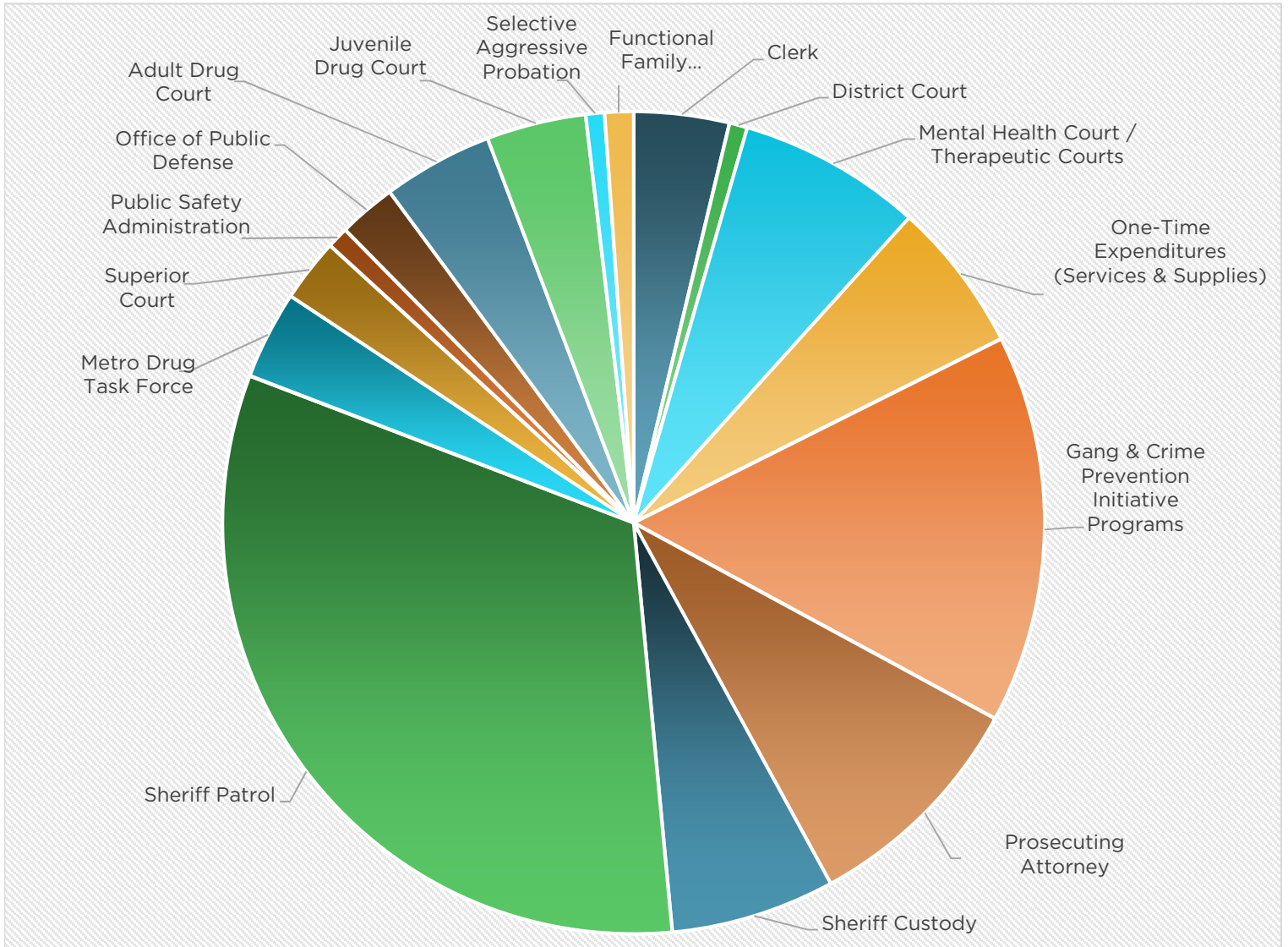


Month	2017	2018
January	\$ 668,402	\$ 578,382
February	\$ 716,612	\$ 745,783
March	\$ 525,754	\$ 558,273
April	\$ 467,619	\$ 569,009
May	\$ 607,695	\$ 671,069
June	\$ 551,075	\$ 648,943
July	\$ 604,196	\$ 697,511
August	\$ 821,354	\$ 705,142
September	\$ 594,313	\$ 659,314
October	\$ 610,419	\$ 653,257
November	\$ 638,618	\$ 670,462
December	\$ 578,382	\$ 633,170
	\$ 7,384,439	\$ 7,790,317
TOTAL 2017-2018 PUBLIC SAFETY TAX REVENUE	\$	\$ 15,174,755

**Note: Revenues listed above do not include collected interest*

BUDGET ALLOTMENT BY DEPARTMENT

2017-2018 PUBLIC SAFETY SALES TAX



Department	Budget	Percentage
Clerk	\$ 414,297	3.75%
District Court	\$ 78,398	0.71%
Mental Health Court / Therapeutic Courts	\$ 797,746	7.23%
One-Time Expenditures (Services & Supplies)	\$ 653,432	5.92%
Gang & Crime Prevention Initiative Programs	\$ 1,686,261	15.28%
Prosecuting Attorney	\$ 1,008,051	9.14%
Sheriff Custody	\$ 712,703	6.46%
Sheriff Patrol	\$ 3,566,517	32.32%
Metro Drug Task Force	\$ 383,273	3.47%
Superior Court	\$ 274,525	2.49%
Public Safety Administration	\$ 92,672	0.84%
Office of Public Defense	\$ 249,676	2.26%
Adult Drug Court	\$ 478,246	4.33%
Juvenile Drug Court	\$ 431,948	3.91%
Selective Aggressive Probation	\$ 81,505	0.74%
Functional Family Therapy	\$ 124,583	1.13%

TOTAL 2017 - 2018 PUBLIC SAFETY TAX BUDGET

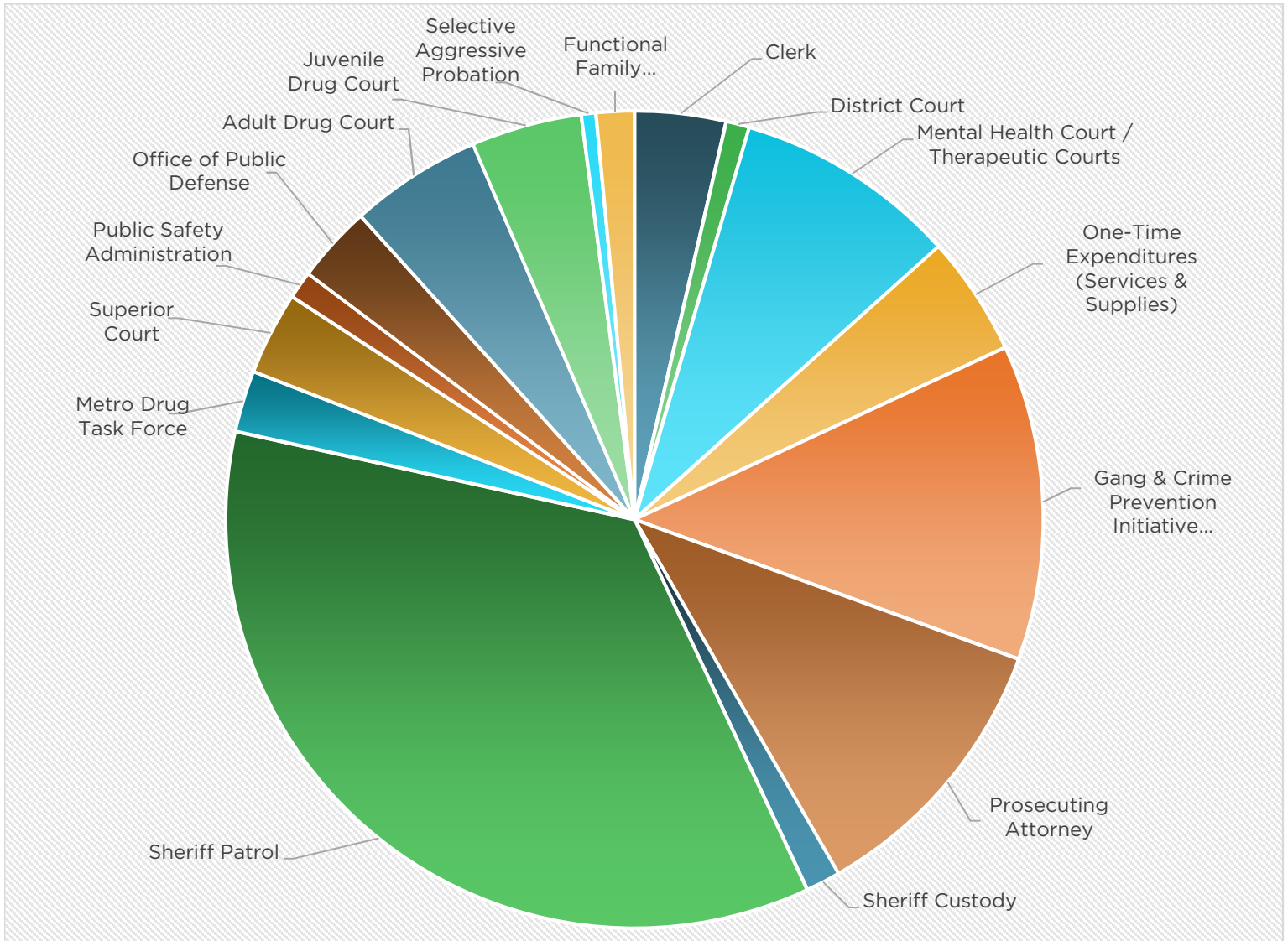
\$ 11,033,833

100.00%

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EXPENDITURE ALLOTMENT BY DEPARTMENT

2017-2018 PUBLIC SAFETY SALES TAX

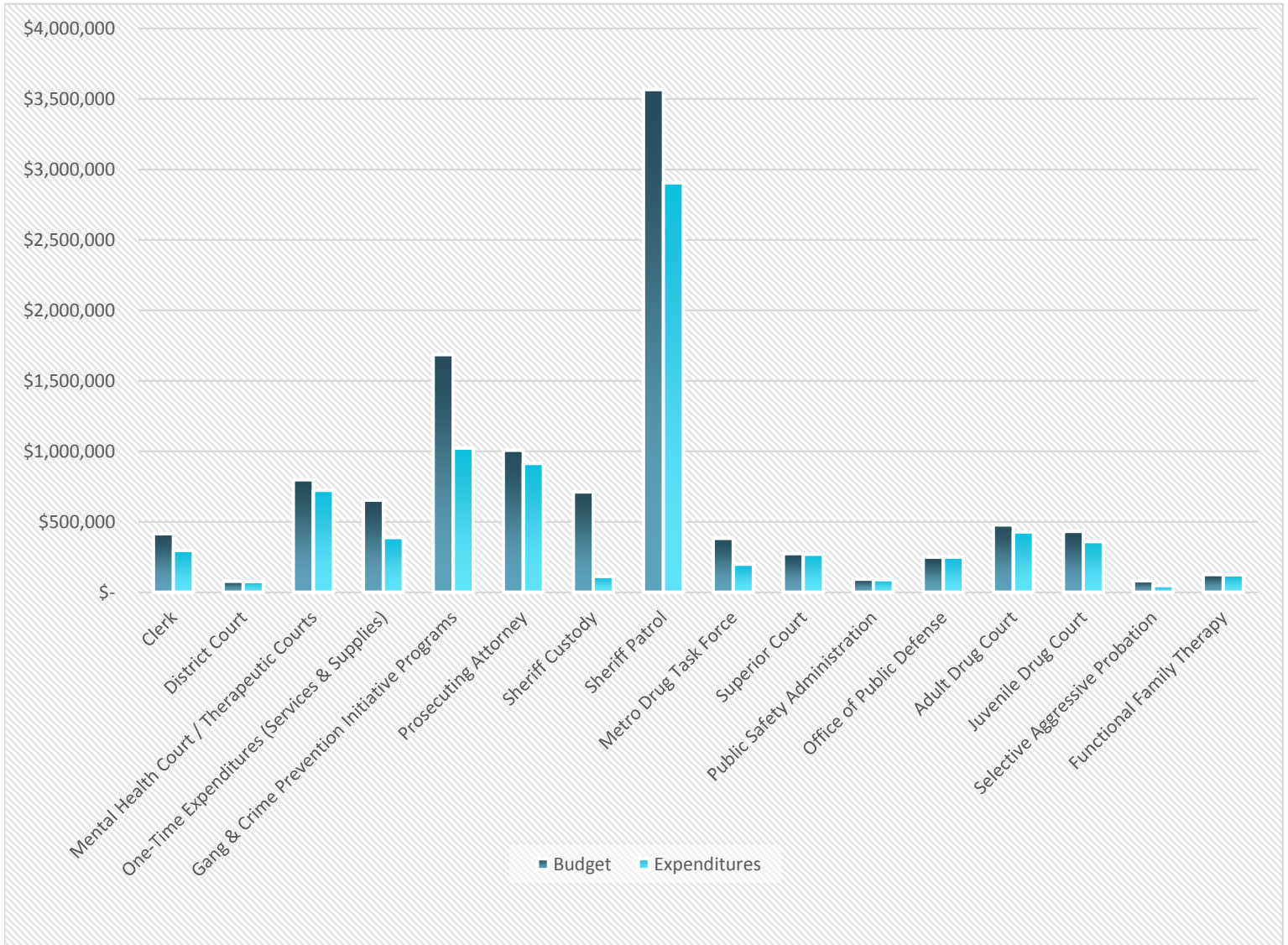


Department	Expenditures	Percentage
Clerk	\$ 296,033	3.61%
District Court	\$ 75,534	0.92%
Mental Health Court / Therapeutic Courts	\$ 724,239	8.82%
One-Time Expenditures (Services & Supplies)	\$ 388,679	4.74%
Gang & Crime Prevention Initiative Programs	\$ 1,023,115	12.46%
Prosecuting Attorney	\$ 913,833	11.13%
Sheriff Custody	\$ 112,473	1.37%
Sheriff Patrol	\$ 2,906,138	35.41%
Metro Drug Task Force	\$ 199,892	2.44%
Superior Court	\$ 270,157	3.29%
Public Safety Administration	\$ 89,668	1.09%
Office of Public Defense	\$ 249,571	3.04%
Adult Drug Court	\$ 427,789	5.21%
Juvenile Drug Court	\$ 359,575	4.38%
Selective Aggressive Probation	\$ 47,350	0.58%
Functional Family Therapy	\$ 123,999	1.51%

TOTAL 2017-2018 PUBLIC SAFETY TAX EXPENDITURES	\$ 8,208,047	100.00%
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BUDGET VS. EXPENDITURES BY DEPARTMENT

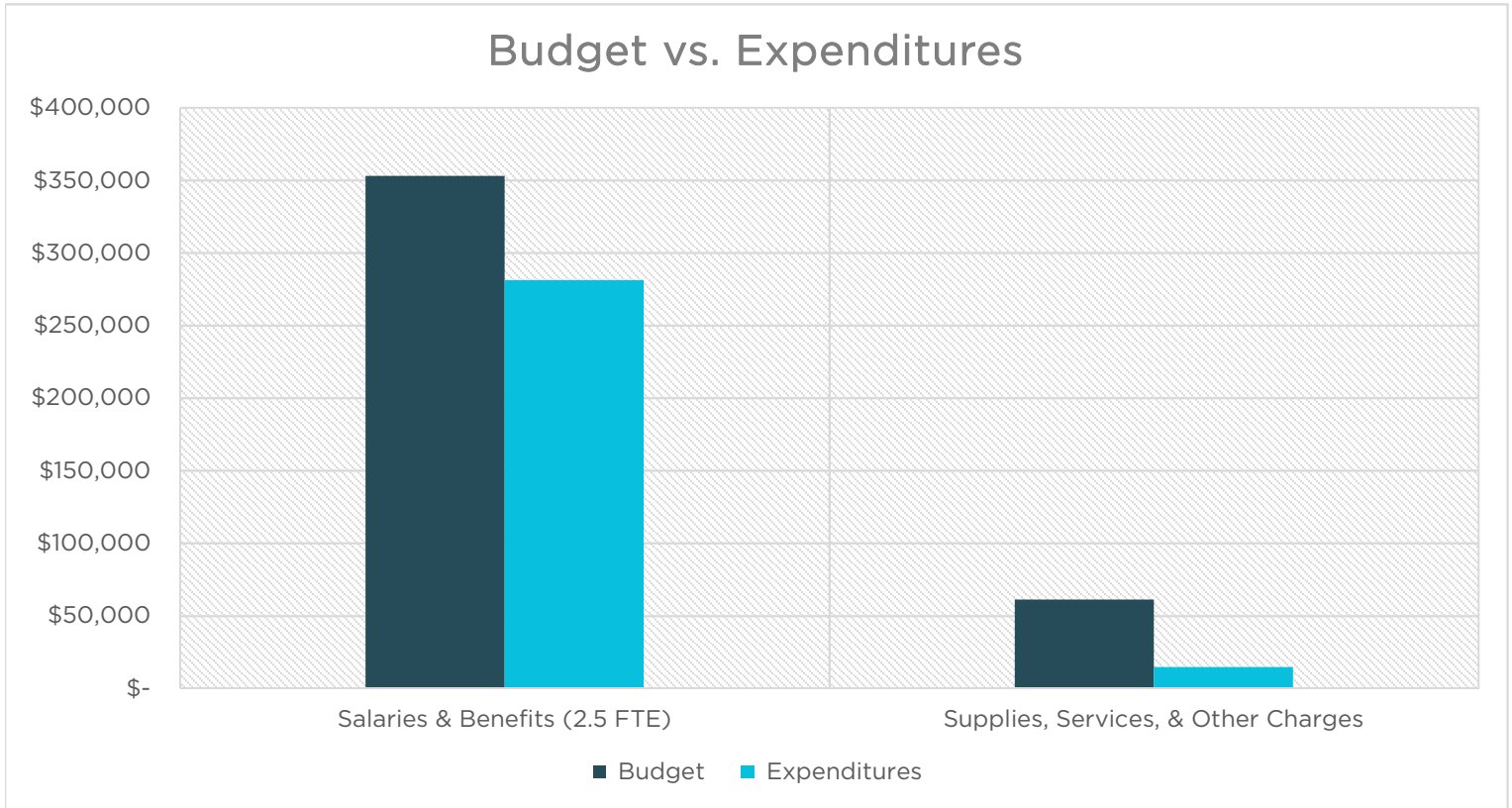
2017-2018 PUBLIC SAFETY SALES TAX



Department	Budget	Expenditures
Clerk	\$ 414,297	\$ 296,033
District Court	\$ 78,398	\$ 75,534
Mental Health Court / Therapeutic Courts	\$ 797,746	\$ 724,239
One-Time Expenditures (Services & Supplies)	\$ 653,432	\$ 388,679
Gang & Crime Prevention Initiative Programs	\$ 1,686,261	\$ 1,023,115
Prosecuting Attorney	\$ 1,008,051	\$ 913,833
Sheriff Custody	\$ 712,703	\$ 112,473
Sheriff Patrol	\$ 3,566,517	\$ 2,906,138
Metro Drug Task Force	\$ 383,273	\$ 199,892
Superior Court	\$ 274,525	\$ 270,157
Public Safety Administration	\$ 92,672	\$ 89,668
Office of Public Defense	\$ 249,676	\$ 249,571
Adult Drug Court	\$ 478,246	\$ 427,789
Juvenile Drug Court	\$ 431,948	\$ 359,575
Selective Aggressive Probation	\$ 81,505	\$ 47,350
Functional Family Therapy	\$ 124,583	\$ 123,999
TOTAL 2017-2018 PUBLIC SAFETY TAX EXPENDITURES	\$ 11,033,833	\$ 8,208,047

BENTON COUNTY CLERK'S OFFICE

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (2.5 FTE)	\$ 352,962	\$ 281,243	80%
Supplies, Services, & Other Charges	\$ 61,335	\$ 14,790	24%
Total	\$ 414,297	\$ 296,033	71%

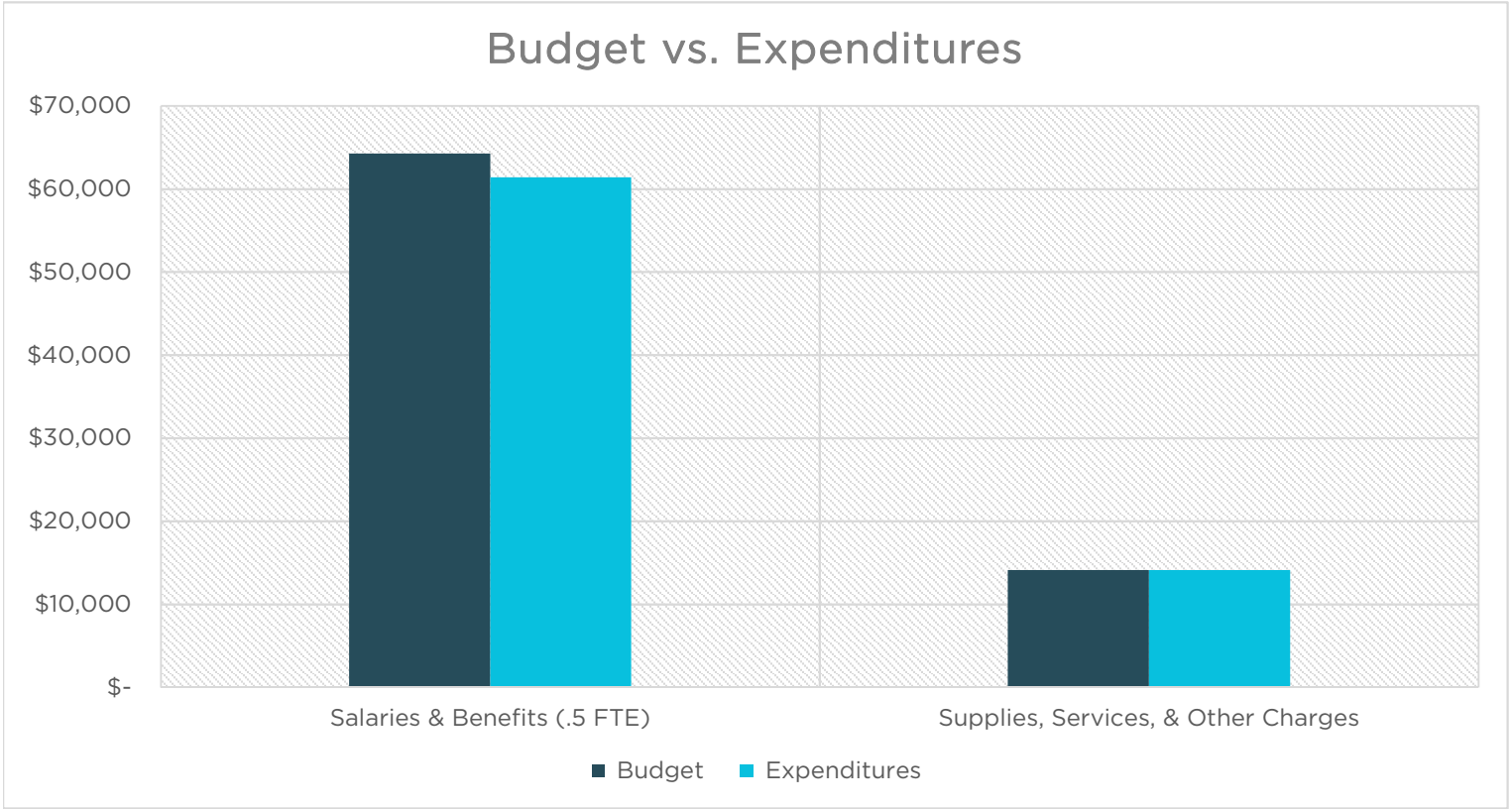
The 2017-2018 expenses for the Clerk's Office include the Legal Process Assistant (LPA) III for the ex-parte docket that continues on a daily basis. The ex parte docket has improved efficiency in the Clerk's Office by allowing individuals to appear before a judicial officer. The ex parte clerk supports the judiciary during this docket by assuring that the judicial officer has all of the information that they request, such as pending cases or prior decisions.

Additional funds were allocated to hire an a second LPA III clerk that is a "floater" type position, who is trained in each departments' dockets and trials. This position alleviates taking a person from a particular department and allows those people to keep up on their regular, daily work. This has been extremely helpful in areas of lengthy trials and assisting customers at the front counter.

The Clerk's Office also took on the pilot project of Indigent Financial Screeners. One position was hired near the end of 2018 and was not originally budgeted. This position works with District Court as well as Superior Court defendants, gathering information regarding their financial situation. This gives the judges in each court verified information so that they can make a better-informed decision regarding appointment of counsel at public expense. With these positions comes the general costs of computers, supplies and expenses related to personnel costs.

BENTON COUNTY DISTRICT COURT

2017-2018 PUBLIC SAFETY SALES TAX

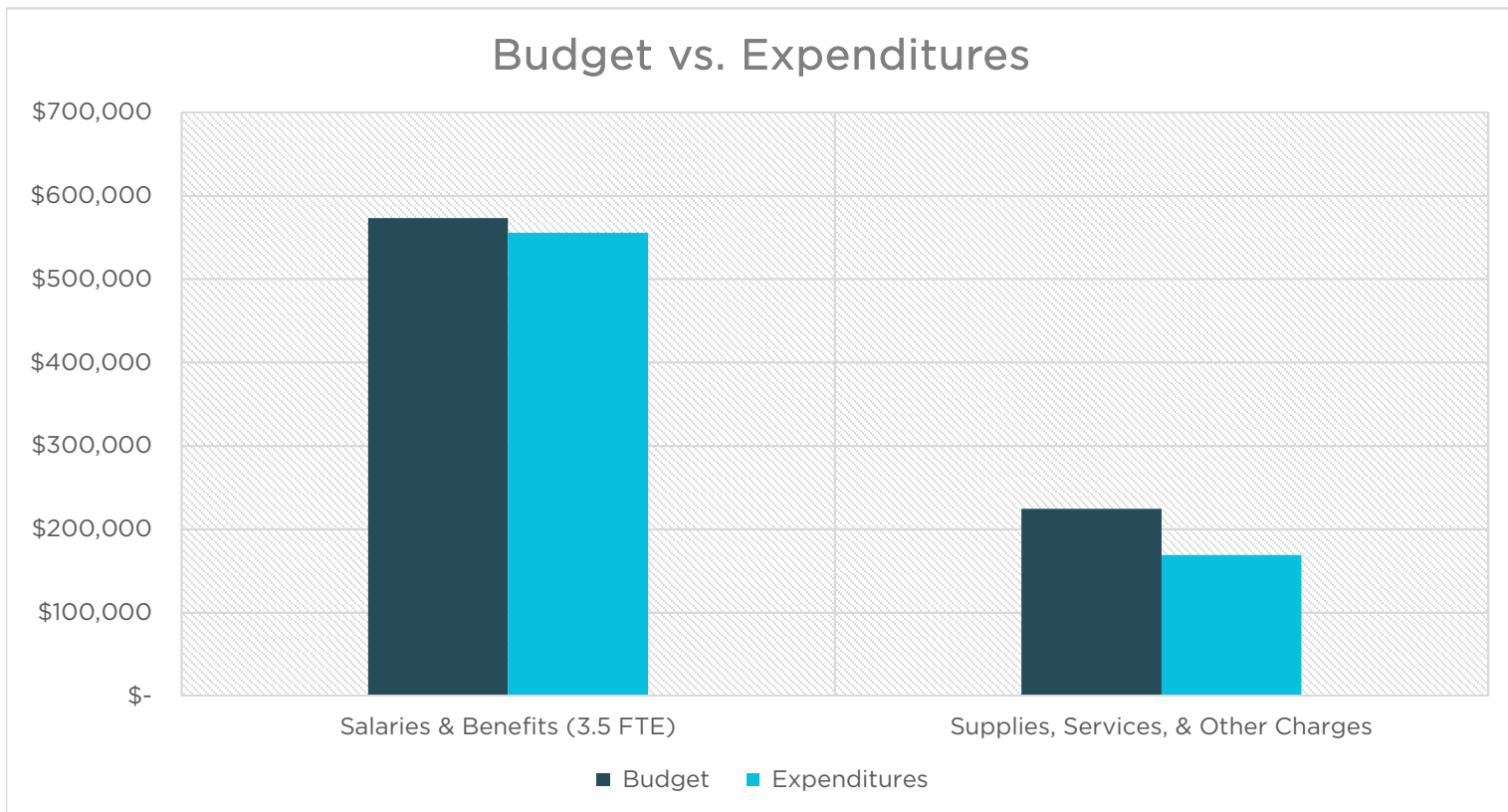


Description	Budget	Expenditures	% Used
Salaries & Benefits (.5 FTE)	\$ 64,261	\$ 61,397	96%
Supplies, Services, & Other Charges	\$ 14,137	\$ 14,137	100%
Total	\$ 78,398	\$ 75,534	96%

District Court utilizes the Public Safety Sales Tax to fund a part-time clerk’s salary, benefits and supplies.

MENTAL HEALTH COURT / THERAPEUTIC COURTS

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (3.5 FTE)	\$ 573,135	\$ 555,355	97%
Supplies, Services, & Other Charges	\$ 224,611	\$ 168,883	75%
Total	\$ 797,746	\$ 724,238	91%

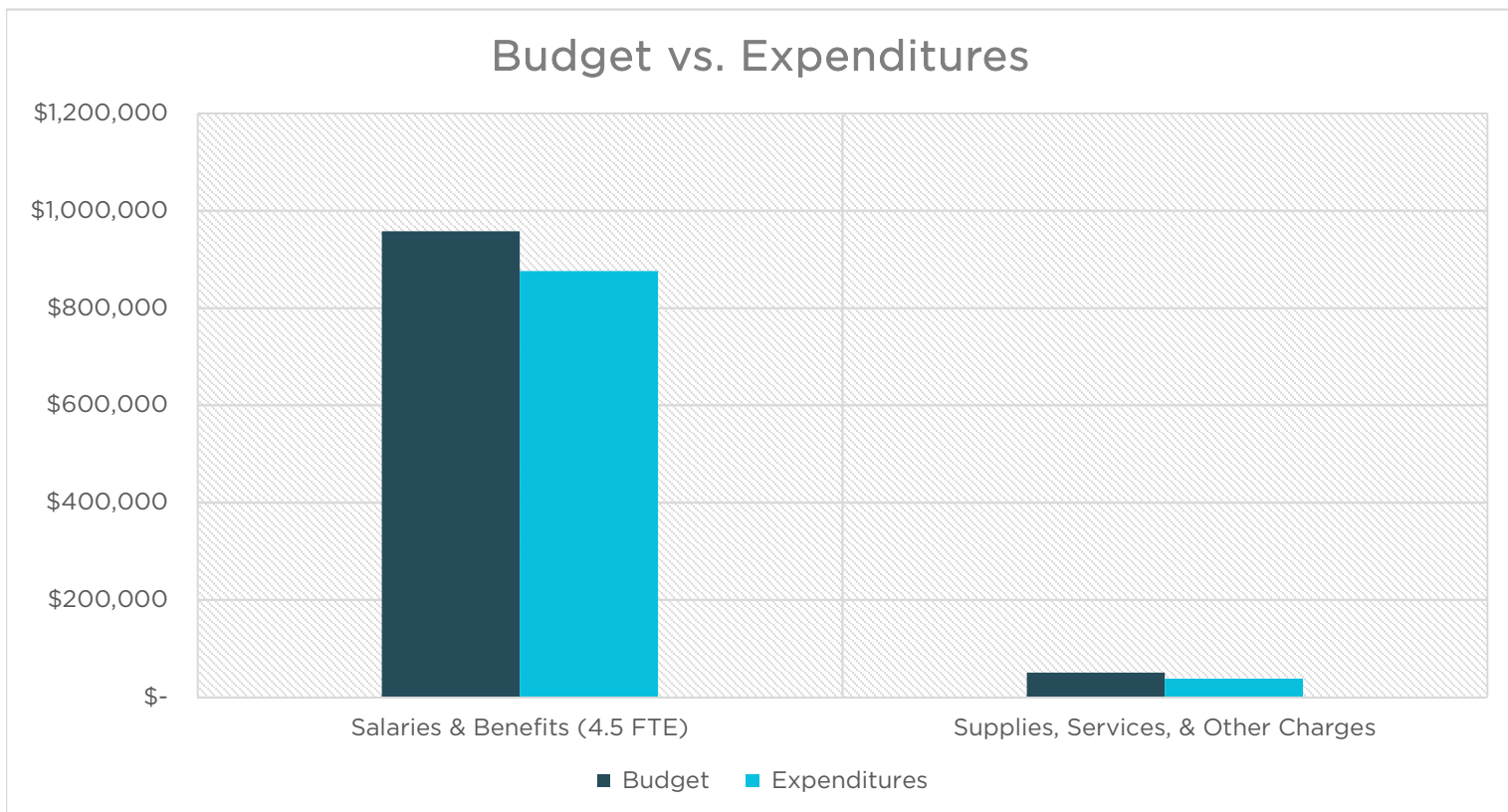
Mental Health Court saw significant program growth over the 2017-2018 biennium. The program received a total of 187 referrals and graduated 31 participants. The 31 graduates represent chronically mentally ill individuals in our community who were able to participate in an intensive rehabilitative program to achieve stability with the opportunity to have their criminal charges dismissed.

In 2017, a .5 FTE Court Clerk was added to the Mental Health Court team. Other expenditures throughout the biennium included staff salaries/benefits, a contracted defense attorney from the Office of Public Defense (OPD), staff training, supplies, forms, incentive, transportation assistance and other necessary operational costs.

Participants have significantly benefited from the structure and support of Mental Health Court. The Mental Health Court team is proud of the life-changing progress made by our participants, including stabilizing with the assistance of mental health and chemical dependency services, obtaining employment, enrolling in school, obtaining housing, rebuilding relationships with family members, and the completion of well over 2000 hours of volunteer service to our community.

BENTON COUNTY PROSECUTING ATTORNEY'S OFFICE

2017-2018 PUBLIC SAFETY SALES TAX



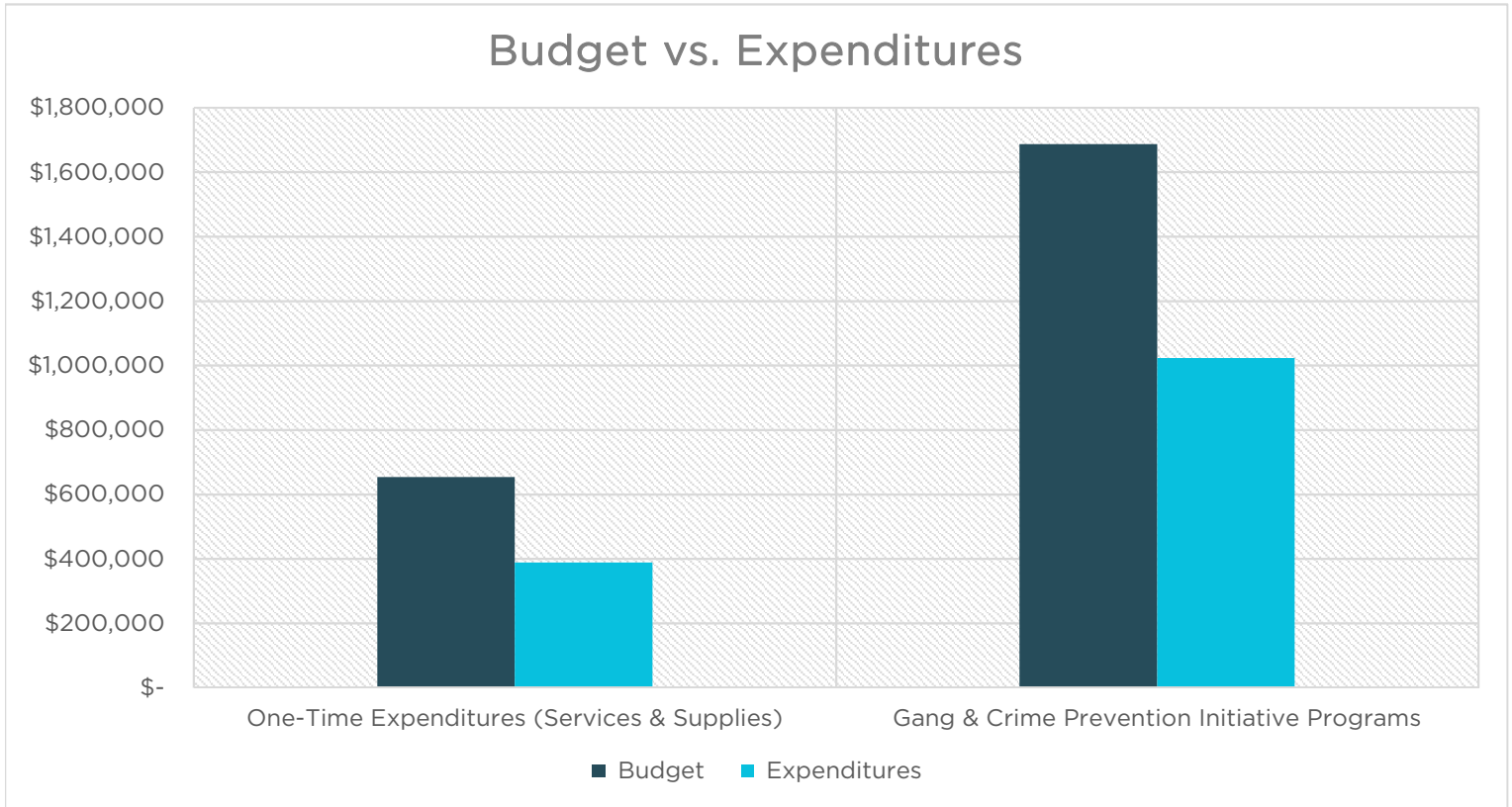
Description	Budget	Expenditures	% Used
Salaries & Benefits (4.5 FTE)	\$ 957,754	\$ 875,972	91%
Supplies, Services, & Other Charges	50,297	37,861	75%
Total	\$ 1,008,051	\$ 913,833	91%

The original help for the Prosecuting Attorney’s Office from the Public Safety Sales Tax (PSST) continues to make a substantial difference. The appellate deputy prosecutor position not only has helped alleviate the caseload of the felony deputy prosecutors, it has also improved the overall quality of the office’s appellate briefs in meeting the technical rules and deadlines of appellate courts. The original request allowed for an additional felony deputy prosecutor and an additional support staff position. Together, they continue to make a substantial difference; they are what allows our office to meet the 72-hour deadline in filing cases on violent and serious offenders who need to be kept in custody pending trial. The addition of these two positions also allowed for specialization of a prosecutor to be assigned gang and firearm cases which involve a high degree of preparation.

In 2019-2020, the PSST will provide help in three additional areas. It will allow for continuation of the existing victim witness program, which was originally funded solely by assessments paid by criminal defendants upon conviction. These original revenues have declined, and PSST funds allow the program to continue at full strength. The PSST will also provide funding for the development and implementation of a new database, which will allow for transition to a paperless system and more efficient case filing and document preparation. An additional deputy prosecutor is also funded in the new biennium (2019-2020) and will specialize in child sexual exploitation cases, which require specialized knowledge and account for a disproportionate number of hearings/trials due to their complex nature.

ONE-TIME EXPENDITURES, GANG & CRIME PREVENTION

2017-2018 PUBLIC SAFETY SALES TAX

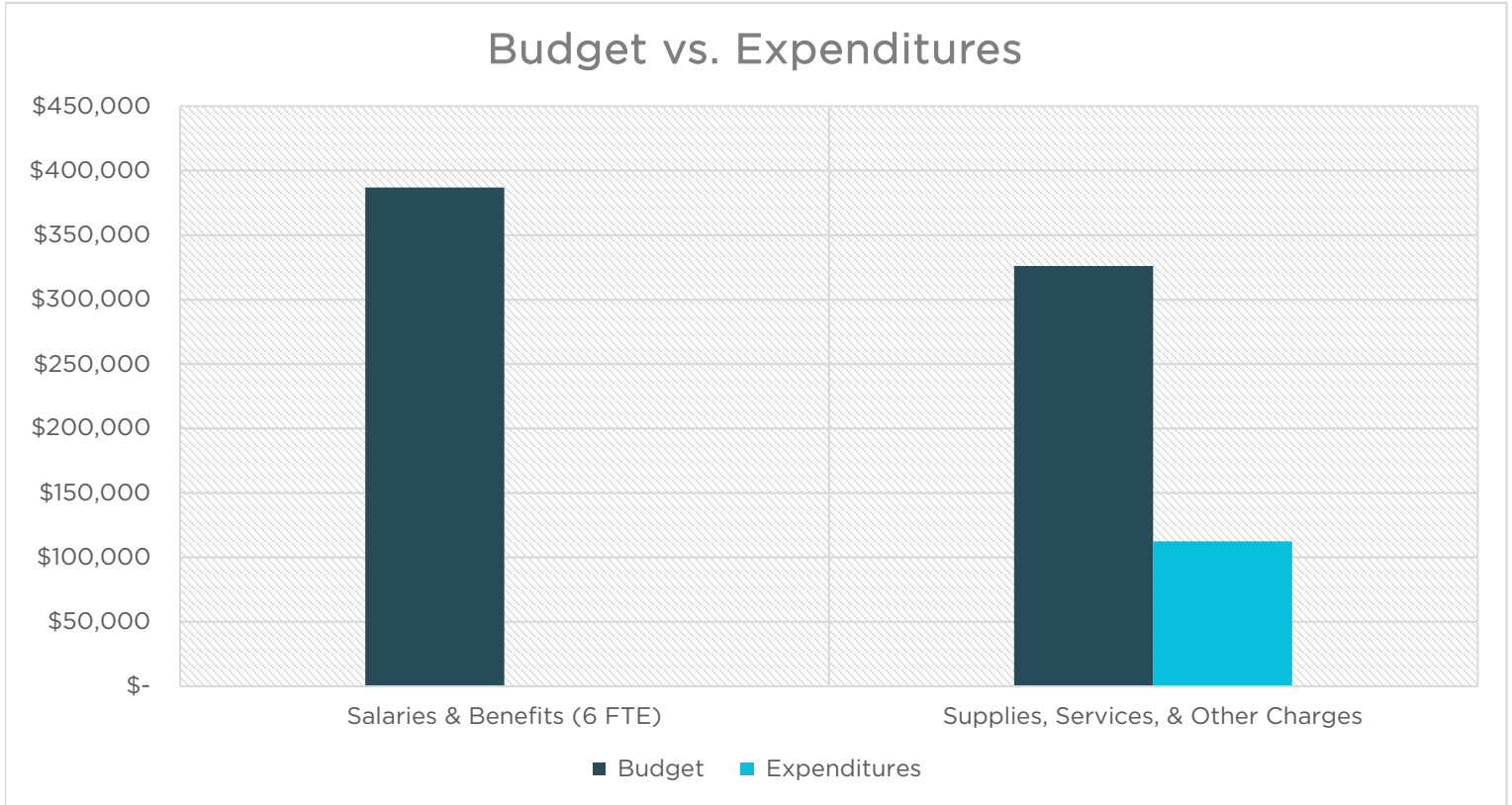


Description	Budget	Expenditures	% Used
One-Time Expenditures (Services & Supplies)	\$ 653,432	\$ 388,679	59%
Gang & Crime Prevention Initiative Programs	\$ 1,686,261	\$ 1,023,115	61%
Total	\$ 2,339,693	\$ 1,411,794	60%

The Non-Departmental budget reflects budget allocation for the Benton County Gang & Crime Prevention Initiative (more detail on final page of this report) as well as additional contract services.

BENTON COUNTY SHERIFF'S OFFICE: CUSTODY

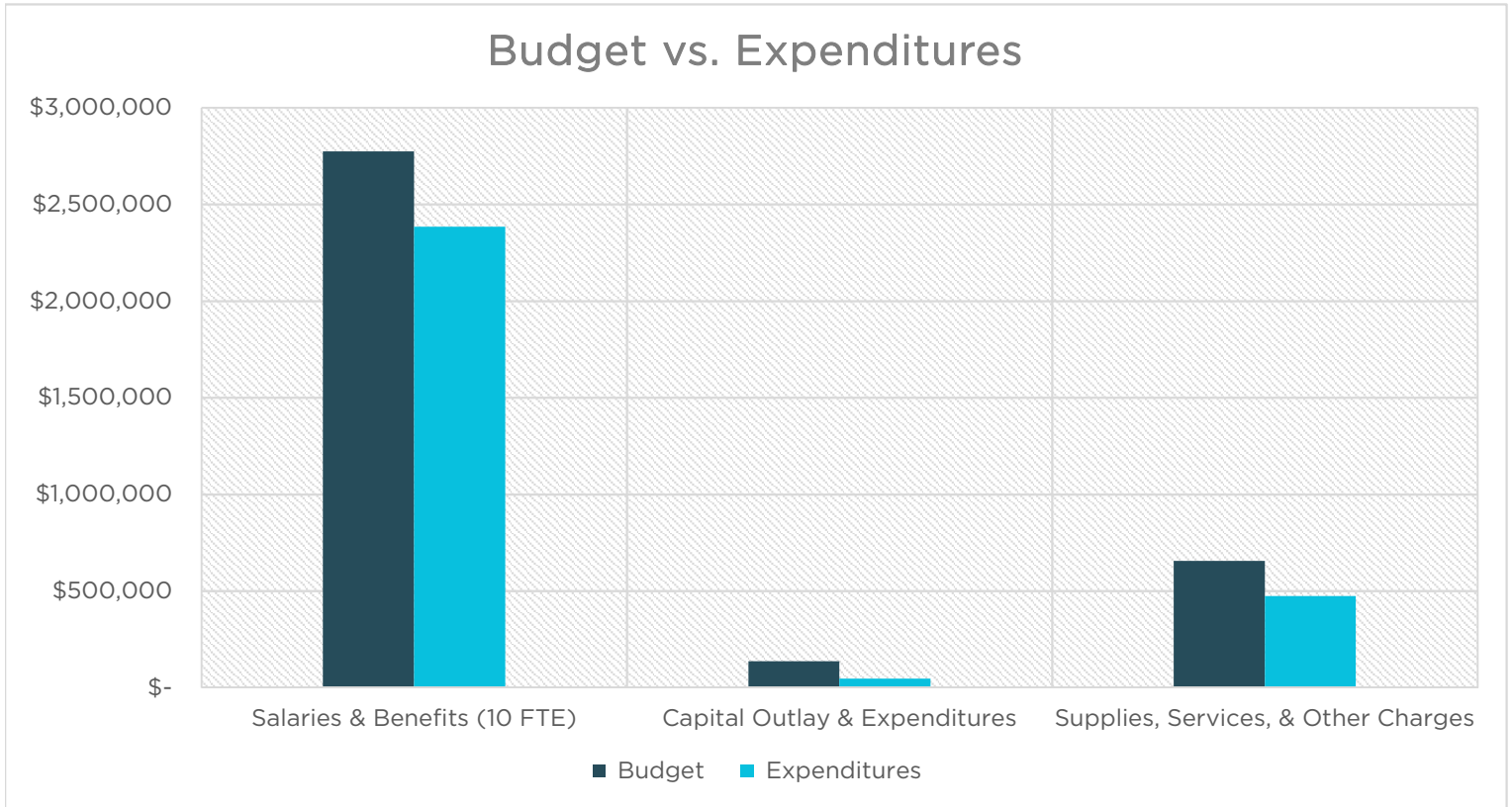
2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (1 FTE)	\$ 386,877	\$ 167	0%
Supplies, Services, & Other Charges	\$ 325,826	\$ 112,307	34%
Total	\$ 712,703	\$ 112,473	16%

BENTON COUNTY SHERIFF'S OFFICE: PATROL

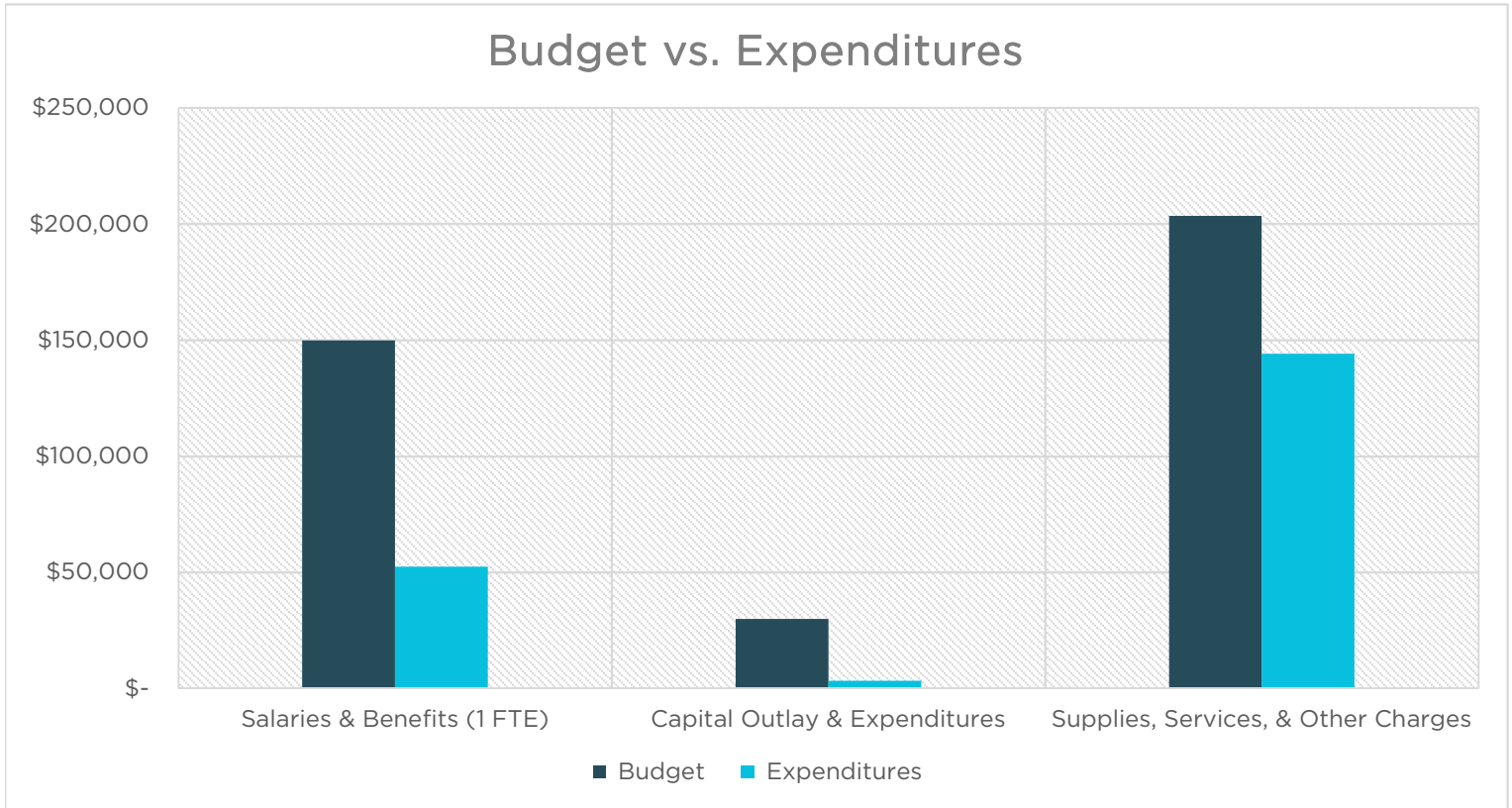
2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (14 FTE) Capital	\$ 2,773,805	\$ 2,384,131	86%
Outlay & Expenditures	\$ 136,549	\$ 47,200	35%
Supplies, Services, & Other Charges	\$ 656,163	\$ 474,807	72%
Total	\$ 3,566,517	\$ 2,906,138	81%

METRO DRUG TASK FORCE

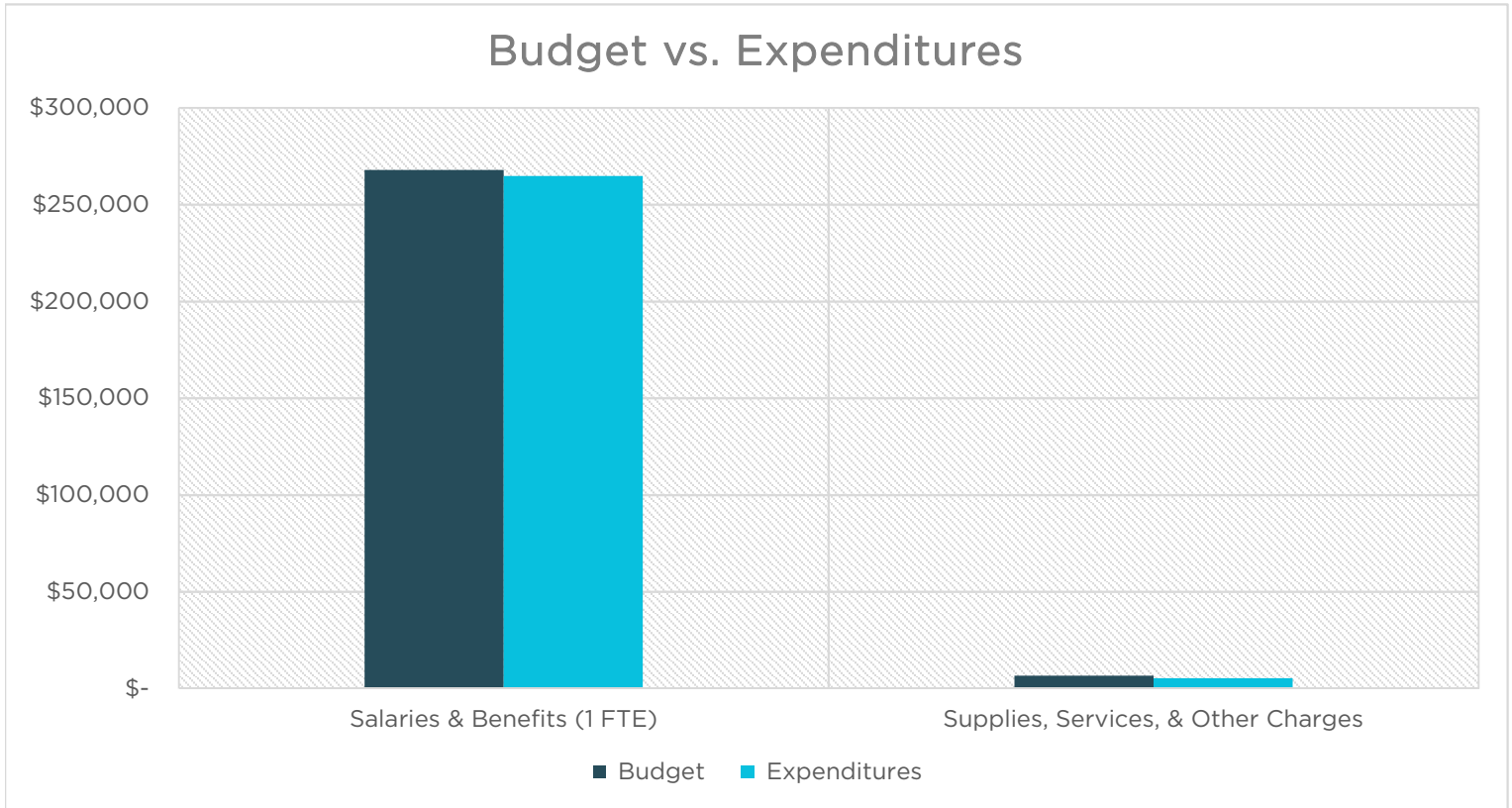
2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (1 FTE)	\$ 149,782	\$ 52,457	35%
Capital Outlay & Expenditures	\$ 30,000	\$ 3,347	11%
Supplies, Services, & Other Charges	\$ 203,491	\$ 144,078	71%
Total	\$ 383,273	\$ 199,882	52%

BENTON-FRANKLIN COUNTIES SUPERIOR COURT

2017-2018 PUBLIC SAFETY SALES TAX



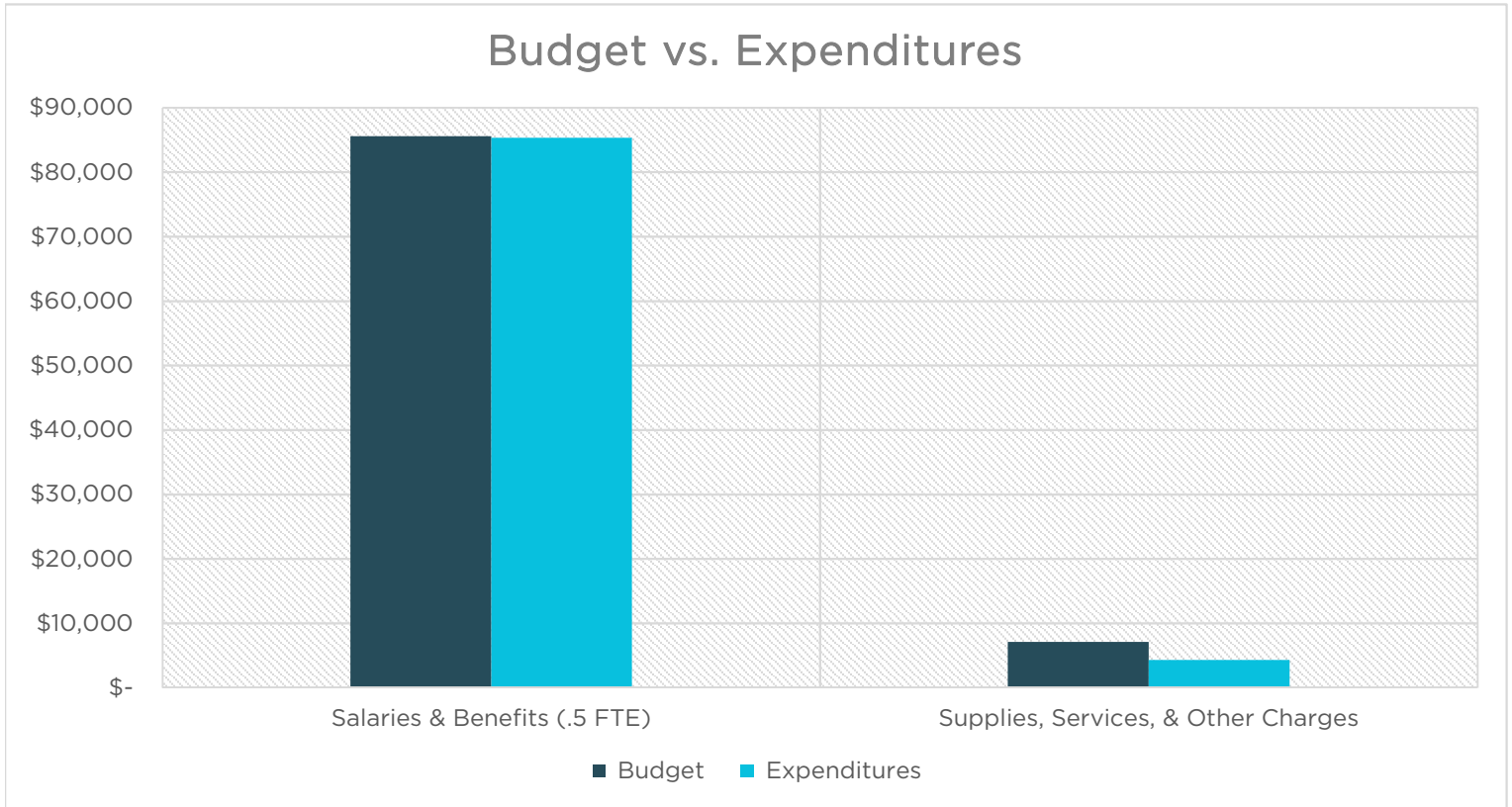
Description	Budget	Expenditures	% Used
Salaries & Benefits (1 FTE)	\$ 267,893	\$ 264,829	99%
Supplies, Services, & Other Charges	\$ 6,632	\$ 5,328	80%
Total	\$ 274,525	\$ 270,157	98%

The Superior Court budget and expenditures reflect 2 years (2017-2018) of salary and wages for the seventh Superior Court Judge and one-half time Court Commissioner, as well as the supplies and services needed to accommodate the additional positions. The Judicial position was filled in October 2015 and the one-half time Court Commissioner position was filled in January 2017. The Superior Court is a Bi-County Judicial District, but only Benton County costs are reflected under the Public Safety Tax Budget. Additionally, the counties are responsible for only one-half of the elected judicial officer's salary - the State of Washington is responsible for the other one-half of the salary and all benefits.

Note that this budget reflects only the Benton County costs for the Benton-Franklin Counties Superior Court, and do not include expenditures related to Franklin County.

PUBLIC SAFETY ADMINISTRATION

2017-2018 PUBLIC SAFETY SALES TAX

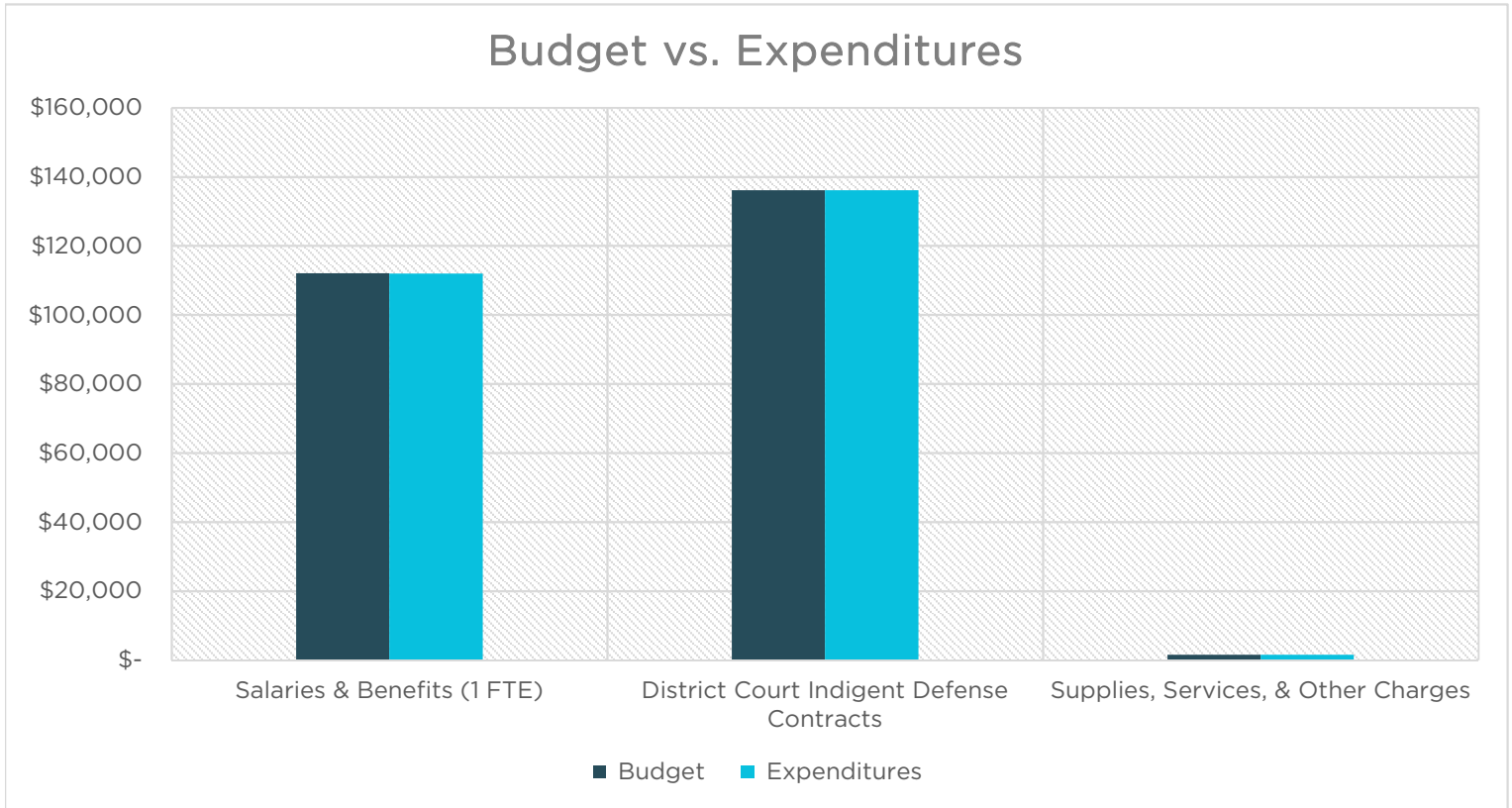


Description	Budget	Expenditures	% Used
Salaries & Benefits (.5 FTE)	\$ 85,589	\$ 85,343	100%
Supplies, Services, & Other Charges	\$ 7,083	\$ 4,325	61%
Total	\$ 92,672	\$ 89,668	97%

The Public Safety Administration budget and expenditures reflect two (2) years (2017-2018) of salary, benefits, and supplies for 1/2 the cost of a full-time Communications Coordinator. This position manages and monitors all contracts with outside agencies funded through the Benton County Gang & Crime Prevention Initiative, as well as providing communications, public relations, and outreach support. The other 1/2 of that position is funded through the Sustainable Development Department.

BENTON COUNTY OFFICE OF PUBLIC DEFENSE

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (1 FTE)	\$ 112,045	\$ 111,940	100%
District Court Indigent Defense Contracts	\$ 136,091	\$ 136,091	100%
Supplies, Services, & Other Charges	\$ 1,540	\$ 1,540	100%
Total	\$ 249,676	\$ 249,571	100%

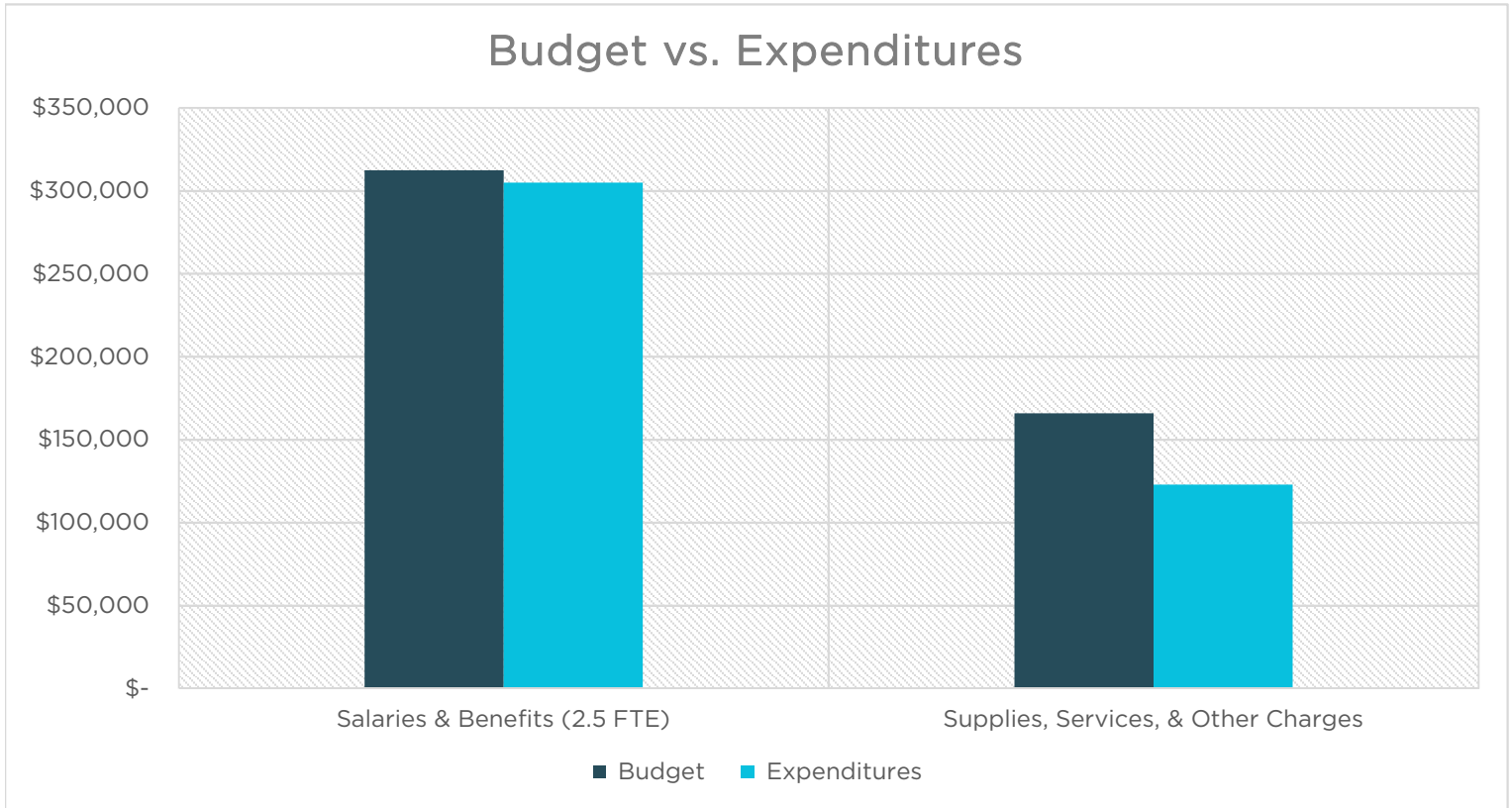
In 2018, Public Safety Tax funds provided the Office of Public Defense with important key resources to help it achieve its Constitutionally-mandated mission of providing quality public defense services.

First, we continued to fund an Executive Assistant who was hired in Summer 2017 to augment our support staff. This new position has been instrumental in supporting not only the administrative, but also the case support aspects of our operations. While our Staff Defender ranks remained steady at three attorneys, caseload increases necessitated a swelling of our contract public defender numbers, resulting in our office managing well in excess of 40 public defense contracts in 2018.

The balance of our funding has been utilized to continue to provide high quality public defense services in Benton County District Court. Contrary to recent years where caseloads have trended downward, the District Court caseload for 2018 experienced a sharper increase than we've seen in a long time. All in all, the year-over-year increase in District Court public defense caseload between 2018 and 2019 was almost 18%, an amount that was much higher than expected.

ADULT DRUG COURT

2017-2018 PUBLIC SAFETY SALES TAX



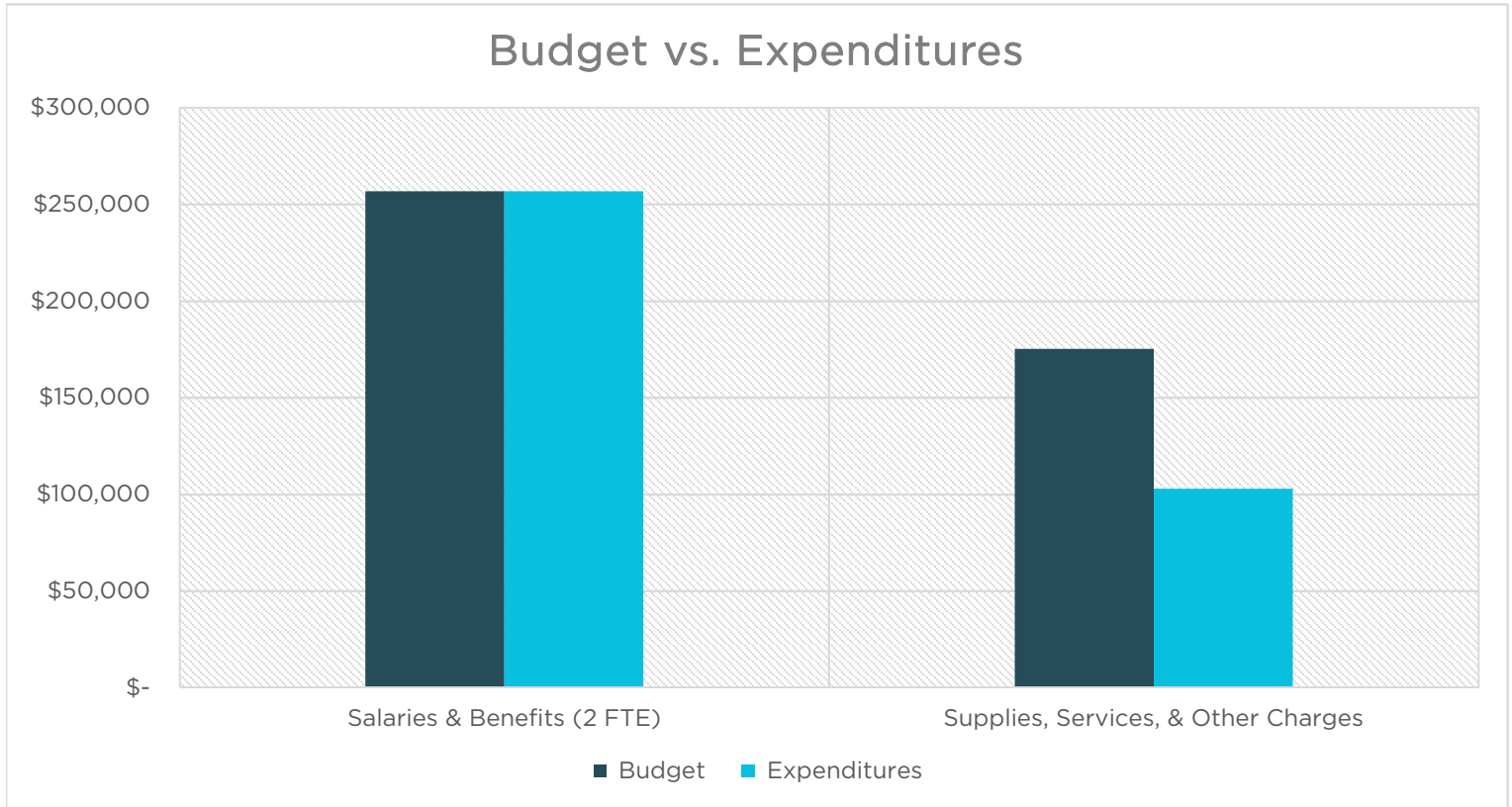
Description	Budget	Expenditures	% Used
Salaries & Benefits (2.5 FTE)	\$ 312,304	\$ 304,818	98%
Supplies, Services, & Other Charges	\$ 165,942	\$ 122,970	74%
Total	\$ 478,246	\$ 427,788	89%

The Adult Drug Court was transferred to the Public Safety Tax Budget in 2016 and restored to the original Adult Drug court capacity of 45 participants in June of 2016. The Adult Drug Court budget and expenditures reflect 2 years (2017-2018) of salary and benefits for a Drug Court Coordinator, Drug Court Case Manager and a part-time Secretary, as well as program-related supplies, contract services, and professional services (including indigent defense services). The Adult Drug Court celebrated 20 graduates in 2017 and 20 graduates in 2018. The program has had a total of 263 graduates since its inception.

The Adult Drug Court is a Bi-County program, but only Benton County costs are reflected under the Public Safety Tax Budget.

JUVENILE DRUG COURT

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (2 FTE)	\$ 256,743	\$ 256,745	100%
Supplies, Services, & Other Charges	\$ 175,205	\$ 102,830	59%
Total	\$ 431,948	\$ 359,575	83%

Juvenile Drug Court (JDC) is a program that targets youth charged with a non-violent criminal offense that have been diagnosed with a substance abuse, dependence or addiction problem. The program intervention involves intensive supervision, weekly monitoring at court appearances, participation in recovery services and involvement in strength based services that increases a youth positive involvement in their community.

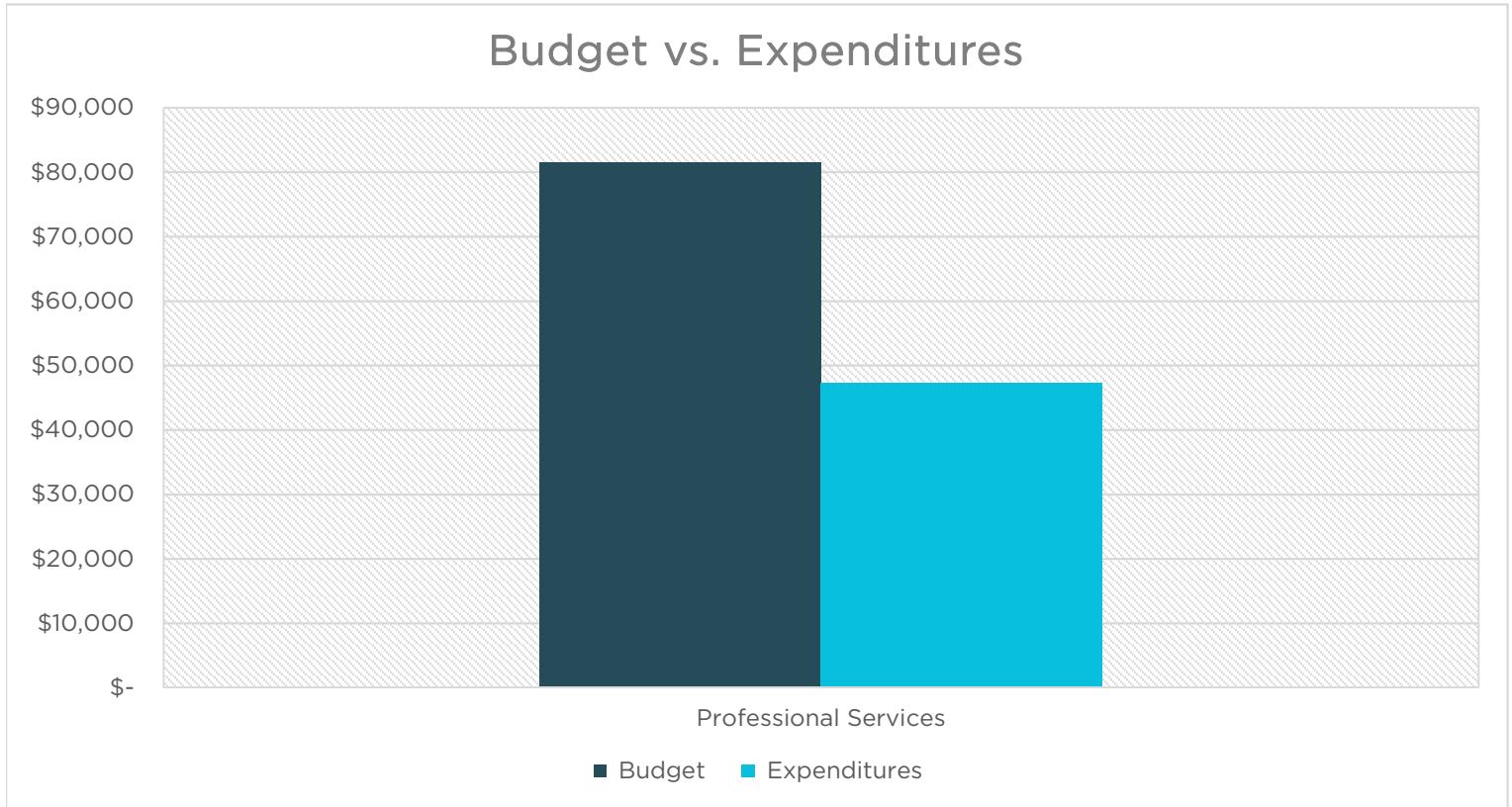
JDC is a pre-adjudication program that lasts approximately 10 to 18 months, to successfully complete the program a youth must complete their treatment requirements, maintain their sobriety, and be involved in an educational program or be employed. Upon successful completion, the prosecuting attorney will dismiss the underlying criminal charges.

In 2017, the JDC served 35 youth and successfully graduated 13 youth. In 2018, the JDC served 31 youth and successfully graduated 5 youth.

The Juvenile Drug Court is a Bi-County program, but only Benton County costs are reflected under the Public Safety Tax Budget.

SELECTIVE AGGRESSIVE PROBATION (SAP)

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Professional Services	\$ 81,505	\$ 47,350	58%
Total	\$ 81,505	\$ 47,350	58%

Selective Aggressive Probation (SAP) is a multi-agency, collaborative effort to impact the serious, violent, habitual juvenile offenders in Benton and Franklin Counties. The focus of SAP is to enhance community safety by working closely with law enforcement, county prosecutors, schools, and other community resources to increase the accountability of youth offenders while providing opportunities for treatment and rehabilitation.

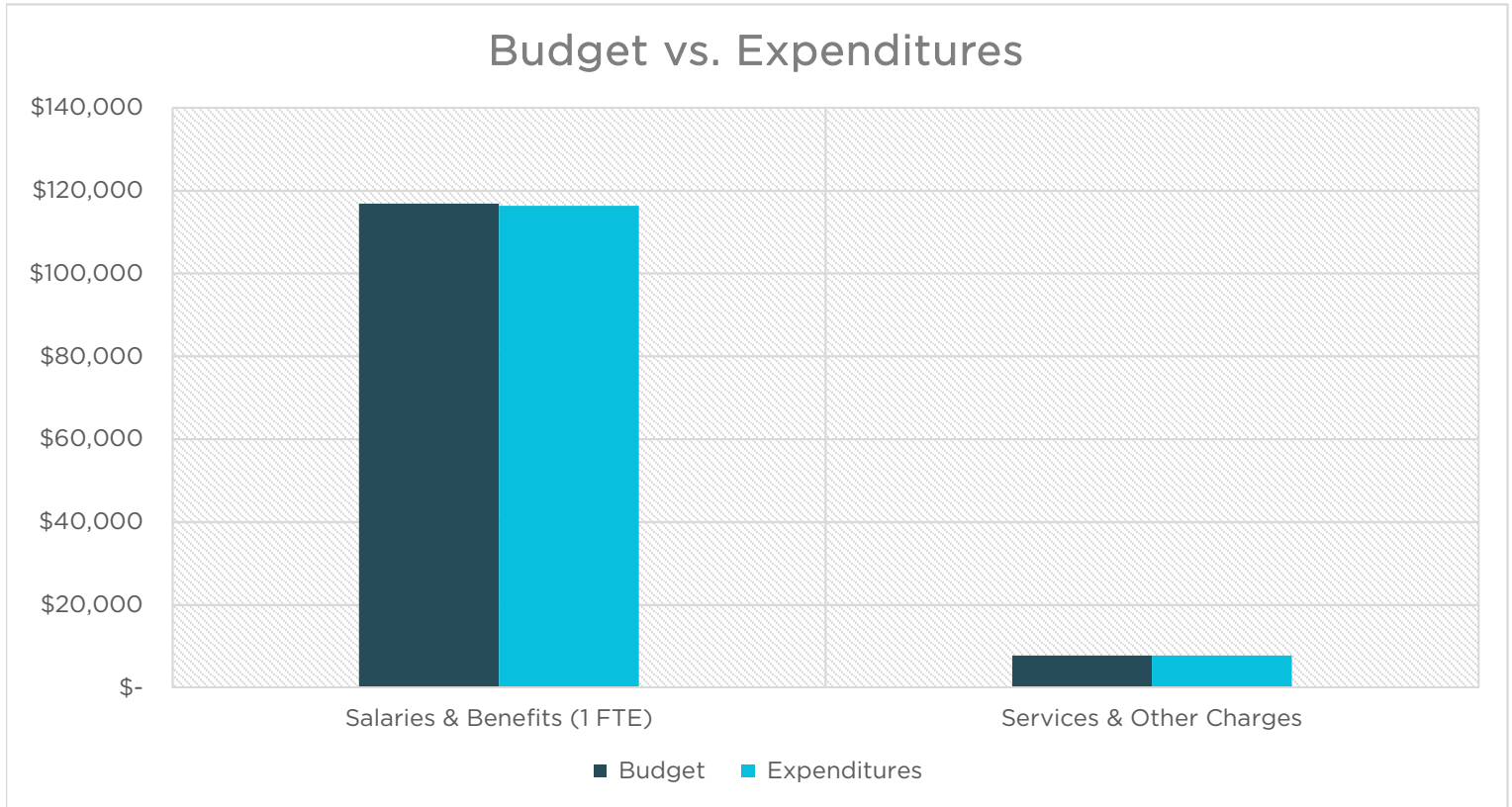
In 2017, 51 youth were served through SAP with 40 youth participating in the following evidenced based programming: 20 youth participated in Aggression Replacement Training (ART), 5 youth participated in Functional Family Therapy (FFT), and 15 youth participated in Multi-Systemic Therapy (MST). In addition, youth attended educational programming and/or were referred to employment programs. As an example, 15 youth attend the GED program at the juvenile center with 11 youth obtaining their GED and six youth participated in employment programming at Work Source.

In 2018, 53 youth were served through SAP with 30 youth participating in the following evidenced based programming: 19 youth participated in Aggression Replacement Training(ART), 3 youth participated in Functional Family Therapy (FFT) and 8 youth participated in Multi-Systemic Therapy (MST). In addition, 3 youth completed their GED.

SAP is a Bi-County program, but only Benton County costs are reflected under the Public Safety Tax Budget.

FUNCTIONAL FAMILY THERAPY (FFT)

2017-2018 PUBLIC SAFETY SALES TAX



Description	Budget	Expenditures	% Used
Salaries & Benefits (1 FTE)	\$ 116,851	\$ 116,267	99%
Services & Other Charges	\$ 7,732	\$ 7,732	100%
Total	\$ 116,851	\$ 116,267	99%

Functional Family Therapy (FFT) is a short-term evidence based family counseling program that has been proven through numerous research studies to have positive results with families involved in the juvenile justice system. FFT is a strength based model that last approximately three to five months with 12 to 14 sessions during that time. At its core, FFT focuses on assessment and intervention to address risk and protective factors within and outside of the family that impact the youth and his or her development.

In 2017, the Benton-Franklin Counties Juvenile Justice Center provided 23 families with FFT services.

In 2018, the Benton-Franklin Counties Juvenile Justice Center provided 29 families with FFT services, with 22 families completing the program successfully.

FFT is a Bi-County program, but only Benton County costs are reflected under the Public Safety Tax Budget.

GANG & CRIME PREVENTION INITIATIVE

The mission of the Benton County Gang & Crime Prevention Initiative is to improve the quality of life for the residents of Benton County by reducing the incidence of gang-related and other crime in Benton County. This Initiative will achieve its mission by providing resources to support the program efforts of third-party partners that have the reduction of gang-related and other criminal activity as a primary goal.

Resources provided through this initiative are primarily in the form of financial support through opportunities for in-kind, data-sharing, expertise, technical assistance, or administrative support resources as appropriate and allowed by law.

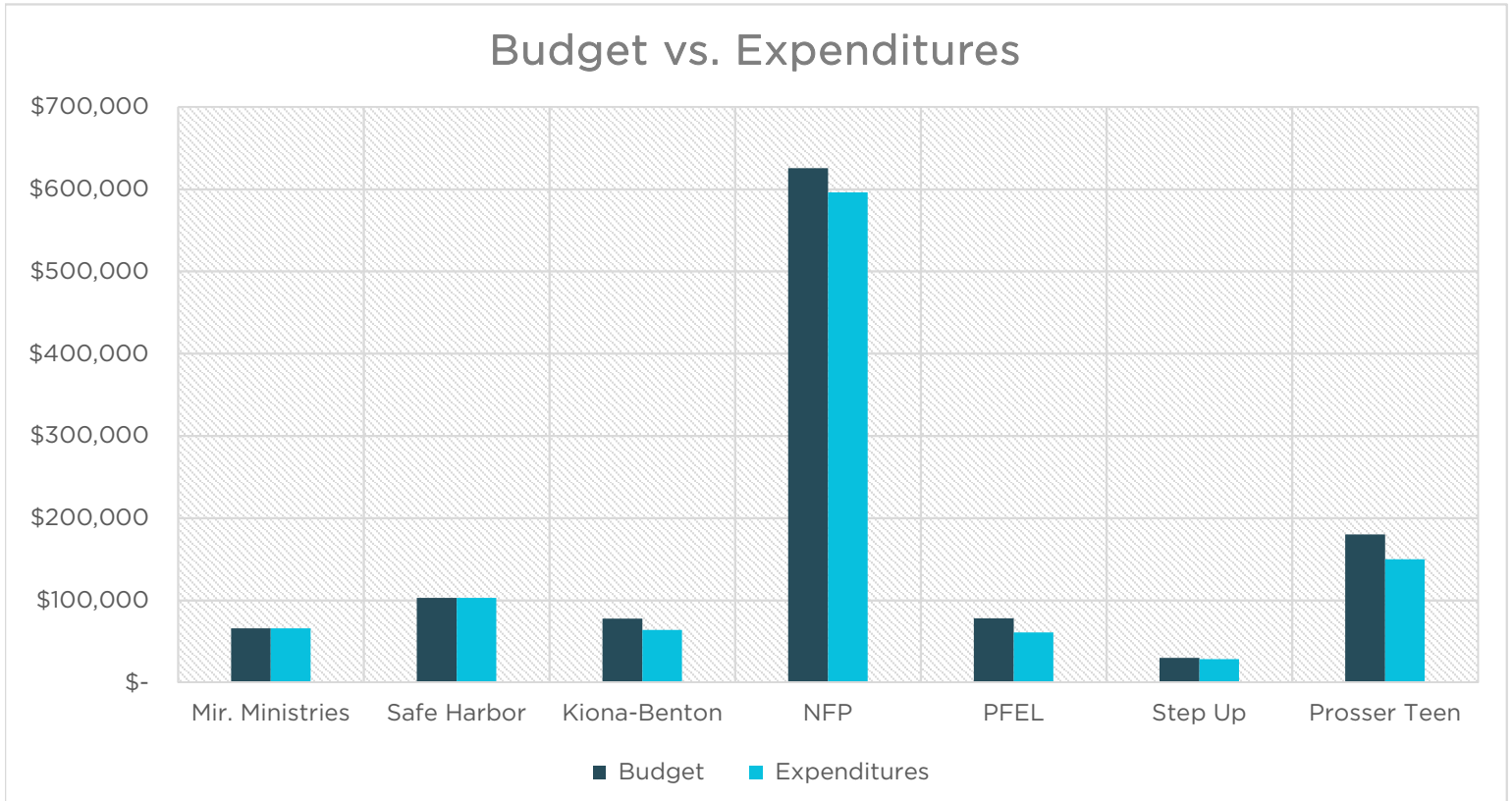
The Benton County Gang & Crime Prevention Initiative is open to the following applicants only during designated RFP process or as requested by the Board of County Commissioners:

- Non-profit corporations or other entities registered as tax exempt with the IRS under IRC 501(c)3 or 501(c)4
- Churches and other tax-exempt organizations are welcome to apply but must have recognized 501(c)3 status to do so.
- Programs must have gang-related and other crime prevention as a central goal and must use an evidence-based approach to this goal (including specific, measurable, meaningful, and community- significant performance measures).
- Maximum contract period: 2 years
- Programs proposed must be new or expand preexisting services/programs by at least 125%

Details about the Public Safety Sales Tax and the Gang & Crime Prevention Initiative can be found on the Benton County website at www.co.benton.wa.us.

GANG & CRIME PREVENTION INITIATIVE

2017 PUBLIC SAFETY SALES TAX



Program Name	Budget	Expenditures	% Used
Mirror Ministries Human Trafficking Survivor Services	\$ 66,000	\$ 66,000	100%
Safe Harbor Emergency Youth Shelter	\$ 103,020	\$ 103,020	100%
Kiona-Benton Crime Prevention Program	\$ 77,810	\$ 63,915	82%
BFHD Nurse Family Partnership	\$ 625,305	\$ 595,847	95%
Partners for Early Learning Building Resilience Program	\$ 78,273	\$ 60,916	78%
Chaplaincy Health Care Step Up Program	\$ 30,000	\$ 28,360	95%
Boys & Girls Club Prosser Teen Program Investment	\$ 180,000	\$ 150,139	83%
Total Program Allocated Budgets	\$ 1,160,407		
Remaining Available Fund Balance (Not Allocated)	\$ 525,854		
Total	\$ 1,686,261	\$ 1,068,197	63%

The Gang & Crime Prevention Initiative was full-swing in 2017 and 2018. At the start of the biennium (2017), the Initiative added two (2) new programs and retained five (5) programs from 2016. The total available budget for two years (2017-2018) was \$1,686,261, with the allocated budget for all of the programs at \$1,160,407, or 69% of available budget.

Detailed reports for each of these programs can be found on our County website, under Public Safety Sales Tax - Gang & Crime Prevention Initiative.

MIRROR MINISTRIES

HUMAN TRAFFICKING SURVIVOR SERVICES

Description	Budget	Expenditures	% Used
Human Trafficking Survivor Services	\$ 66,000	\$ 66,000	100%
Total	\$ 66,000	\$ 66,000	100%

Thanks, in part, to the contract with Benton County, Mirror Ministries has provided much needed outreach, prevention, intervention, and restoration with at-risk populations, specifically those persons victimized, or at threat of being victimized by, domestic sex trafficking (Commercial Sexual Exploitation- CSE). These vital programs are being delivered through their Survivor Services Human Trafficking Advocates to increase public safety.

Mirror Ministries has seen continued momentum and growth. They have two (2) full-time sex trafficking specialists that serve as advocates for local victims and survivors of trafficking. The Mirror Ministries Outreach Center is busy 5 days a week with their Survivor Support Group activities including Music and Art Therapy, Life Skills, Cooking, and help with education and employment. They have private counselors that meet with their clients to offer the intensive therapeutic treatment they need. The Outreach Center has hosted special holiday gatherings, baby showers, birthday parties, and graduation ceremonies. All with the goal of bringing hope and healing to local victims of sex trafficking in Benton County.

In 2017-2018, Mirror Ministries' advocates identified and served 116 new victims and survivors (females and males) of sex trafficking. Up to one-third (1/3) of these victims were affiliated with or victimized by gangs. Mirror Ministries' advocates have played a crucial role in the interruption of gang activity and violence through education, intervention, and direct victim advocacy.

Mirror Ministries has brought human trafficking awareness training to 284 different local businesses, schools, agencies, and groups throughout the biennium. They had 3 local showings of SOLD: The Human Trafficking Experience with about 400 attendees, and their SUDS (Stop Underage Domestic Sex-trafficking) campaign reached all 47 hotels in the Tri-Cities during both summers. Their "Not a Product" curriculum for little kids has been well received at community events and schools, teaching hundreds of children about "Tricky People".

This community education allows for earlier identification and intervention for victims. As business owners, service providers, staff and students are made aware of the warning signs and the help available, more victims will be brought forward to receive services. Education of the greater population prevents more human trafficking. As people become aware of the tactics used by traffickers and gangs, new crimes and victims will be prevented.

Mirror Ministries operates a 24/7 hotline for sex trafficking victims. {1 (509) 212-9995} In the last two years (2017-2018) they received 998 phone calls on that line. Some of those calls were current clients in crisis, but many were first-time callers. The hotline receives calls from the victims themselves, family members, CPS, Law Enforcement, Justice and Detention systems, schools, and community members. Some of the calls are following their Street Outreach, where they work to establish a trusting relationship with victims.

MIRROR MINISTRIES

HUMAN TRAFFICKING SURVIVOR SERVICES (CONTINUED)

Mirror Ministries is available and has been utilized as a resource to law enforcement in Benton County and each city therein. Victims tend to respond better to an advocate that they can trust, and that trust takes time to build. This benefits the victim, as well as Law Enforcement. In 2017-2018, Mirror Ministries saw 30 of their clients make reports to Law Enforcement. Each victim's written statement, achieved through the relationship with the advocate, usually points to multiple traffickers who are trafficking multiple victims each. This evidence can be crucial for prosecutors to build strong cases against an otherwise hidden crime. This can result in more cases prosecuted and fewer criminals on our streets. Nine (9) of their clients have seen their cases go on to prosecution of the trafficker with more still in process.

Mirror Ministries is working alongside My Friend's Place, Benton and Franklin County Jails, Juvenile Justice Center, TC-UGM's Women's Shelter, You Medical, DSHS, Catholic Family, Detox, local schools, and dozens of other agencies to identify human trafficking victims among their clients and provide advocacy services. This extends the reach of their organizations and our outreach as we work together towards education, intervention, and restoration. Mirror Ministries partners with Center for Children and Youth Justice (CCYJ) for a CSE data collection resource for our community. Mirror Ministries is an active member of Tri-Cities Coalition Against Trafficking (TC-CAT), a local coalition consisting of law enforcement, legal system, and social service agencies. They are successfully connecting trafficking victims to local services to address their needs for housing, counseling, drug rehab, education, and parenting skills. They hear their clients talk about Hope, Healing, and Dreams of their future! This is success in this world.



Above: Mirror Ministries provides a music therapy class to their human trafficking survivors.



SAFE HARBOR/MY FRIENDS PLACE

EMERGENCY OVERNIGHT YOUTH SHELTER

Description	Budget	Expenditures	% Used
Emergency Overnight Youth Shelter	\$ 103,020	\$ 103,020	100%
Total	\$ 103,020	\$ 103,020	100%

In 2018 My Friends Place saw an increase of 62% in the number of homeless teens who used services or lived at the Shelter. Drop-in services for children still living on the street provided 316 drop-in nights in 2018. Of those 316 youth who used drop-in services, 44 youth resided full time at the shelter while staff worked on getting them back into school, and into what services were identified to address their individual needs.

My Friends Place had a 100% occupancy rate of 13-17 year old's. Of the 44 long-term residents, 19 self-identified as gang affiliated street youth upon their intake. This is a significant increase over the previous two years.

In 2018, the shelter had 5 youths graduate high school who were then able to secure housing once they aged out of the shelter. In 2018, 23 youths were able to be reunified with family, 2 emancipated, and 10 found employment. My Friends Place's goal is to have 100% of youth enrolled in school. Overall, they have a 91% success rate of enrolled youth.

Each year the number of affiliated gang involved clients continues to grow. This comes with its own challenges in additional trainings for staff as well as safety concerns of the other residents. Intensive case management is implemented to attempt to intervene in a life which has up until the time they come to the shelter been full of chaos and without structure.

My Friends Place continues to look for partnerships in the community to eliminate duplication of services, and works closely with law enforcement who continue to support efforts to keep these kids off of the streets. Every street youth brought off the street is a crime that is being prevented on a daily basis. Street youth are on the cusp of criminal activity every day they are living with no food or shelter. They are victims of crime or they commit crime in order to meet their needs.

Currently, partnerships include: Benton County Juvenile Justice Center, SARC, Mirror Ministries, Lutheran Social Services, all local police agencies, all area schools, CBC, WSU, Heritage University, all district McKinney Vento liaisons, Communities in Schools, DCYF, CPS, Benton County Health Department, BFHD Nurse Family Program, Housing Resource Center, Community Churches, Master Gardeners, Work source, Goodwill, The Soroptomist group, Catholic Charities, United Way, Leadership Tri-Cities, Just serve, Planned Parenthood, Jubilee, Somerset, CAC, You medical, ARC of Tri-Cities, Hope Medical, Lourdes Counseling and ReCon.

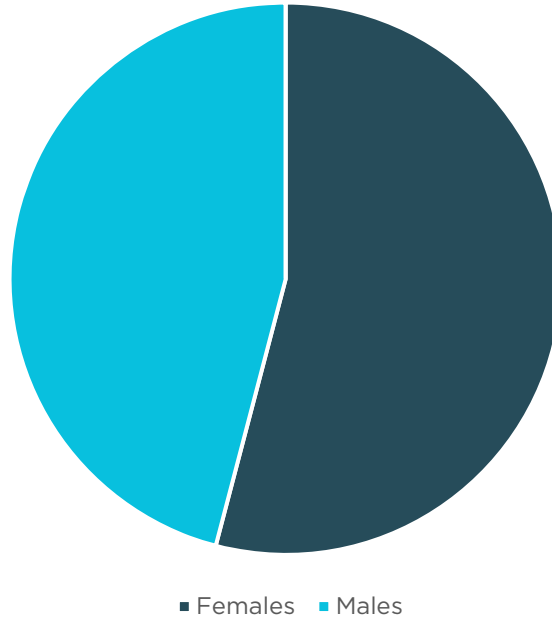
Food was the number one reason for increase in drop-ins, with over 13,000 meals served and rest, shelter, and a safe haven being the most used service. The drop-in population has increased as outreach grows. In 2018, My Friends Place's outreach included the homeless teen awareness walk, Heritage, CBC, and WSU Internships, all area hospitals, Kiwanis of Kennewick and West Richland, Girl Scouts, Goodwill, all area alternative high schools, Emerge, and Tag.

SAFE HARBOR/MY FRIENDS PLACE

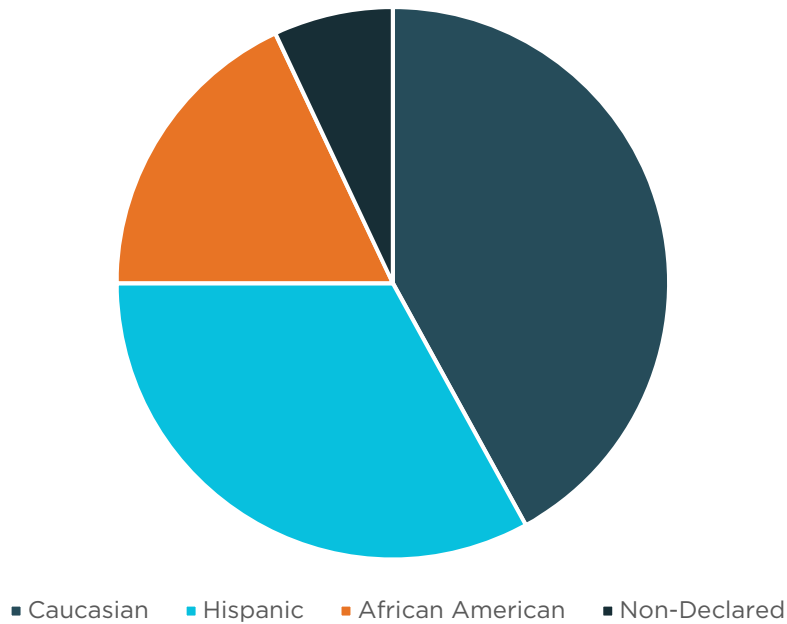
EMERGENCY OVERNIGHT YOUTH SHELTER (CONTINUED)

My Friends Place's main focus of outreach is street outreach where they enter the community every Monday to assist those in need with resources, food, blankets, and the offer of shelter if they are receptive. Many street youth need assurance that the facility is not a lock down and that expectations are easy to obtain once you commit to them.

2018 Youth Served: Gender Demographics



2018 Youth Served: Race Demographics



KIONA-BENTON CITY SCHOOL DISTRICT

CRIME PREVENTION PROGRAM

Description	Budget	Expenditures	% Used
2017 Kiona-Benton Crime Prevention Program	\$ 77,810	\$ 62,915	81%
Total	\$ 77,810	\$ 62,915	81%

EXECUTIVE SUMMARY

2018 has continued the extraordinary progress made by the Kiona-Benton Crime Prevention Program as they have continued to seek to reduce and eventually eliminate gang and other criminal activity for young people in the Benton City area of Benton County. They have continued to intervene in the lives of young people who have or may soon drop out of school and help them get the community resources that they need to become a productive adult.

The success of this program at Kiona-Benton City High School prompted the middle and elementary schools in Benton City to adopt similar models for their struggling students. The impact of these programs are far reaching for students, parents and the community in general. In addition, the efforts of this funding have been magnified by other community efforts in reaching out to the youth of Benton City such as ESD 123's Open Doors program, Heather's Pantry, and the after-school CRE8 makerspace program.

STAFFING CHANGES

In 2018, the program had a transition in the student support specialist position with the resignation of Esmeralda Fernandez. She left the program in late summer 2018 and the District had to scramble to fill the position. They provided an opportunity to the current Student Achievement Specialist to take on the duties and responsibilities of the position and he said he would be excited to have the ability to do even more for the students. So, Agustin Tovar took over the responsibilities in September and has been doing a great job of helping their students.

STUDENT SUPPORT

The Kiona-Benton Crime Prevention Program has intervened in the lives of approximately 80 high school students through mentoring and linking appropriate community services, and has re-enrolled six (6) students who had previously dropped out and placed them in the ESD 123's Open Doors GED program. In addition, the program has sponsored the Strong Families Parenting Class (January - March 2018) to assist parents of students who are struggling.

Several different students who were identified as homeless have been given food items for weekends, transportation, clothing, and other necessary support to stay in school through Heather's Pantry and the Kiona-Benton City Title I Part A federal program. The District continues to have Girl's Circle - a gender specific program for adolescent girls to promote resiliency and self-esteem. Mr. Tovar has now started Boy's Circle to help support students with real life issues and provide a platform to talk about what they are going through, giving them a safe place to share what is going on in their lives.

KIONA-BENTON CITY SCHOOL DISTRICT

CRIME PREVENTION PROGRAM (CONTINUED)

SPIN-OFF PROGRAMS

The success of this program has provided the District's other buildings with the opportunity to also do similar interventions. These programs help students who may have otherwise been suspended by giving them a space to continue to learn during the school day, while also giving them the behavioral and emotional supports they need.

SUMMARY

The Kiona-Benton City School District is extremely grateful for the opportunity to participate in Benton County's violence prevention grant program because it has given them the chance to make a difference in the lives of young people that they previously did not have the resources to address.

While they might have eventually come up with the resources to establish programs like they have now, numerous students would have been missed that have now been served because of this funding. The District said they are pleasantly surprised that this program has had a synergistic effect on bringing other programs that bless the lives of underserved youth in Benton City, and expressed their sincere appreciation to the Benton County Commissioners and other officials and officers of Benton County in making this happen.



BENTON-FRANKLIN HEALTH DISTRICT

NURSE FAMILY PARTNERSHIP

Description	Budget	Expenditures	% Used
2017 Nurse Family Partnership Program	\$ 625,305	\$ 595,847	95%
Total	\$ 625,305	\$ 595,847	95%

BACKGROUND

Beginning with trust, ending with extraordinary outcomes, the Benton County Nurse-Family Partnership® program is a community health program that truly changes lives – for generations to come. Nurse Family Partnership® provides new moms with their own personal nurse, who can help them navigate those exhausting first few months and provide ongoing and medically accurate education. The nurse works with the family to improve pregnancy outcomes, improve child health and development and to improve their economic self-sufficiency. First-time moms who are pregnant 28 weeks or less, meet income requirements, and live in an applicable service area are eligible for free help from a personal nurse who will come to her home to offer advice, emotional support and a good laugh when she needs it most, throughout her pregnancy and until her baby is 2 years old.

Nurse Family Partnership® can change the future for the most vulnerable babies born into poverty by equipping the BEST person for the job, MOM, to become a competent confident parent. This intensive and scientifically proven program is delivered at the most critical time for mom and baby, by a specially trained clinical expert. Given 1000 days from early pregnancy to baby's second birthday, Nurse Family Partnership® will deliver a self-assured, capable first-time mother, a thriving baby poised for a bright future, and hundreds of thousands of dollars in societal benefits

HIGHLIGHTS

The area of Infant Mental Health was a focus of Benton County Nurse-Family Partnership. “Infant mental health” refers to how well a child develops socially and emotionally from birth to three. Understanding infant mental health is the key to preventing and treating the mental health problems of very young children and their families and helps guide the development of healthy social and emotional behaviors.

Marie Hutson, RN BSN nurse supervisor, received her endorsement from the Washington Association of Infant Mental Health as an Infant Family Specialist. The endorsement requires 30 hours of training in infant mental health topics and 25 hours of reflective supervision. In May, the team attended the Dr. Bruce Perry conference on childhood trauma “Working With Young Children and Families - How Understanding Development and Neurobiology Can Inform Your Practice”. In October, the team attended the “Fussy Baby FAN” (Facilitating Attuned Interactions) training with the ultimate goal of strengthening the provider-parent relationship, resulting in parents who are attuned to their children and ready to try new ways of relating to them. These trainings have helped inform our work with the clients, one on one reflective supervision time and team case conferences.

This year, the Nurse-Family Partnership National Service Office added a Fidelity Index Summary. Each model element is assigned a value which are added together to get the fidelity index. The Benton-Franklin Nurse-Family Partnership program earned a score of 89 out of a possible 100, which is the highest of NFP programs in Washington State.

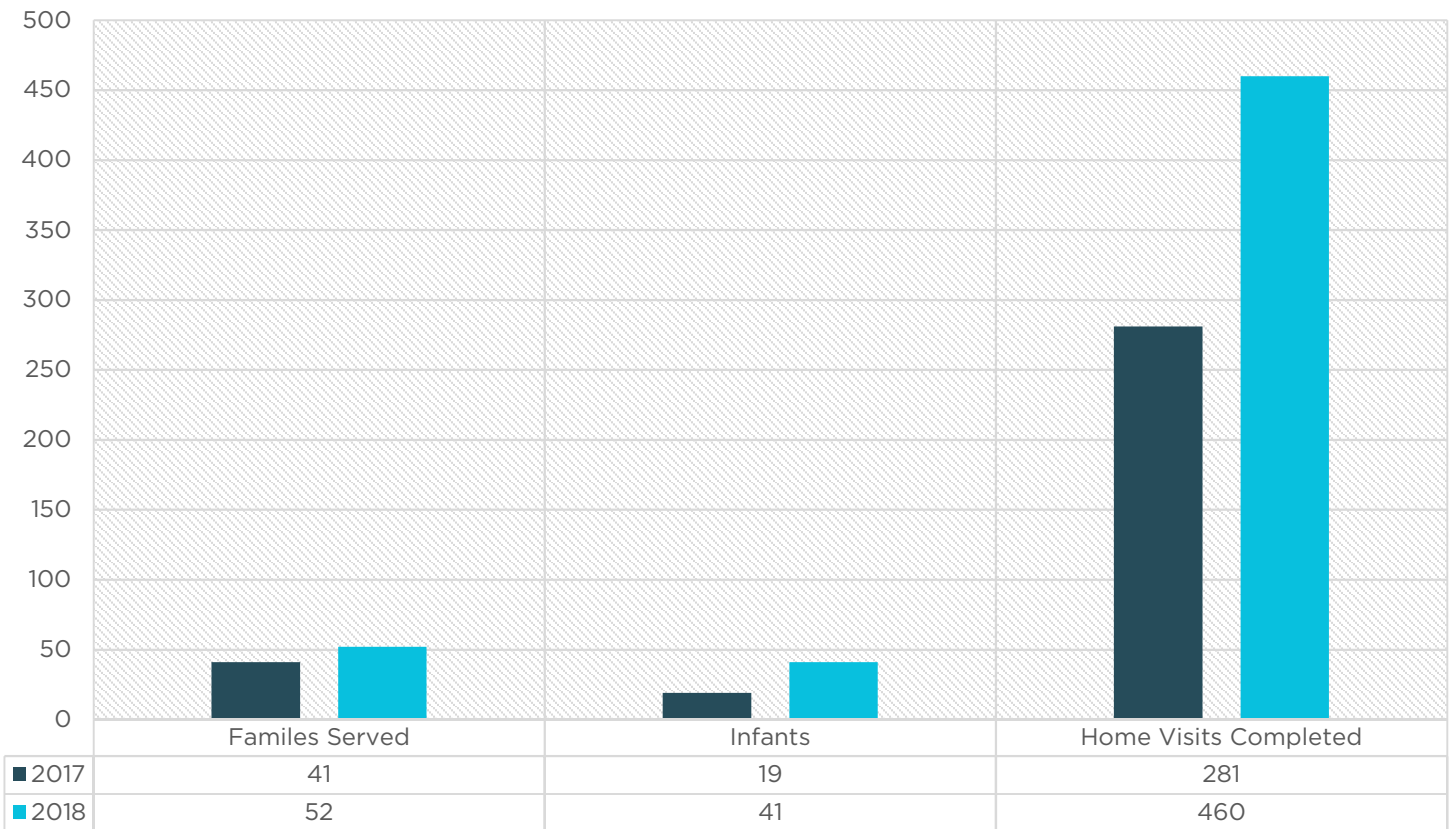
BENTON-FRANKLIN HEALTH DISTRICT

NURSE FAMILY PARTNERSHIP (CONTINUED)

DATA
Based on the research, out of the 69 moms who have been served by Benton County Nurse-Family Partnership, there should be:

- 41 less child arrests by age 15
- 42 less moms being arrested
- 33 fewer children who experience child abuse and neglect
- 27 fewer injuries among children
- 39 less emergency room visits for accidents and poisonings
- 35 fewer children with language delays at 21 months
- 46 fewer children with behavioral/intellectual problems by age six
- 22 more women able to plan their families and space out pregnancies
- 57 more moms working
- 14 moms off welfare
- 47 more households with a father's presence

Families Served: 2017 vs. 2018



PARTNERS FOR EARLY LEARNING

BUILDING RESILIENCE THROUGH FAMILY SUPPORT PROGRAM

Description	Budget	Expenditures	% Used
2017 Building Resilience Program	\$ 78,273	\$ 60,916	78%
Total	\$ 78,273	\$ 60,916	78%

SUMMARY

Building Resilience through Family Support is an approach that builds on the understanding that parents are their children’s most powerful teachers. In the first five years of life, when brain growth is more profound than at any other time of life, it is imperative that young children learn skills that will promote resilience to counteract the adverse childhood experiences that are often part of their daily lives. Resilient children are more likely to participate in positive school and community activities and avoid gang involvement and criminal activities. However, when parents themselves are struggling with their own abilities to navigate difficult experiences, they have little reserve left to demonstrate the ability to “bounce back” to their children. This is where one-to-one family intervention is key.

Believing that we are better together, Partners for Early Learning (PFEL) enlisted the partnership of key community agencies to serve 15 families in a home visit model for a period of 2 years. This maximized the use of all funds and demonstrated to our community the effectiveness of collaborative partnerships. Richland Schools offered key services of their school counselors and administrative staff to strengthen communication with and between selected families and the Home Visitor. The Communities in Schools Site Coordinator works closely to ensure these families basic needs are fulfilled. The National Office of the Children’s Reading Foundation offered the READY! for Kindergarten materials at a reduced rate, and the Children’s Reading Foundation of the Mid-Columbia provided books at no charge for families. PFEL hired a local independent contractor with a background in early learning to serve as the Home Visitor. As time went on, it was clear that additional funds were needed for learning materials and administrative costs. Through the support of United Way of Benton and Franklin Counties, additional funds for learning materials, interpreters, and administrative costs such as liability insurance were supported. United Way funds also allowed the project to fund one more enrollment slot, serving a total of 16 families.

Two distinct groups of families and program models were implemented during the 2017-2018 biennium. These corresponded closely with school years rather than calendar years. Each model will be described separately, with data points to summarize the first program model, serving families from February 2017-August 2018. The second program model began serving families in November 2018 with some curriculum and organizational changes.

MODEL 1 IMPLEMENTATION: FEBRUARY 2017 - AUGUST 2018

Families were invited to participate from two high-poverty schools in Richland (Marcus Whitman and Jefferson Elementary) and had one or more children in the birth-5 age range. Participants were referred by school staff or the Communities in Schools Site Coordinator as needing extra support for one of several reasons: attendance issues of school age siblings, behavioral support, a need for better home/school communication, and/or the child/children were English Language Learners.

PARTNERS FOR EARLY LEARNING

BUILDING RESILIENCE THROUGH FAMILY SUPPORT PROGRAM (CONTINUED)

MODEL 1 (CONTINUED)

Families were offered 3-4 home visits per month, with the Home Visitor utilizing the READY! for Kindergarten curriculum to strengthen school readiness skills, and the well-respected Love & Logic© Parenting education materials already offered throughout the Richland School District. Two developmental screeners, the Ages and Stages Questionnaire (ASQ) and the Ages and Stages Questionnaire: Social Emotional (ASQ:SE) were used at six month intervals to ensure children were gaining in skill and to document the need for referral to special education or mental health support as needed. Additional emphasis was given to the parent reading with the child at least 20 minutes per day. Impact to parents was tracked through surveys and a rating scale from the University of Idaho entitled Survey of Parenting Practice.©

SNAPSHOT OF MODEL 1 PARTICIPATING FAMILIES

In the first program model, 22 unique families were served for a total of 890 home visits. The range of absenteeism was from a low of 3% to a high of 166%. The families at the high end of absenteeism only remained enrolled for 2 or 3 months, as they were not available to participate fully. Fifty nine percent of the families, 13/22, had an attendance rate of 85% or more, speaking to their commitment and perceived value of the services given. Retention of families was very good, especially those that joined the project early, with 10 families enrolled for at least 16/19 months of the program. Our belief is that the high rate of completed home visits showed the strength of the relationship built between the families and the Home Visitor, as well as the resources provided. Of the 22 families enrolled, 17 self-identified as free/reduced lunch eligible. The ethnicity of families included 17 Caucasian-non Hispanic, 4 Hispanic, and one Other. Two families indicated that English was their second language. A total of 33 children, ages birth-5 years were enrolled, and an additional 38 school age children were impacted by services to the families.

RESULTS FROM MODEL 1

Surveys were given to document the perceived value of the program and increases in the parent's skill levels and comfort in becoming their child's best teacher. The first feedback tool used was a narrative response from the Survey of Parenting Practice. This 3 question survey was completed by 14 families in June 2017, after just a few months into the program. Responses indicated an overall positive impact from the home visits, with parents initially identifying new skills/ideas to teach their children and manage behavior. After a year in the program, or at program exit if sooner than one year, a rating scale from the same University of Idaho tool was completed by 13 enrolled families.

A locally created exit survey was completed by 8 parents still enrolled in the summer of 2018 as the program came to a close. Unfortunately, not all parents completed all surveys, so the data gives only a snapshot of the value of services. In general, parent's indicated greater feelings of competence in helping their child learn and recognizing their child as "smart". Several parents also mentioned appreciating the toys and materials given.

PARTNERS FOR EARLY LEARNING

BUILDING RESILIENCE THROUGH FAMILY SUPPORT PROGRAM (CONTINUED)

MODEL 2 IMPLEMENTATION: OCTOBER - DECEMBER 2018

Partners for Early Learning (PFEL) received continued funding for this program for the 2019-2020 biennium with some agreed upon organizational and curricular changes. Learning Games and the Creative Curriculum ©from Teaching Strategies, Inc. was chosen as the basis for home visits with families. The READY! materials previously used were created in a workshop format and did not transfer as easily to a home visit model as expected. Parenting Counts©, a research based parent education program from the Talaris Institute, will be use in place of Love and Logic© with a strong focus on children’s social-emotional development in the first 5 years. Parent-child reading will remain an emphasis, and the Survey of Parenting Practice© (UI) will be used to gather information about impact on parent behaviors. The ASQ© and ASQ: SE© will remain as developmental screeners with referrals made to early intervention as needed.

In Model 2, the number of families served was 32, with 8 families enrolled from each of 4 high-poverty schools in Richland; Marcus Whitman, Jefferson, Sacagawea, and Lewis & Clark Elementary. There are two Home Visitors rather than just one, and a Program Coordinator to ensure consistency throughout the program and to act as a trainer and resource for the Home Visitors. Partnerships with Richland School District, Communities In Schools, United Way, and the Mid-Columbia Reading Foundation remain a vital part of the program. Enrollment of families has begun slowly, with the first home visits made in the month of November.

November and December were heavy training and recruitment months. Most of our schools had administration, counselling and Communities in Schools changes and families were slow in getting on board. The month was spent training our new home visitors and designing the matrix of curriculum that will be used in 2019 and beyond. Consumables and books were ordered in preparation for the January influx of families. Since one of the major goals of the new model is to create a duplicable model, it was time well spent.

CHAPLAINCY HEALTH CARE

STEP UP PROGRAM

Description	Budget	Expenditures	% Used
2017 Step Up Program	\$ 15,000	\$ 9,647	64%
Total	\$ 15,000	\$ 9,647	64%

This report reflects the first 2-years for Chaplaincy Behavioral Health to provide a Step-Up program to Benton County juveniles and their families in close collaboration with the Benton-Franklin Juvenile Center. Step-Up is a nationally recognized adolescent-family violence intervention program originally developed and implemented in King County, Washington.

Step-Up is designed to address youth violence and controlling behavior toward family members and to be an instrument for crime prevention. Violent behavior includes gang involvement, threats, intimidation, property destruction, degrading language and physical violence. The parents of kids referred to Step-Up have lost parental authority and cannot positively direct their child's behavior. Unable to manage their child's life, the families relinquish authority of to the streets, the gangs, and the courts. This results in a huge social cost to the community, puts stress on social service agencies, schools, and criminal justice systems. Family life is characterized by chaos including frequent police interactions, school truancy, violence and criminal behavior.

The goal of Step-Up is for adolescents and their families to be reconnected in mutually respectful and secure ways so that the youth are able to function as responsible community citizens and complete their developmental and educational goals. The curriculum is condensed from 25 sessions to 11 in order to make the program accessible to working families, and family systems unused to planning more than a few days in advance. Referrals came from the Juvenile Courts and probation officers, and schools.

The second year of the program, (2018) saw significant growth in referrals, partnerships, and changes in staffing. First, an improved partnership was created with the Juvenile Diversion Unit of Benton County. Youths charged with crimes appropriately treated by Step-Up were given the option of a Diversion Alternative Agreement (DAA). A Diversion Alternative Agreement (DAA) gives the Prosecuting Attorney latitude to create a contract with the youth and family to complete Step-Up as part of a way to reduce or suspend charges. This generated referrals and gave Step-Up some muscle.

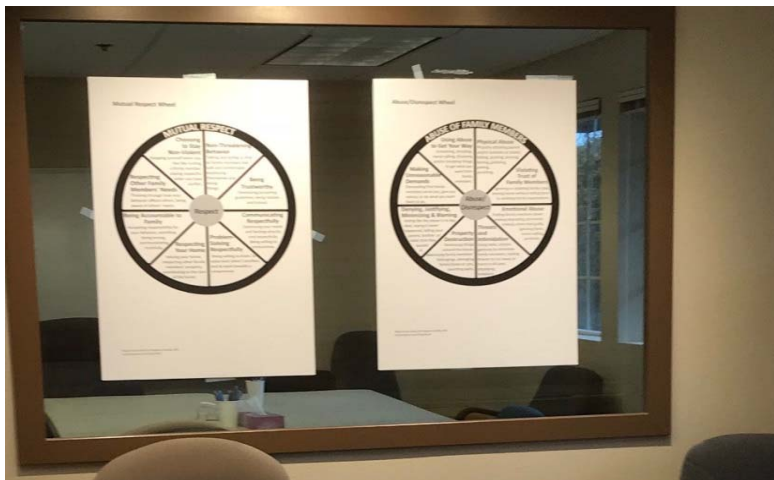
A second impact to referrals was a staffing change. An important part of Step-Up is the steady outreach performed by the Community Liaison. The Community Liaison reaches out to the broader community, providing education and awareness about the Step-Up intervention program. Jesse Campos, a gang specialist, did the heavy lifting in this area for 2017 and most of 2018. But when Jesse started his own version of Homeboy Industries to help retrain former gang members, we were fortunate to find Robert Ascencio. Robert is an ex-Marine, a Fire-Fighter with Benton County Fire District 1, bi-lingual and a graduate of the USC school of social work with his M.S.W. He is completing his hours to be a Licensed Clinical Social Worker at Lutheran Social Services and Grace Clinic. Robert has joined Teresa Avalos to help co-facilitate groups and he is helping generate referrals to Step-Up through the other agencies with which he interacts.

CHAPLAINCY HEALTH CARE

STEP UP PROGRAM (CONTINUED)

Not all of our targets were met in 2017-2018. Step-Up was not able to serve as many families as hoped. This is partly due to the time needed to develop awareness, slow referrals as the program started up, and due to the number of youths who did not graduate from the 11-week program. However, the key performance expectations were exceeded. For example, the target number of graduates was (8), which Step-Up exceeded by 4 graduates totaling (12). At the 4-month follow-up survey, 4 families either could no longer be contacted or did not return calls and personal contacts. While 7 out of 12 surveys returned completed (approximately 60% return rate), we can verify that of those graduated, none of the youth have been rearrested in Benton County.

Target Behavior	Measurable Goal	Outcome
Number of program graduates	8	12
Number of new youth participants	35	24
Number of youth served	25	24
Number of family members served	35	28
Psychological assessments completed	45	25
Surveys sent vs. surveys returned	8 sent, 8 returned	12 sent, 7 returned
Incidents of defiance and disrespect	Reduce from daily to 1 per month	11 out of 12 reduced to 1 per month
Incidents of police involvement	Reduce from weekly to 0 per month	0 police encounters for 7 graduates
Incidents of truancy, running away, breaking curfew	Reduce from weekly to 0 per month	0 incidents of running away or breaking curfew. 1 participant dropped out of school, 4 graduated
Gang activity, association, interaction	Reduce from weekly to 0 per month	0 association or interaction with gangs
Incidents of incarceration	0 incidents at 4-month follow-up	Of 7 surveys returned, 0 incarcerated



Step Up Wheels of Respect and Disrespect



Step Up Group Meeting Room

BOYS & GIRLS CLUB

PROSSER TEEN PROGRAM INVESTMENT

Description	Budget	Expenditures	% Used
2017 Prosser Teen Program	\$ 90,000	\$ 80,648	90%
Total	\$ 90,000	\$ 80,648	90%

The Prosser teen program was at maximum capacity at the end of 2017, so we shifted our focus from recruitment to retention. The Boys & Girls Club is able to make the most difference when kids attend consistently, multiple days per week. Our Club's programs always focus on the priority outcomes of academic success, healthy lifestyles, good character and citizenship. We wanted to ensure that the programs we were utilizing were having the most impact on teens.

Our teens are greatly benefiting from CareerLaunch, an academic success program. CareerLaunch encourages Club members ages 12 to 18 to assess their skills and interests, explore careers, make sound educational decisions and prepare to join the work force. Our teens are especially enjoying Career Days, which take place bi-weekly. On these days, 12-15 teens visit different types of companies and businesses to learn about the job opportunities offered. In 2018, youth visited the City Council, Principles Office, Electrical Union, Carpenter's Union, USPS, and more.

Cooking Club is our teen's favorite healthy lifestyles program. Cooking Club is so popular that multiple groups have been created to accommodate the interest. This program is typically ran once per week, but we have decided to run the program twice each week at the urging of our members. Our teens learn different cooking methods while also focusing on choosing healthy, nutritionally complete ingredients. Teens are enjoying cooking for other Club members and their families. It is a wonderful program that is also helping to enforce the family atmosphere of the Club.

Good character and citizenship is the priority outcome that our teens most excel in. Teens love getting out into the community to give back. We have a very active Keystone Club whose purpose is positively impact teens, their Club and their local communities. Our teen members are expected to volunteer at least once a month, but most look forward to volunteering each week. Members can often seen shoveling snow for the elderly, visiting assisted living centers, or running activities at the school fair.

A leadership program that has been hugely successful in the Prosser teen program is Youth of the Year. Youth of the Year is our signature effort to foster a new generation of leaders, fully prepared to live and lead in a diverse, global and integrated world economy. The title of Youth of the Year is the highest honor a Boys & Girls Club member can receive. In 2018, the Boys & Girls Club of Benton and Franklin Counties Youth of the Year was Zane Castilleja, a Prosser teen member. He competed against other youth across the state to win the title of Washington State Youth of the Year. In the past 8 years, three of the state Youth of the Year winners have been from our Prosser Clubhouse.

BOYS & GIRLS CLUB

PROSSER TEEN PROGRAM INVESTMENT (CONTINUED)

The Benton County Public Safety Tax Award is contributing to amazing outcomes for our Prosser teens. Data collected from 2018 show:

- Over 85% of low-income Club members ages 12 to 17 who attend the Prosser Club regularly reported receiving mostly As and Bs, compared to 69 percent of their peers nationally.
- 91% of fifth through 12th graders who attend the Prosser Club regularly are on track for on-time high school graduation.
- 80% of Prosser Club members in ninth through 12th grades reported avoiding key health-risk behaviors, such as drinking alcohol or smoking marijuana or cigarettes.
- 71% of Prosser teen members report being physically active for a total of at least 60 minutes on 5 or more days each week.
- 93% Prosser teens report that they know at least one adult Club staff who always wants me to do my best.
- Over 70% of Prosser Club teens volunteer at least once per month.

We are proud of the outcomes this partnership is providing and know that the positive impacts stretch beyond our Clubhouse to the health of our communities.



Career Day



Prosser Teen Program Members



A member of the Prosser Teen Program was named WA state Youth of the Year

RESOLUTION 2019 281

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 112.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.


Dated this 9 day of April, 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor, Personnel

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
512.420	1657	Case Worker	\$110,143	512.420	1657	Behavioral Health Specialist/Active Probation Officer	\$110,143
512.420	1726	Mental Health Case Worker	\$105,970	512.420	1726	Behavioral Health Specialist/Active Probation Officer	\$105,970
512.430	1741	Veterans Court Case Worker	\$115,680	512.430	1741	Behavioral Health Specialist/Active Probation Officer	\$115,680
512.430	1745	Veterans Court Case Worker	\$28,920	512.430	1745	Behavioral Health Specialist/Active Probation Officer	\$28,920
TOTAL			\$360,713	TOTAL			\$360,713

Explanation:

To update line item names to Behavioral Health Specialist/Active Probation Officer. Positions remain a grade 15.

Prepared by:

Date:

Approved Denied

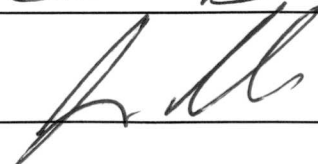
Date: 4-9-2019



Chairman



Member



Member

RESOLUTION 2019 285

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF THE FIRST PERSONAL SERVICES AGREEMENT AMENDMENT BETWEEN BENTON COUNTY, WASHINGTON AND CBVC dba COLUMBIA BASIN VETERANS CENTER

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2019-236 dated March 19, 2019 (the "CONTRACT") whereby the CONTRACTOR has agreed to perform Columbia Basin Veterans Forum services in collaboration with Veterans Court as set forth in the Contract, with a contract amount not to exceed ninety-nine thousand four-hundred ninety-eight dollars and zero cents (\$99,498.00) for the time period of March 19, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the CONTRACT is necessary to amend the start date of the CONTRACT to compensate CONTRACTOR for expenses related to its services provided which were incurred prior to execution of the CONTRACT; and

WHEREAS, both parties have agreed to amend the CONTRACT as stated; **NOW THEREFORE**,

BE IT RESOLVED, by the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the first amendment revising the CONTRACT start date to February 1, 2019 to allow compensation of CONTRACTOR for expenses incurred prior to the original CONTRACT execution; and

BE IT FURTHER RESOLVED the Board authorizes the Chairman of the Board to sign the first contract amendment attached hereto.

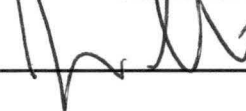
Dated this 9 day of April, 2019



Chairman of the Board



Chairman Pro-Tem



Member

Constituting the Board of County
Commissioners of Benton County,
Washington

Attest: 
.....
Clerk of the Board

**FIRST AMENDMENT TO PERSONAL SERVICES CONTRACT BETWEEN
BENTON COUNTY AND CBVC dba COLUMBIA BASIN VETERANS CENTER**

This Contract Amendment, made and entered into this 9 day of April, 2019 by and between **BENTON COUNTY**, a political subdivision of the State of Washington, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and **CBVC**, dba COLUMBIA BASIN VETERANS CENTER a Washington non-profit corporation with its principal offices at 1600 N. 20th Ave., Suite A, Pasco, WA 99301 (hereinafter "CONTRACTOR").

RECITALS

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2019-236 dated March 19, 2019 (the "Contract") whereby the CONTRACTOR agreed to perform Columbia Basin Veterans Forum services in collaboration with Veterans Court as set forth in the Contract, with a contract amount not to exceed ninety-nine thousand four-hundred ninety-eight dollars and zero cents (\$99,498.00) for the time period of March 19, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the Contract is necessary to amend the start date of the Contract to compensate CONTRACTOR for expenses related to its services provided which were incurred prior to execution of the Contract; and

NOW, THEREFORE, in consideration of the provisions and agreements set forth herein, the parties agree that all provisions of their original Contract shall remain in effect except the below section which is amended as follows:

- a) Section 2. **DURATION OF CONTRACT** - is hereby deleted and replaced in its entirety with the following:

The term of this Contract shall begin February 1, 2019 and shall expire on December 31, 2010. The CONTRACTOR shall complete all services by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

IN WITNESS WHEREOF, the Parties to this Contract Amendment have executed this Amendment to take effect upon the signature of both parties.

Dated: 4-9-2019

**Benton County Board of
Commissioners**



Chairman

Dated: 3/29/2019

**CBVC dba Columbia Basin
Veterans Center**



Signature

Executive Director
Title


Joetta Rupert
Printed Name

Constituting the Board of County
Commissioners of Benton County,
Washington.

Attest: 

Clerk of the Board

Approved as to Form



Civil Deputy Prosecuting Attorney

RESOLUTION 2019 310

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:


IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 171

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto .

Dated this 16 day of April, 2019



Chairman of the Board




Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 

Clerk of the Board

cc: Dept., Auditor

Prepared by: S. Berry

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
527.100	1911	Temporary Help- Clerical	\$13,216	527.100	4103	Professional Services	\$13,216
TOTAL			\$13,216	TOTAL			\$13,216

Explanation:


Transfer necessary to accurately appropriate funding to correct line item.

Prepared by:

Date:

Approved  Denied

Date: 4-16-2019


Member


Member

RESOLUTION 2019 334

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF SIGNING AN AMENDED AND RESTATED PERSONAL SERVICES AGREEMENT BETWEEN BENTON COUNTY, WASHINGTON AND CBVC dba COLUMBIA BASIN VETERANS CENTER

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2019-236 dated March 19, 2019 (the "CONTRACT") whereby the CONTRACTOR agreed to perform Columbia Basin Veterans Forum services in collaboration with Veterans Court as set forth in the CONTRACT, with a contract amount not to exceed ninety-nine thousand four-hundred ninety-eight dollars and zero cents (\$99,498.00) for the time period of March 19, 2019 through December 31, 2020; and

WHEREAS, a First Amendment to the CONTRACT was entered into per Resolution 2019-285 on April 9, 2019 to amend the start date of the CONTRACT to compensate CONTRACTOR for expenses related to its services provided which were incurred prior to execution of the CONTRACT and thus starting February 1, 2019; and

WHEREAS, this AMENDED AND RESTATED CONTRACT is needed to correct a scrivener's error in the previously approved amendment, which incorrectly stated the contract expiration date as December 31, 2010 rather than the correct date of December 31, 2020; and

WHEREAS, both parties have agreed to amend and restate the CONTRACT; **NOW, THEREFORE**

BE IT RESOLVED, that the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the amended and restated CONTRACT as stated; and

BE IT FURTHER RESOLVED, this agreement shall begin February 1, 2019 and expire December 31, 2020.

Dated this 30 day of April, 2019

Attest: Cami Metzger
Clerk of the Board

[Signature]
Chairman of the Board
[Signature]
Chairman Pro-Tem
JEROME DELVIN - ABSENT
Member

Constituting the Board of County Commissioners of Benton County, Washington

**BENTON COUNTY
AMENDED AND RESTATED PERSONAL SERVICES CONTRACT
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and CBVC dba COLUMBIA BASIN VETERANS CENTER, with its principal offices at 1600 N 20th Ave, Suite A, Pasco, WA 99301, (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. CONTRACT DOCUMENTS

This Contract consists of the following documents:

- a. Terms and Conditions (this document);
- b. Exhibit A, Columbia Basin Veterans Forum Scope of Work & Deliverables; and
- c. Exhibit B, Columbia Basin Veterans Forum Budget.

2. DURATION OF CONTRACT

The term of this Contract shall begin February 1, 2019 and shall expire on December 31, 2020. The CONTRACTOR shall complete all services by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

3. SERVICES PROVIDED

The CONTRACTOR shall perform the following services:

- a. A detailed description of the services to be performed by the CONTRACTOR for the Veterans Forum and Mentorship Program is set forth in Exhibit "A, Columbia Basin Veterans Forum Scope of Work & Deliverables", which is attached hereto and incorporated herein by reference. The Columbia Basin Veterans Forum's mission is to have a coordinated community response to veteran offenders through collaboration with the veterans' service delivery system and the criminal justice system. The program provides a means to successfully restore and reintegrate veterans by supplementing the traditional criminal justice system by using veteran mentors and veterans' services and benefits to address medical and emotional needs, restore self-respect, and provide veterans

with tools to lead a productive and law-abiding life.

- b. The CONTRACTOR agrees to provide its own labor and materials. Unless otherwise provided in this Contract, no material, labor, or facilities will be furnished by the COUNTY.
- c. The CONTRACTOR shall confer with the COUNTY as requested during the progress of the services performed. In addition, the CONTRACTOR shall prepare and present monthly status reports in the form of Exhibit "A, Columbia Basin Veterans Forum Scope of Work & Deliverables" demonstrating services completed to date.

4. CONTRACT REPRESENTATIVES

Each party to this Contract shall have a Contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

- a. For CONTRACTOR:

Joetta Rupert
PO BOX 2606 Pasco, WA 99302
Phone: (509) 545-6558
Email: joettar@columbiabasinvetcenter.org

- b. For COUNTY:

Shyanne Palmus
PO Box 190
Prosser, WA 99350
Phone : (509) 222-3760
Email: Shyanne.Palmus@co.benton.wa.us

5. COMPENSATION

For the services performed hereunder, the CONTRACTOR shall be paid as follows:

- a. A detailed description of the compensation to be paid by the COUNTY for the services set forth in Exhibit A is set forth in Exhibit "B, Columbia Basin Veterans Forum Budget", which is attached hereto and incorporated herein by reference. Accordingly, for the time period of February 1, 2019 through December 31, 2020, CONTRACTOR shall be compensated based on the amount of expenses set forth in Exhibit B in an amount

not to exceed ninety-nine thousand four hundred ninety-eight dollars and zero cents (\$99,498.00).

- b. No payment shall be made for any services performed by the CONTRACTOR, except for services identified and set forth in this Contract.
- c. The CONTRACTOR shall, in accordance with the amounts set forth in Exhibit B, submit invoices to the COUNTY not more than once per month during the progress of the services performed for payment of the services completed to date. The COUNTY shall pay the CONTRACTOR for services rendered in the month following the actual delivery of services and will remit payment within thirty (30) days from the date of receipt.
- d. The CONTRACTOR shall not be paid for services rendered under this Contract unless and until they have been performed to the satisfaction of the COUNTY.
- e. In the event the CONTRACTOR has failed to perform any substantial obligation to be performed by the CONTRACTOR under this Contract and such failure has not been cured within ten (10) days following notice from the COUNTY, the COUNTY may, in its sole discretion, upon written notice to the CONTRACTOR, withhold any and all monies due and payable to the CONTRACTOR, without penalty, until such failure to perform is cured or otherwise adjudicated. "Substantial" for the purposes of this Contract means faithfully fulfilling the terms of this Contract with variances only for technical or minor omissions or defects.
- f. Unless otherwise provided in this Contract or any exhibits or attachments hereto, the CONTRACTOR will not be paid for any billings or invoices presented for services rendered prior to the execution of this Contract or after its termination.

6. AMENDMENTS

No amendment or modification shall be made to this Contract, unless set forth in a written Contract Amendment signed by both parties. Services performed under a Contract Amendment shall not proceed until the Contract Amendment is duly executed by the COUNTY.

7. HOLD HARMLESS AND INDEMNIFICATION

- a. The CONTRACTOR shall hold harmless, indemnify and defend the COUNTY, its officers, officials, employees and agents, from

and against any and all claims, actions, suits, liability, loss, expenses, damages, and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property or business, which are caused in whole or in part by any act or omission, negligent or otherwise, of CONTRACTOR or its subcontractors, which arise in connection with the services performed under this Contract, or are caused or occasioned in whole or in part by reason of the presence of the CONTRACTOR or its subcontractors or their property upon or in the proximity of the property of the County. PROVIDED, that the CONTRACTOR'S obligation hereunder shall not extend to injury, sickness, death or damage caused by or arising out of the sole negligence of the COUNTY, its officers, officials, employees or agents.

- b. In any and all claims against the COUNTY, its officers, officials, employees and agents by any employee of the CONTRACTOR, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR or subcontractor under Workers Compensation acts, disability benefit acts, or other employee benefit acts, it being clearly agreed and understood by the parties hereto that the CONTRACTOR expressly waives any immunity the CONTRACTOR might have had under such laws, including but not limited to Title 51 of the Revised Code of Washington. **By executing this Contract, the CONTRACTOR acknowledges that the foregoing waiver has been mutually negotiated by the parties and that the provisions of this Section shall be incorporated, as relevant, into any contract the CONTRACTOR makes with any subcontractor or agent performing services hereunder. CONTRACTOR'S obligations under this Section [7] shall survive termination and expiration of this Contract.**

- c. The CONTRACTOR'S obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the CONTRACTOR, the CONTRACTOR'S employees, agents or subcontractors.

8. **INSURANCE**

- a. **Workers Compensation:** CONTRACTOR shall comply with all State of Washington workers compensation statutes and regulations. Prior to the start of work under this Contract, workers compensation coverage shall be provided for all employees of CONTRACTOR and employees of any subcontractor or sub-subcontractor. Coverage shall include bodily injury (including death) by accident or disease, which arises out of or in connection with the performance of this Contract. CONTRACTOR shall submit a copy of its certificate of coverage from the Department of Labor and Industries prior to commencement of work. Except as prohibited by law, CONTRACTOR waives all rights of subrogation against the COUNTY for recovery of damages to the extent they are covered by workers compensation and employers liability.

If CONTRACTOR, subcontractor, or sub-subcontractor fails to comply with all State of Washington workers compensation statutes and regulations and COUNTY incurs fines or is required by law to provide benefits to or obtain coverage for such employees, CONTRACTOR shall indemnify the COUNTY. Indemnity shall include all fines, payment of benefits to CONTRACTOR or subcontractor employees, or their heirs or legal representatives, and the cost of effecting coverage on behalf of such employees. Any amount owed to COUNTY by CONTRACTOR pursuant to the indemnity agreement may be deducted from any payments owed by COUNTY to CONTRACTOR for performance of this Contract.

- b. **Commercial General Liability and Employers Liability Insurance:** Prior to the start of work under this Contract, CONTRACTOR shall maintain commercial general liability coverage (policy form CG0001 or equivalent) to protect the CONTRACTOR from claims for wrongful death, bodily injury, personal injury and property damage, which may arise from any actions or inactions under this Contract by CONTRACTOR or by anyone directly employed by or contracting with CONTRACTOR. The minimum commercial general liability insurance limits shall be as follows:

\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury and Advertising Injury
\$1,000,000 Each Occurrence

The commercial general liability policy will contain an endorsement naming the COUNTY, its elected and appointed

officials, employees and agents as an Additional Insured and an endorsement that specifically states that CONTRACTOR'S commercial general liability policy shall be primary, and not contributory, with any other insurance maintained by the COUNTY.

The CONTRACTOR will provide commercial general liability coverage that does not exclude any activity to be performed in fulfillment of this Contract and does not exclude liability pursuant to the indemnification requirement under Section [7]. CONTRACTOR'S commercial general liability policy shall provide cross liability coverage, indicating essentially that except with respect to the limits of insurance and any rights or duties specifically assigned in this coverage part to the first named insured, this insurance applies as if each named insured were the only named insured, and separately to each insured against whom claims are made or suit is brought.

CONTRACTOR shall also provide Stop Gap Employer's Liability Insurance coverage with minimum limits as follows:

\$1,000,000 Each Accident
\$1,000,000 Policy Limit for Disease
\$1,000,000 Each Employee for Disease

c. **Automobile Liability:** The CONTRACTOR shall maintain, during the life of this Contract, Automobile Liability Insurance (ISO Form Number CA0001 or equivalent) covering any auto (Symbol 1), or if the Contractor has no owned autos, hired (Symbol 8) and non-owned autos (Symbol 9), in the amount of not less than one million dollars (\$1,000,000) per accident for Bodily Injury and Property Damage to protect CONTRACTOR from claims which may arise from the performance of this Contract, whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR.

d. **Other Insurance Provisions:**

1. The CONTRACTOR'S liability insurance provisions shall be primary with respect to any insurance or self-insurance programs covering the COUNTY, its elected and appointed officers, officials, employees and agents. CONTRACTOR'S liability insurance policies must be endorsed to show this primary coverage. Any insurance, self-insured retention, deductible or risk retention maintained or participated in by the COUNTY shall be excess and not contributory to CONTRACTOR'S insurance policies.

2. The CONTRACTOR'S liability insurance policies shall contain no special limitations on the scope of protection afforded to the COUNTY as an additional insured.
3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the COUNTY, its officers, officials, employees or agents.
4. The CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. The CONTRACTOR shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.
6. The insurance limits mandated for any insurance coverage required by this Contract are not intended to be an indication of exposure nor are they limitations on indemnification. **If the CONTRACTOR maintains higher limits than the minimums required in this contract, the COUNTY shall be entitled to coverage for the higher limits maintained by the CONTRACTOR.**
7. The CONTRACTOR shall maintain all required policies in force from the time services commence until services are completed. Certificates, policies, and endorsements expiring before completion of services shall be promptly replaced. All liability insurance required under this Contract, shall be written on an Occurrence Policy form.
8. CONTRACTOR hereby agrees to waive subrogation with respect to each insurance policy maintained under this Contract. When required by an insurer, or if a policy condition does not permit CONTRACTOR to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR agrees to notify the insurer and obtain such endorsement. This requirement shall not apply to any policy which includes a condition expressly prohibiting waiver of subrogation by the insured or which voids coverage should the CONTRACTOR enter into such a waiver of subrogation on a pre-loss basis.

9. Compensation and/or payments due to CONTRACTOR under this Agreement are expressly conditioned upon CONTRACTOR'S strict compliance with all insurance requirements. Payment to CONTRACTOR may be suspended in the event of non-compliance. Upon receipt of evidence of CONTRACTOR'S compliance, such payments not otherwise subject to withholding or set-off will be released to CONTRACTOR.

e. **Verification of Coverage and Acceptability of Insurers:**

All insurance required under this Contract shall be issued by companies authorized to do business under the laws of the State of Washington and have an A. M. Best's rating of at least A-VII or better in the most recently published edition of Best's Reports. Any exception to this requirement must be reviewed and approved in writing by the Benton County Risk Manager. If an insurer is not admitted to do business within Washington State, all insurance policies and procedures for issuing the insurance policy must comply with Chapter 48.15 RCW and 284-15 WAC.

1. All insurance to be maintained by the CONTRACTOR, other than Auto Liability and Workmen's Compensation, shall specifically include the COUNTY, its elected officials, employees and volunteers as an "Additional Insured" by way of endorsement and shall not be reduced or canceled without thirty (30) days written prior notice to the COUNTY. Any insurance or self-insurance maintained by the COUNTY, its elected and appointed officials, employees and agents shall be excess of the CONTRACTOR'S insurance and shall not contribute to it.
2. Certificates of Liability Insurance, with endorsements attached, are to be provided to the County's Contract Representative referenced in Section 4.
3. All written notices under this Section [8] and notice of cancellation or change of required insurance coverages shall be mailed to the COUNTY'S Contract Representative referenced in Section 4.
4. The CONTRACTOR or its broker shall provide a copy of any and all insurance policies specified in this Contract upon request of the Benton County Risk Manager at the following address: Benton County Risk Manager, 7122 W. Okanogan Place, Bldg. A, Kennewick, WA 99336.

9. **TERMINATION**

- a. The COUNTY may terminate this Contract in whole or in part whenever the COUNTY determines, in its sole discretion, that such termination is in the best interests of the COUNTY. The COUNTY may terminate this Contract upon giving ten (10) days written notice by certified mail to the CONTRACTOR. In that event, the COUNTY shall pay the CONTRACTOR for all cost incurred by the CONTRACTOR in performing the Contract up to the date of such notice. Payment shall be made in accordance with the Compensation Section of this Contract.
- b. In the event that funding for this project is withdrawn, reduced or limited in any way after the effective date of this Contract, the COUNTY may summarily terminate this Contract notwithstanding any other termination provision in this Contract. Termination under this paragraph shall be effective upon the date specified in the written notice of termination sent by COUNTY to the CONTRACTOR. After the effective date, no charges incurred under this Contract shall be allowed.
- c. If the CONTRACTOR breaches any of its obligations hereunder, and fails to cure the breach within ten (10) days of written notice to do so by the COUNTY, the COUNTY may immediately terminate this Contract by so notifying the CONTRACTOR, in which case the COUNTY shall pay the CONTRACTOR only for the costs of services accepted by the COUNTY, in accordance with the Compensation Section of this Contract.

10. ASSIGNMENT, DELEGATION AND SUBCONTRACTING

- a. The CONTRACTOR shall perform the terms of this Contract using only its bona fide employees or agents, and the obligations and duties of the CONTRACTOR under this Contract shall not be assigned, delegated, or subcontracted to any other person or firm without the prior express written consent of the COUNTY.
- b. The CONTRACTOR warrants that it has not paid nor has it agreed to pay any company, person, partnership, or firm, other than a bona fide employee working exclusively for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

11. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance,

or waiver of any provision(s) of this Contract does not constitute a waiver of such provision(s) or future performance, or prejudice the right of the waiving party to enforce any of the provisions of this Contract at a later time. All waivers of any provision(s) of this Contract shall be in writing and in the absence of such, no action or inaction shall be construed to be such a waiver.

12. INDEPENDENT CONTRACTOR

- a. The CONTRACTOR'S services shall be furnished by the CONTRACTOR as an independent contractor and not as an agent, employee or servant of the COUNTY. The CONTRACTOR specifically has the right to direct and control CONTRACTOR'S own activities in providing the agreed services in accordance with the specifications set out in this Contract.
- b. The CONTRACTOR acknowledges that the entire compensation for this Contract is set forth in Section [5] of this Contract, and neither the CONTRACTOR nor its employees are entitled to any COUNTY benefits, including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, fringe benefits, or any other rights or privileges afforded to COUNTY employees.
- c. The CONTRACTOR shall have and maintain complete responsibility and control over all of its subcontractors, employees, agents, and representatives. No subcontractor, employee, agent, or representative of the CONTRACTOR shall be or deem to be or act or purport to act as an employee, agent, or representative of the COUNTY.
- d. CONTRACTOR shall pay for all taxes, fees, licenses, or payments required by federal, state or local law which are now or may be enacted during the term of this Contract.
- e. The CONTRACTOR agrees to immediately remove any of its employees or agents from their assignment to perform services under this Contract upon receipt of a written request to do so from the COUNTY'S contract representative or designee.

13. COMPLIANCE WITH LAWS

The CONTRACTOR shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract.

14. INSPECTION OF BOOKS AND RECORDS

The COUNTY may, at reasonable times, inspect the books and records of the CONTRACTOR relating to the performance of this Contract. The CONTRACTOR shall keep, and make available to the County upon request, all records relating to the performance of this Contract for six (6) years after Contract termination or expiration.

15. NONDISCRIMINATION

The CONTRACTOR, its assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of age, sex, marital status, sexual orientation, race, creed, religion, color, national origin, honorably discharged veteran or military status, disability, or any other protected status.

16. OWNERSHIP OF MATERIALS/WORKS PRODUCED

- a. All reports, drawings, plans, specifications, all forms of electronic media, and data and documents produced in the performance of the work under this Contract shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the COUNTY. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. The COUNTY agrees that if it uses any materials prepared by the CONTRACTOR for purposes other than those intended by this Contract, it does so at its sole risk and it agrees to hold the CONTRACTOR harmless there from to the extent such use is not agreed to in writing by the CONTRACTOR.
- b. An electronic copy of all word processing documents shall be submitted to the COUNTY upon request or at the end of the job using the word processing program and version specified by the COUNTY.

17. PATENT/COPYRIGHT INFRINGEMENT

The CONTRACTOR shall hold harmless, indemnify and defend the COUNTY, its officers, officials, employees and agents, from and against any claimed action, cause or demand brought against the COUNTY, where such action is based on the claim that information supplied by the CONTRACTOR or subcontractor infringes any patent or copyright. The CONTRACTOR shall be notified promptly in writing by the COUNTY of any notice of such claim.

18. DISPUTES

Disputes between the CONTRACTOR and the COUNTY, arising under and

by virtue of this Contract, shall be brought to the attention of the COUNTY at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance and/or compensation due the CONTRACTOR shall be decided by the COUNTY'S Contract Representative or designee. All rulings, orders, instructions and decisions of the COUNTY'S Contract Representative shall be final and conclusive, subject to CONTRACTOR'S right to seek judicial relief.

19. CONFIDENTIALITY

The CONTRACTOR, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the COUNTY or acquired by the COUNTY in performance of this Contract, except upon the prior written consent of the COUNTY or an order entered by a court of competent jurisdiction. The CONTRACTOR shall promptly give the COUNTY written notice of any judicial proceeding seeking disclosure of such information.

20. CHOICE OF LAW, JURISDICTION AND VENUE

- a. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to its interpretation and performance.
- b. Any action at law, suit in equity, or judicial proceeding arising out of this Contract shall be instituted and maintained only in any of the courts of competent jurisdiction in Benton County, Washington.

21. SUCCESSORS AND ASSIGNS

The COUNTY, to the extent permitted by law, and the CONTRACTOR each bind themselves, their partners, successors, executors, administrators, and assigns to the other party to this Contract and to the partners, successors, administrators, and assigns of such other party in respect to all covenants to this Contract.

22. SEVERABILITY

- a. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall

be construed and enforced as if this Contract did not contain the particular provision held to be invalid.

- b. If it should appear that any provision of this Contract is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provision.

23. ENTIRE AGREEMENT

The parties agree that this Contract is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Contract are specifically excluded.

24. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in the Contract Representatives Section of this Contract. Notice may also be given by facsimile with the original to follow by regular mail. Notice shall be deemed to be given three days following the date of mailing or immediately, if personally served. For service by facsimile, service shall be effective at the beginning of the next working day.

25. SURVIVABILITY

All Contract terms, which by their context are clearly intended to survive the termination and/or expiration of this Contract, shall so survive. These terms include, but are not limited to, indemnification provisions (Sections [7] and [17]); inspection and keeping of records and books (Section [14]); litigation hold notice (Section [26]); Public Records Act (Section [27]) and confidentiality (Section [19]).

26. LITIGATION HOLD NOTICE

In the event the COUNTY learns of circumstances leading to an increased likelihood of litigation regarding any matter where the records kept by CONTRACTOR pursuant to Section [14] of this agreement may be of evidentiary value, the COUNTY may issue written notice to CONTRACTOR of such circumstances and direct the CONTRACTOR to "hold" such records. In the event that CONTRACTOR

receives such written notice, CONTRACTOR shall abide by all directions therein whether or not such written notice is received at a time when a Contract between CONTRACTOR and the COUNTY is in force. Such directions will include, but will not be limited to, instructions to suspend the six (6) year purge schedule as set out above in Section [14].

27. PUBLIC RECORDS ACT

CONTRACTOR hereby acknowledges that the COUNTY is a governmental entity and as such is subject to the requirements of the Public Records Act, RCW 42.56 *et seq.* Accordingly, CONTRACTOR understands that to the extent a proper request is made, the COUNTY may be required by virtue of that Act to disclose any records related to this Contract actually in its possession or in CONTRACTOR'S possession. This may include records that CONTRACTOR might regard as confidential or proprietary. To the extent that CONTRACTOR provides any records to the COUNTY that it regards as confidential or proprietary, it agrees to conspicuously mark the records as such. CONTRACTOR also hereby waives any and all claims or causes of action for any injury it may suffer by virtue of COUNTY'S release of records covered under the Public Records Act. COUNTY agrees to take all reasonable steps to notify CONTRACTOR in a timely fashion of any request made under the Public Records Act which will require disclosure of any records marked by CONTRACTOR as confidential or proprietary, so that CONTRACTOR may seek a judicial order of protection if necessary.


- This section intentionally left blank -

IN WITNESS WHEREOF, the parties have caused this Contract to be signed by their duly constituted legal representatives and is effective February 1, 2019.

Dated: 4-30-2019

Benton County Board of Commissioners


Chairman


Member

JEROME DELVIN - ABSENT

Member

Constituting the Board of County Commissioners of Benton County, Washington.

Attest: 

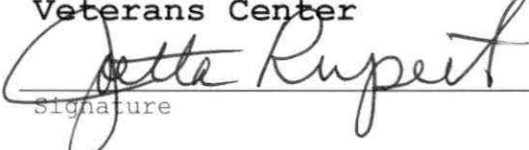
Clerk of the Board

Approved as to Form


Civil Deputy Prosecuting Attorney

Dated: 4/23/2019

CBVC dba Columbia Basin Veterans Center


Signature

Executive Director

Title:

Joetta Rupert

PRINTED NAME



Exhibit A: Columbia Basin Veterans Center
Veterans Forum
Scope of Work & Deliverables

TITLE OF PROGRAM

Columbia Basin Veterans Forum (CBVF)

MISSION

The mission of the Columbia Basin Veterans Forum or CBVF, is to have a coordinated community response to veteran offenders through collaboration with the veterans' service delivery system and the criminal justice system.

PURPOSE

The program provides a means to successfully restore and reintegrate veterans by supplementing the traditional criminal justice system by using veteran mentors and veterans' services and benefits to address medical and emotional needs, restore self-respect and provide them with tools to lead a productive and law-abiding life.

PROGRAM DESCRIPTION

The Veterans Forum is envisioned as a collaboration among the Benton County Justice System, Columbia Basin Veteran Center, the Department of Veteran Affairs, veterans service organizations and community treatment agencies to provide comprehensive treatment for military veterans charged with non-violent misdemeanor offences that are struggling with addiction or mental health concerns (such as PTSD, TBI and military sexual drama or MST) as a result of their military service. These veterans must also have been Honorably discharged or discharged "Generally" under honorable conditions. In addition to these entities, the Court also utilizes veteran mentors. Veteran mentors are veterans of the U.S. Armed Forces who volunteer their time to assist the Court, providing advice, personal experiences, recommendations and guidance to veterans. Many of our veteran mentors include but are not limited to those who have served in peacetime, Vietnam, Desert Storm/Shield, Operation Enduring Freedom and Operation Iraqi Freedom. The veteran defendant's full participation in the program is typically 12 to 24 months in duration.

The Benton County Criminal Justice System and the Judge is the driving force for the veteran offender's success by providing a means to divert eligible veterans a better option than standard treatment. The Forum is one half of the overall process of the Veteran Court success and from what we've witnessed in other jurisdictions, is the key ingredient to making Veteran Courts successful. The Forum coordinates with the Courts to provide the "outside the Court room" support. We expect CBVF to be a work in progress as we develop a more finely tuned program.

Consistent with the City of Spokane, Spokane County and other veterans court models, during the Forum monthly meetings, a trained volunteer mentor is matched with a defendant. All veterans and families in attendance share a meal together and attend educational or therapeutic programs. A celebration ceremony is also held to acknowledge graduates of the program. A vital component of early success is the incentive that for each Veterans Forum monthly meeting a veteran defendant attends during their probation, one month is credited towards reducing their probation time as well. Through successful participation in the CBVF program and their individual respective treatment services, veteran defendants will be better prepared to take their place as upstanding citizens in society and save the community the cost of incarcerations.

PROGRAM COMPONENTS

The .5 FTE *Veteran Mentor Coordinator* will recruit and screen volunteer veteran mentor candidates; Educate the public about the Veterans Court Mentor Forum and the role of volunteers; Assist in the retention of veteran mentors; organize and conduct trainings for veteran mentors; Provide logistic coordination for program presenters and meals and Plan and implement veteran mentee graduations and mentor recognition activities.

The .5 FTE *DAV Service Officer* will provide initial orientation for veterans immediately after a plea into the Veteran Court Mentor Forum. They will provide and assist veterans with completing initial service connected disability where one might exist, as well as completing current claims and/or appeals of denied claims.

The *Supportive Service Agencies* who will be attending monthly Forums and are not funded in the proposed budget, will provide veterans information and support with housing, veteran benefits, food, education opportunities, employment, health and mental health services and providers, drug treatment providers, both VA and private service providers and coordinate with Parole Officers.

The *Executive Director* will coordinate and oversee the Forum budget, finances, fundraising events, public record accountability and community services.

The *Volunteer Veteran Mentor* will meet once weekly with veteran participant, offer support and understanding regarding the difficulties the veteran is facing, assist the veteran in resolving resource needs, and maintain a supportive and helpful attitude toward other veteran mentors. In addition, the Volunteer Veteran Mentor will attend one monthly mentor training and a separate monthly mentor/mentee meeting. The Veteran Mentor will attend court to support their mentee as needed.

Statistics have shown that veterans respond more favorably to other veterans who have served in the military and share similar experiences. The veterans appear to be more comfortable when talking with a fellow veteran who is familiar with how the process will proceed. The veteran

mentor converses and interacts with the veteran participant as a peer rather than an authority figure.

GOALS & EXPECTATIONS

- The program will provide ongoing education of veterans on federal and/or state benefits for veterans and dependents, including but not limited to health, education and disability compensation, benefits and pension.
- The monthly average of veteran inmates in Benton County jail range from 35-40%. Approximately 40% of those veterans are VA eligible. With a general cost of incarceration of up to \$19,000 annually versus the cost of approximately \$5,000 for a veteran to go through the program and receive the wraparound services that will be provided each veteran defendant, we expect the County to see a significant cost savings.
- CBVF expects Benton County to see a significant reduced recidivism rate of veteran offenders within one year of successful completion of the Veterans Mentor Forum.
- We expect the change in demeanor of each veteran participant will become an opportunity to make a profound impact on the veterans who enter the Court. We anticipate these active and supportive relationships maintained throughout their treatment would increase the likelihood that a veteran would remain in treatment and improve his or her chances of maintaining sobriety and law-abiding behavior. This Veterans Forum experience will have a strong, immediate and lasting effect for each veteran participant as well as civilian participants.
- We expect to add a volunteer component to the Veterans Forum which would enable veteran mentees an opportunity to perform community service work, once the program is up and fully operational and suitable service work is identified by the Board of Directors.
- The initial training for all volunteers will be 2-4 hours. Then they'll attend a monthly 1 to 1½ hour training along with the 2-hour monthly Forum and training. In addition, they will be required to meet for 1 hour each week with the veteran mentee as well as attending court dates as needed. We expect each mentor to provide at least 7-10 hours of volunteer service each month.
- In addition, each support service agency will be sending volunteers to the monthly Forums at least two hours per month.
- We expect six service agencies to attend the first Forum and will add at least one additional service agency to each subsequent Forum.
- We will have a graduation ceremony for each veteran mentee upon completion of the program. In addition, a challenge coin will be presented to the graduate in front of his family and peers in recognition of his commitment to the program.

DELIVERABLES

CBVF will provide mentors for the Benton County Veterans Court. CBVF will provide a monthly forum as required by the Court. CBVF will also provide community service and volunteer opportunities for participants in the Veterans Court.

CBVF will submit a monthly report to Benton County Prosecuting Attorney's Office and District Court to include:

- Estimated number of Forum attendance.
- Forum presentation topics.
- Upcoming Forum event calendar and itinerary.
- Estimated Volunteer hours provided.

RESOLUTION 2019 347

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY APPROVING THE COMMISSIONERS FINANCE TEAM TO HAVE ACCESS TO THE SALES AND USE TAX REPORTS AS APPROVED IN THE "AGREEMENT FOR STATE ADMINISTRATION OF SALES AND USE TAX CRIMINAL JUSTICE TAX JUVENILE DETENTION TAX AND PUBLIC SAFETY TAX" THROUGH THE STATE OF WASHINGTON ON DEPARTMENT OF REVENUE; RESOLUTION 2014-833.

WHEREAS, Benton County entered into an agreement with the State of Washington Department of Revenue for the State Administration of Sales & Use Tax, Criminal Justice Tax, Juvenile Detention Tax, and Public Safety Tax, Resolution 2014-833; and

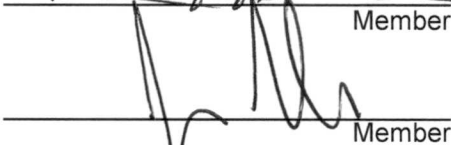
WHEREAS, The Board of Benton County Commissioners approve the Commissioners' Finance team to have access to all and/or any Sales & Use Tax reports; **NOW THEREFORE**

BE IT RESOLVED, by the Board of Benton County Commissioners, Benton County, Washington, that the Commissioners' Finance team have access to the Sales & Use Tax Reports as approved in the Agreement with the State of Washington Department of Revenue and access authorized to use the Partner Portal.

Dated this 7 day of May, 2019.


Chairman of the Board


Member


Member

Constituting the Board of Commissioners
of Benton County, Washington.

Attest.....
Clerk of the Board

RESOLUTION 2019 390

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

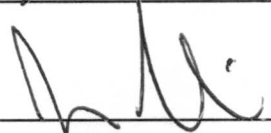
IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 171

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto .

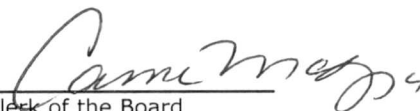
Dated this 21 day of May, 2019


Chairman of the Board


Member


Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor

Prepared by: S. Berry

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
552.100	3101	Supplies	\$5,000	552.100	3508	Computer Replacement	\$5,000
TOTAL			\$5,000	TOTAL			\$5,000

Explanation:

Transferring funds to place an immediate purchase of one PC and additional testing PC's as needed for the Detention Center's GED program.

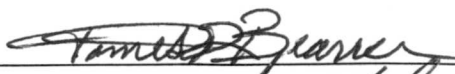
Prepared by:

Date:

Approved  Denied

Chairman

Date: 5/21/2019


Member


Member



Finance Presentation

January 1 – April 30, 2019
Public Safety Tax

PUBLIC SAFETY TAX FUND 2019-2020

Budget vs Actuals
As of April 30, 2019

BENTON COUNTY, WASHINGTON				
2019-2020 Public Safety Tax Budget	2019-2020 FINAL BUDGET			
	2017/18	2019/20		2019/20
	Adopted	Adjusted	Final	Final
	Budget	Baseline	Revision	Budget
Estimated Beginning Fund Balance	\$ 9,500,000	\$ 18,710,160	\$ -	\$ 18,710,160
Revenues:				
Retail Sales and Use Taxes	13,551,459	15,648,000	-	15,648,000
Investment Interest	17,846	139,200	-	139,200
Total Revenues	13,569,305	15,787,200	-	15,787,200
Expenditures:				
Clerk	414,297	607,796	428,552	1,036,348
District Court	78,398	-	-	-
Mental Health Court	797,746	851,805	906,189	1,757,994
Non-Departmental	2,528,624	2,528,624	5,374,619	7,903,243
Prosecuting Attorney	921,551	1,058,828	476,823	1,535,651
Sheriff Custody	1,251,075	254,794	-	254,794
Sheriff Patrol	3,028,145	4,796,265	1,113,667	5,909,932
Metro Drug Task Force	322,880	1,012,385	-	1,012,385
Superior Court	233,207	270,337	32,296	302,633
Public Safety Administration	92,672	103,117	-	103,117
Office of Public Defense	248,956	301,591	298,502	600,093
Adult & Juvenile Drug Court	910,194	786,456	129,319	915,775
Juvenile Operations	206,088	215,386	281,199	496,585
Total Expenditures	11,033,833	12,787,384	9,041,166	21,828,550
Net Increase/(Decrease)to Fund Balance	2,535,472	2,999,816	(9,041,166)	(6,041,350)
Estimated Ending Fund Balance	\$ 12,035,472	\$ 21,709,976	\$ (9,041,166)	\$ 12,668,810

Beginning Fund Balance

	2019-2020 Budget	Budget (4 Month Average)	January - April Actuals	Variance
Beginning Fund Balance	18,710,160		18,246,021	(464,139)
TOTAL BEGINNING BALANCE Over (Under) Budget				(464,139)

Revenues

	2019-2020 Budget	Budget (4 Month Average)	January-April Actuals	Variance
Public Safety Tax	15,648,000	2,608,000	2,486,097	(121,903)
Investment Interest / Other non-revenues	139,200	23,200	88,044	64,844
TOTAL REVENUES Over (Under) Budget	15,787,200	2,631,200	2,574,141	(57,059)

Expenditures by Department – Ongoing (operations & contracts)

	2019-2020 Budget	Budget (4 Month Avg)	January - April Actuals	Variance
Clerk	1,036,348	172,725	129,007	43,717
Mental Health Court	1,757,994	292,999	175,847	117,152
Non-Departmental (Ongoing / contracts only)	3,087,871	514,645	320,201	194,444
Prosecuting Attorney	1,535,651	255,942	196,627	59,315
Sheriff Custody	254,794	42,466	4,276	38,190
Sheriff Patrol	5,350,685	891,781	598,643	293,138
Metro Drug Task Force	1,012,385	168,731	124,530	44,201
Superior Court	302,633	50,439	44,763	5,676
Public Safety Administration	103,117	17,186	15,842	1,344
Office of Public Defense	600,093	100,016	55,617	44,398
Adult & Juvenile Drug Court	915,775	152,629	136,535	16,094
Juvenile Operations	496,585	82,764	41,854	40,910
EXPENDITURES - ONGOING (Over) Under Budget	16,453,931	2,742,322	1,843,742	898,580
Expenditures adjusted for contract payments (accruals)				-150,000
TOTAL EXPENDITURES - ONGOING (Over) Under Budget				748,580

Expenditures by Department One-Time/ Capital

	2019-2020 Budget	Budget (4 Month Average)	January - April Actuals	Variance
Sheriff Patrol - One-Time	559,247	0	150,099	409,148
Non-Departmental - One-Time	4,815,372	0	174	4,815,198
Total One Time Expenditures	5,374,619	0	150,273	5,224,346

One-Time / Capital Expenditure Budget List 2019-2020

Original Budget	\$4,815,372
Radio Tower	
Bi-Pin Replacement	
& BCES Microwave replacement	
& CAD replacement	
Sheriff Replacement Fund	
E Prosecutor	

Additional Requests	\$2,525,500
UTV- Sheriff vehicle	
Bomb Squad Equipment	
Bearcat Armored Vehicle	
Mobile Command Unit	
Firearms Facility	
Radar Units	
Message Signs	
Force Protection	

Summary

TOTAL BEGINNING BALANCE Over (Under) Budget	(464,139)
TOTAL REVENUES Over (Under) Budget	(57,059)
TOTAL EXPENDITURES - ONGOING (Over) Under Budget	748,580
COMBINED TOTAL (excluding One-Time expenditures)	227,382

Questions?

RESOLUTION 2019 438

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF THE FIRST PERSONAL SERVICES AGREEMENT AMENDMENT BETWEEN BENTON COUNTY, WASHINGTON AND COMMUNITIES IN SCHOOLS OF BENTON-FRANKLIN FOR ALL IN FOR KIDS PROGRAM

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2018-760 dated October 23, 2018 (the "CONTRACT") whereby the CONTRACTOR has agreed to perform crime prevention services as set forth in the Contract, with a contract amount not to exceed two hundred thirty-six thousand, one hundred fifty-six dollars and sixteen cents (\$236,156.16) for the time period of January 1, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the Contract is necessary to amend the scope of work to add an additional site coordinator at Washington Elementary School, effective May 1, 2019, and to remove the site coordinator at Westgate Elementary School, effective June 30, 2019; and

WHEREAS, both parties have agreed to amend the Contract by revising the scope of work to reflect these changes in site coordinator locations; **NOW THEREFORE**,

BE IT RESOLVED, by the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the first amendment revising the scope of work of the Communities in Schools of Benton-Franklin All in for Kids program; and

BE IT FURTHER RESOLVED the Board authorizes the Chairman of the Board to sign the first contract amendment attached hereto.


Dated this 11 day of June, 2019



Chairman of the Board

JAMES BEAVER-ABSENT

Chairman Pro-Tem



Member

Constituting the Board of County
Commissioners of Benton County,
Washington

Attest: 
.....
Clerk of the Board

**FIRST AMENDMENT TO PERSONAL SERVICES CONTRACT BETWEEN
BENTON COUNTY AND COMMUNITIES IN SCHOOLS OF BENTON-FRANKLIN**

This Contract Amendment, made and entered into this 11 day of June, 2019 by and between **BENTON COUNTY**, a political subdivision of the State of Washington, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and **COMMUNITIES IN SCHOOLS OF BENTON-FRANKLIN**, a Washington non-profit corporation with its principal offices at 415C Wright Avenue, Richland, WA 99352-3617 (hereinafter "CONTRACTOR").

Recitals

WHEREAS, COUNTY and CONTRACTOR entered into a Personal Services Contract per Resolution 2018-760 dated October 23, 2018 (the "CONTRACT") whereby the CONTRACTOR agreed to perform crime prevention services as set forth in the Contract, with a contract amount not to exceed two hundred thirty-six thousand, one hundred fifty-six dollars and sixteen cents (\$236,156.16) for the time period of January 1, 2019 through December 31, 2020; and

WHEREAS, this First Amendment to the Contract is necessary to amend the scope of work to add an additional site coordinator at Washington Elementary School, effective May 1, 2019, and to remove the site coordinator at Westgate Elementary School, effective June 30, 2019; and

WHEREAS, both parties have agreed to amend the Contract by revising the scope of work to reflect these changes in site coordinator locations; and

NOW, THEREFORE, in consideration of the provisions and agreements set forth herein, the parties agree that all provisions of their original Contract shall remain in effect except the below Scope of Work which is amended as follows:

- a) Section 1. **CONTRACT DOCUMENTS** - Exhibit A referenced in Section 1 is hereby deleted and replaced with the following document, attached hereto:
 - i) Exhibit A, Communities in Schools of Benton-Franklin All in for Kids Scope of Work

IN WITNESS WHEREOF, the Parties to this Contract Amendment have executed this Amendment to take effect May 1, 2019.

Dated: [Signature]

Dated: 6/3/19

Benton County Board of Commissioners

Communities in Schools of Benton-Franklin

[Signature]
Chairman

[Signature]
Signature

Executive Director
Title

Lupe Mares
Printed Name

Constituting the Board of County Commissioners of Benton County, Washington.

Attest: [Signature]
Clerk of the Board

Approved as to Form

[Signature]
Civil Deputy Prosecuting Attorney

#AllinForKids

Reduce crime using key components through school-wide, targeted programming,
and case management services

Communities In Schools of Benton-Franklin (CISBF) EIN: 81-0846103

Executive Director: Lupe Mares, *MSW* ph: 509.967.6077 Email: lupem@cisbentonfranklin.org

Overview of Agency: CIS is a national organization founded in 1977 working inside schools, full-time, building relationships that empower at-risk students to stay in school and achieve in life in 2,300 schools and community-based sites. Communities In Schools serves 1.5 million young people and their families every year. The local affiliate was founded in December 2014 and began in 10 schools. CISBF uses the national model for delivering Integrated Student Supports ensuring partnership with schools by providing case management for at-risk students and families in 26 schools across 4 Benton-Franklin school districts. Working with schools and community, we build relationships with students and their families to connect and provide them with needed supports to achieve academic success. Coordination of school-wide activities support all students and strengthen the culture of success.

Program Description: Communities In Schools of Benton-Franklin seeks to reduce and eventually eliminate gang and other criminal activity for young people in Benton County. This program will continue to target youth who have or are at risk of dropping out of school and connect them with an advocate and other resources to become productive adults.

Our program is evidence-based and successful because we provide case management in which we deliver a system of Integrated Student Supports through tier 1, 2, and 3 services. Tier 1 or whole-school interventions are typically designed to impact most students and are school-wide prevention strategies. Tier 2 or small-group targeted interventions are developed for students with similar behaviors. Tier 3 or intense and individualized supports are often provided by professional counselors, social workers and mental and medical health agencies.

CISBF collaborates with their school building and the community to increase awareness among students and their families.

This program will target at-risk students (Free and Reduced lunch percentage) at the following schools: KSD Amistad (92.4%), Eastgate (90.7%), Washington (79%) and Highlands (81.5%), RSD - Marcus Whitman (78.3%) and Jefferson (75.6%). Our Site Coordinators are currently partially funded by KSD and RSD at around 67-75% of the total cost. We are looking to fully fund these six sites with our youth of highest needs.

The CISBF site coordinator will collaborate with the school team at each school served to complete a CIS school-wide and student needs assessment. The needs assessment focuses on the students who are chronically absent and/or have poor grades, behavior, and basic needs that must be addressed to support student success. We believe that bridging this gap for at-risk youth will prevent them from participation in gang and other criminal activities.

Our mission is to surround students with a community of support, empowering them to stay in school and achieve in life.

Website: bentonfranklin.ciswa.org

RESOLUTION NO. 2019 580

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 138.

BE IT RESOLVED by the Board of Benton County Commissioners that funds shall be transferred as outlined in Exhibit "A" attached hereto.

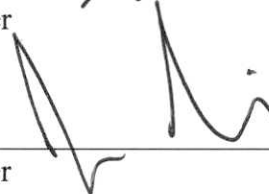
Dated this 6 day of Aug., 2019.



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest:


Clerk of the Board

Cc: Auditor; file; Superior Court Administration

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Adult Drug Court

Dept Nbr: 138

Fund Name: Public Safety Tax

Fund Nbr: 0148101

TRANSFER FROM: Adult Drug Court

TRANSFER TO: Adult Drug Court

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
512.213	9305	New Comp Hardware & Softwa	\$ 196	512.213	9501	IT Computer Replacement	\$ 196
TOTAL			\$ 196	TOTAL			\$ 196

Explanation: 2019-2020 Budget. Transfer of funds to accurately cover the costs incurred consistent with the Auditor's coding.

Prepared by: Tiffany Deaton, Superior Court Administrator

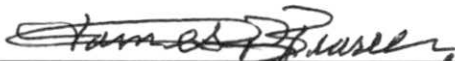
Date: 23-Jul-2019

Approved Denied

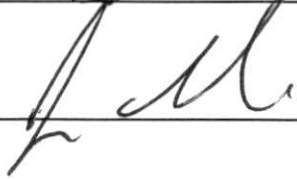
Date: 8-6-19



Chairman



Member



Member

RESOLUTION 2019 596

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
PUBLIC SAFETY TAX FUND NUMBER 0148101, DEPARTMENT NUMBER 115.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

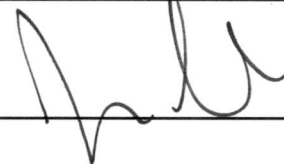
Dated this 13 day of Aug, 2019



Chairman of the Board



Member



Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor

Linda Ivey

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
518.303	4102	Contract Services	\$54,500	594.210	6401	Capital Outlay	\$54,500
TOTAL			\$54,500	TOTAL			\$54,500

Explanation:

To appropriate funding for the Sheriff's Office purchase of a UTV (utility vehicle) plus the estimated upfit and trailer cost. Resolution 2019-294

Prepared by:

Date:

Approved

Denied

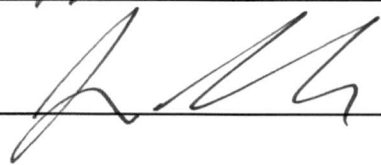
Date: 8-13-2019



Chairman



Member



Member



Finance Presentation

January 1 – July 31, 2019
Public Safety Tax

PUBLIC SAFETY TAX FUND
2019-2020
Budget vs Actuals
As of July 31, 2019

BENTON COUNTY, WASHINGTON				
2019-2020 Public Safety Tax Budget	2019-2020 FINAL BUDGET			
	2017/18	2019/20		2019/20
	Adopted	Adjusted	Final	Final
	Budget	Baseline	Revision	Budget
Estimated Beginning Fund Balance	\$ 9,500,000	\$ 18,710,160	\$ -	\$ 18,710,160
Revenues:				
Retail Sales and Use Taxes	13,551,459	15,648,000	-	15,648,000
Investment Interest	17,846	139,200	-	139,200
Total Revenues	13,569,305	15,787,200	-	15,787,200
Expenditures:				
Clerk	414,297	607,796	428,552	1,036,348
District Court	78,398	-	-	-
Mental Health Court	797,746	851,805	906,189	1,757,994
Non-Departmental	2,528,624	2,528,624	5,374,619	7,903,243
Prosecuting Attorney	921,551	1,058,828	476,823	1,535,651
Sheriff Custody	1,251,075	254,794	-	254,794
Sheriff Patrol	3,028,145	4,796,265	1,113,667	5,909,932
Metro Drug Task Force	322,880	1,012,385	-	1,012,385
Superior Court	233,207	270,337	32,296	302,633
Public Safety Administration	92,672	103,117	-	103,117
Office of Public Defense	248,956	301,591	298,502	600,093
Adult & Juvenile Drug Court	910,194	786,456	129,319	915,775
Juvenile Operations	206,088	215,386	281,199	496,585
Total Expenditures	11,033,833	12,787,384	9,041,166	21,828,550
Net Increase/(Decrease)to Fund Balance	2,535,472	2,999,816	(9,041,166)	(6,041,350)
Estimated Ending Fund Balance	\$ 12,035,472	\$ 21,709,976	\$ (9,041,166)	\$ 12,668,810

Beginning Fund Balance

	2019-2020 Budget	Budget (7 Month Average)	January – July Actuals	Variance
Beginning Fund Balance	18,710,160		18,246,021	(464,139)
TOTAL BEGINNING BALANCE Over (Under) Budget				(464,139)

Revenues

	2019-2020 Budget	Budget (7 Month Average)	January-July Actuals	Variance
Public Safety Tax	15,648,000	4,564,000	4,566,725	2,725
Investment Interest / Other non-revenues	139,200	40,600	188,693	148,093
TOTAL REVENUES Over (Under) Budget	15,787,200	4,604,600	4,755,418	150,818

Expenditures by Department – Ongoing (operations & contracts)

	2019-2020 Budget	Budget (7 Month Avg)	January - June Actuals	Variance
Clerk	1,036,348	302,268	254,408	47,860
Mental Health Court	1,757,994	512,748	331,368	181,380
Non-Departmental (Ongoing / contracts only)	3,087,871	900,629	693,431	207,198
Prosecuting Attorney	1,535,651	447,898	362,459	85,440
Sheriff Custody	254,794	74,315	14,299	60,016
Sheriff Patrol	5,350,685	1,560,616	1,251,641	308,976
Metro Drug Task Force	1,012,385	295,279	227,406	67,873
Superior Court	302,633	88,268	80,318	7,950
Public Safety Administration	103,117	30,076	28,688	1,388
Office of Public Defense	600,093	175,027	99,218	75,809
Adult & Juvenile Drug Court	915,775	267,101	245,217	21,884
Juvenile Operations	496,585	144,837	112,980	31,858
EXPENDITURES - ONGOING (Over) Under Budget	16,453,931	4,799,063	3,701,431	1,097,632
Expenditures adjusted for contract payments (accruals)				-150,000
TOTAL EXPENDITURES - ONGOING (Over) Under Budget				947,632

Summary

TOTAL BEGINNING BALANCE Over (Under) Budget	(464,139)
TOTAL REVENUES Over (Under) Budget	150,818
TOTAL EXPENDITURES - ONGOING (Over) Under Budget	947,632
COMBINED TOTAL (excluding One-Time expenditures)	634,311

Expenditures by Department One-Time / Capital

	2019-2020 Budget	Budget (7 Month Average)	January - July Actuals	Variance
Sheriff Patrol - One-Time	559,247	0	406,431	152,816
Non-Departmental - One-Time	4,815,372	0	65,334	4,750,038
Total One Time Expenditures	5,374,619	0	471,765	4,902,854

One-Time / Capital Expenditure Budget List 2019-2020

Original Budget – Non Departmental	\$ 4,815,372
Radio Tower	
Bi-Pin Replacement	
BCES Microwave replacement	
CAD replacement	
Sheriff Replacement Fund	
E Prosecutor	

Additional Requests - Unapproved	\$ 2,400,500
Bearcat Armored Vehicle	
Mobile Command Unit	
Firearms Facility	
Radar Units	
Message Signs	
Force Protection	

Additional Requests - Commissioner Approved	\$ 125,000
UTV- Sheriff vehicle	
Bomb Squad Equipment	

NEW Gang & Crime Prevention request list - Unapproved

Additional Requests - Unapproved	\$
ICAC Task Force *	unknown
Enforcing Protection Orders & Orders to Surrender Firearms *	unknown

* Reviewed by PA & follow the ballot title

Questions?

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

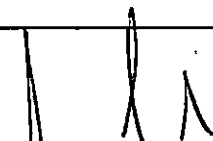
IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 171

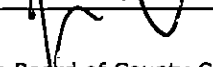
BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto .

Dated this 24th day of September 2019


Chairman of the Board

JAMES BEAVER-ABSENT


Member


Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: 
Clerk of the Board

cc: Dept., Auditor

Prepared by: S. Berry

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Juvenile Operations

Dept Nbr: 171

Fund Name: Public Safety Tax Fund

Fund Nbr: 0148101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
527.100	4103	Professional Services	\$34,150	527.100	1739	Counselor III	\$24,798
				527.100	2102	Social Security (FICA)	\$1,898
				527.100	2103	Medical Insurance	\$4,443
				527.100	2104	Retirement	\$3,011
TOTAL			\$34,150	TOTAL			\$34,150

Explanation:

This LIT is needed to partially pay 1739 out of the Public Safety Tax Fund instead of the Evidence Based Grant in dept 174. This will free up some of the Evidence Based Grant dollars so we can serve more families at a lower cost and allow our in house FFT provider to serve more county funded FFT families.

Prepared by: Shela Berry

Date: 10-Sep-2019

Approved  Denied

Date: 9.24.19

JAMES BEAVER-ABSENT

Chairman

Member

Member

RESOLUTION 2019 948

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 0148101, DEPARTMENT NUMBER 122.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this 17 day of Dec., 2019

SHON SMALL - ABSENT

Chairman of the Board

James B. Bauer

Member

J. Li

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: Camille

Clerk of the Board

cc: Dept., Auditor, Human Resources

J Bowe

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Metro Drug Task Force

Dept Nbr: 122

Fund Name: Public Safety Tax Fund

Fund Nbr: 0148101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
515.300	1338	Chief Criminal Deputy	\$129,806	515.300	1338	Assistant Chief Deputy	\$129,806
TOTAL			\$129,806	TOTAL			\$129,806

Explanation:

To update/cleanup line item names. Update position title 1338. Update line item 0148101.122.00000.515.300.1338 name from Chief Criminal Deputy to Assistant Chief Deputy. This position remains a grade 27, non-bargaining position.

Prepared by: Jennifer Bowe

Date: 17-Dec-2019

Approved

Denied

Date: 12-17-2019

SHON SMALL - ABSENT

Chairman

Handwritten signature of Jennifer Bowe

Member

Handwritten signature of Shon Small

Member

RESOLUTION 2019 949

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF THE BENTON COUNTY BOARD OF COMMISSIONERS AUTHORIZING AMENDING THE AUTHORIZED PAYMENT AMOUNT FOR ONE TURNKEY SIMULCAST SITE ON RED MOUNTAIN TO BE OBTAINED AND INSTALLED BY BENTON COUNTY EMERGENCY SERVICES

WHEREAS, the Benton County Commissioners authorized an amount up to Two Million Five Hundred Thousand Dollars (\$2,500,000) to be paid to Benton County Emergency Services to obtain and install one turnkey simulcast site on Red Mountain via Resolution 2018-748; and

WHEREAS, the Benton County Commissioners authorize an amended amount up to Five Million Dollars (\$5,000,000) to be paid to Benton County Emergency Services to obtain and install one turnkey simulcast site on Red Mountain; **NOW THEREFORE**

BE IT RESOLVED, the Benton County Commissioners authorize an amount up to Five Million Dollars (\$5,000,000) to be paid to Benton County Emergency Services to obtain and install one turnkey simulcast site on Red Mountain; and

BE IT FURTHER RESOLVED, the authorized payment amount in Resolution 2018-748 is hereby amended.

Dated this 17 day of Dec, 2019.

SHON SMALL - ABSENT

Chairman of the Board

James Blaine
Member

[Signature]
Member

Constituting the Board of Commissioners
of Benton County, Washington

Attest.....*Camille [Signature]*
Clerk of the Board